

STATE OF ILLINOIS)
WILL COUNTY) S.S.
TOWN OF PLAINFIELD)

Approved Minutes

THE BOARD OF TRUSTEES met at 6:00 p.m. on March 12th, 2025, for a Regular Board Meeting at the Plainfield Township Building

With Al Tinsley acting as Chairman and Michelle Smith as Clerk, the following official business was transacted:

- I. The Regular Board Meeting was called to order at 6:00 p.m.**
- II. Supervisor Tinsley led the Pledge and Trustee Starr led us in prayer.**
- III. Roll Call for Quorum** – Present were Trustee Knight, Van Buskirk, Nelson and Starr. Also attending were Supervisor Tinsley, Clerk Michelle Smith, Highway Commissioner Shreve and Administrator Willard.
- IV. Approval of the Agenda** –Motion made to approve the agenda by Trustee Starr, seconded by Trustee Van Buskirk to approve the agenda. Voice vote taken. All Ayes. Motion carried.
- V. Approval of the Minutes**
 - a. A motion was made by Trustee Nelson and seconded by Trustee Van Buskirk to approve the Township meeting minutes from February 13th, 2025, board meeting. All Ayes, Motion Carried
- VI. Public Comments:**
- VII. Old Business:** NONE
- VIII. Unfinished Business:** NONE
- IX. New Business**
 - a. A motion was made by Trustee Knight and seconded by Trustee Van Buskirk to approve agreement with USGS for funding of the DuPage River gauge from April 1st, 2025 through March 31st, 2026 for \$20,200. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk; Aye, Trustee Starr; Aye, Trustee Nelson, Aye, Supervisor Tinsley, Aye. Motion carried

- b. A motion was made by Trustee Starr and seconded by Trustee Nelson to approve the Annual Town Hall Meeting Agenda. Voice Vote: All Ayes. Motion carried
- c. A motion was made by Trustee Van Buskirk and seconded by Trustee Nelson to approve a quote from Decoration Landscaping for garden plot maintenance administration landscape maintenance and weed ordinance cutting for an amount not to exceed \$19,500.00. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk; Aye, Trustee Starr; Aye, Trustee Nelson, Aye, Supervisor Tinsley, Aye. All Ayes. Motion carried
- d. A motion was made by Trustee Nelson and seconded by Trustee Van Buskirk to approve annual dues to the Metropolitan Township Association for 2025 for \$2900.00. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk; Aye, Trustee Starr; Aye, Trustee Nelson, Aye, Supervisor Tinsley, Aye. All Ayes. Motion carried
- e. The Township Budget Workshop will be held April 8th, 2025.
- f. A motion was made by Trustee Knight and seconded by Trustee Nelson to approve quote #001346 from RWK for expanded storage on our server due to reaching maximum storage for \$3,347.06. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk; Aye, Trustee Starr; Aye, Trustee Nelson, Aye, Supervisor Tinsley, Aye. All Ayes. Motion carried
- g. A motion was made by Trustee Van Buskirk and seconded by Trustee Nelson to approve administrative rights for the Township Facebook and website exclusively to the Plainfield Township Administrator. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk; Aye, Trustee Starr; Aye, Trustee Nelson, Aye, Supervisor Tinsley, Aye. All Ayes. Motion carried

X. Elected Officials:

- a. Assessor- Written Report.
- b. Clerk-There were 2 FOIA requests in the month of March. One regarding the postings on our Facebook page. That request has been fulfilled. The 2nd FOIA request was for all recordings from the year 2021. We are in the process of answering that request.
- c. Highway Commissioner: Written Report
- d. Trustees:
 - 1. Trustee Knight-none
 - 2. Trustee Van Buskirk-none
 - 3. Trustee Nelson-none
 - 4. Trustee Starr- none
- e. Supervisor: none

XI. Reports:

- a. **Abilities Team: None**
- b. **Administrator:** Written Report.
- c. **Cemetery:** Written report
- d. **Capital Improvement:** none

- e. **Emergency:** none
- f. **Public Safety:** none
- g. **Youth and Senior Services:** Trustee Starr reported that the Township has received roughly 60 scholarship applications. Trustee Van Buskirk reported that the senior Valentine's Day party was very successful.

XII. Authorizations of Bills:

- a. A motion was made by Trustee Nelson and seconded by Trustee Van Buskirk to Approve the Town Fund bills from February 13th, 2025-March 12th, 2025, in the amount of \$124,217.31. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk; Aye, Trustee Starr; Aye, Trustee Nelson, Aye, Supervisor Tinsley, Aye. All Ayes. Motion carried
- b. A motion was made by Trustee Van Buskirk and seconded by Trustee Nelson to Approve the Road and Bridge bills from February 13th, 2025-March 12th, 2025, in the amount of \$132,862.95. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk; Aye, Trustee Starr; Aye, Trustee Nelson, Aye, Supervisor Tinsley, Aye. All Ayes. Motion carried


XIII. Announcements:

- a. Next Township Monthly Board Meeting will be held on Tuesday April 8th, 2025
- b. The Annual Townhall meeting will be held on Tuesday April 8th, 2025
- c. The Township Budget workshop will be held on Tuesday April 8th, 2025

XIV. Closed Session: NONE

XV. **Adjournment:** A motion was made by Trustee Starr and seconded by Trustee Nelson to adjourn the meeting at 6:35pm. The meeting was adjourned.

Submitted By:


Michelle Smith-Clerk

Date:

