



STATE OF ILLINOIS )  
WILL COUNTY ) S.S.  
TOWN OF PLAINFIELD )

**Approved Minutes**

**THE BOARD OF TRUSTEES** met at 6:00 p.m. on February 12<sup>th</sup>, 2025, for a Regular Board Meeting at the Plainfield Township Building

With Al Tinsley acting as Chairman and Michelle Smith as Clerk, the following official business was transacted:

- I. The Regular Board Meeting was called to order at 6:00 p.m.**
- II. Supervisor Tinsley led the Pledge and Trustee Starr led us in prayer.**
- III. Roll Call for Quorum** – Present were Trustee Nelson, Knight and Starr. Also attending were Supervisor Tinsley, Clerk Michelle Smith, Tax Collector Rob Enright, Highway Commissioner Shreve, Tax Assessor Kljaich and Administrator Willard.
- IV. Approval of the Agenda** –Motion made to approve the agenda by Trustee Starr, seconded by Trustee Knight to approve the agenda. Voice vote taken. All Ayes. Motion carried.
- V. Approval of the Minutes**
  - a.** A motion was made by Trustee Starr and seconded by Trustee Knight to approve the minutes from the January 8<sup>th</sup>,2025 board meeting. All Ayes, Motion Carried
- VI. Public Comments:**  
No public comment
- VII. Old Business:** NONE
- VIII. Unfinished Business:** NONE
- IX New Business**
  - a.** A motion was made by Trustee Knight and seconded by Trustee Starr to approve annual HVAC service agreement for the Community Center with Gene May for \$2000. Roll Call Vote: Trustee Nelson; Aye, Trustee Knight: Aye, Trustee Starr; Aye, Supervisor Tinsley, Aye. All Ayes, Motion Carried.
  - b.** A motion was made by Trustee Knight and seconded by Trustee Starr to approve the annual HVAC service agreement for the Administration building with Gene May for \$3800. Roll Call

Vote: Trustee Nelson; Aye, Trustee Starr; Aye, Trustee Knight; Aye, Supervisor Tinsley, Aye All Ayes, Motion Carried.

- c. A motion was made by Trustee Starr and seconded by Trustee Nelson to approve the Community Garden Plot fees and rules for the 2025 season. Voice vote. All Ayes, Motion Carried.
- d. A motion was made by Trustee Knight and seconded by Trustee Starr to approve quote #001251 from RWK for replacement of end-of-life switches for \$4845.70. Roll Call Vote: Trustee Nelson; Aye, Trustee Starr; Aye, Trustee Knight; Aye, Supervisor Tinsley, Aye All Ayes, Motion Carried.
- e. A motion was made by Trustee Starr and seconded by Trustee Nelson to approve the request from the Plainfield Riverfront Foundation to use the community center property for Plainfield Fest, June 27<sup>th</sup>-29<sup>th</sup> 2025. Voice vote. All Ayes, motion carried.
- f. A motion was made by Trustee Starr and seconded by Trustee Nelson to approve a donation to the Plainfield Area Interfaith Food Pantry for \$500 to support the residents of Plainfield Township in need. Roll Call Vote: Trustee Nelson; Aye, Trustee Knight; Aye, Trustee Starr; Aye. Supervisor Tinsley, Aye All Ayes, Motion Carried.
- g. A motion was made by Trustee Starr and seconded by Trustee Nelson to approve \$500 to Bags of Hope to support the students of Plainfield Township in need. Roll Call Vote: Trustee Nelson; Aye, Trustee Starr; Aye, Trustee Knight; Aye, Supervisor Tinsley, Aye All Ayes, Motion Carried.
- h. A motion was made by Trustee Knight and seconded by Trustee Starr to approve \$10,000 in funding to Thriveworks to continue the program through March of 2026. Roll Call Vote: Trustee Nelson; Aye, Trustee Starr; Aye, Trustee Knight; Aye, Supervisor Tinsley, Aye All Ayes, Motion Carried.
- i. Discussion only regarding the Township social media access for administration accounts.

**X. Elected Officials:**

- a. Assessor- Written Report. Save the Date Tax Exemption Signups May 28<sup>th</sup> 10-2pm at the Community Center. Exemptions begin on April 11<sup>th</sup>.
- b. Clerk-NONE
- c. Highway Commissioner: Written Report
- d. Trustees:
  - 1. Trustee Knight-None
  - 2. Trustee Van Buskirk-Absent
  - 3. Trustee Nelson-None
  - 4. Trustee Starr- None
- e. Supervisor: None

**XI. Reports:**

- a. **Abilities Team:** Written Report provided. The event at the community center went well.
- b. **Administrator:** Written Report. Administrator Willard asked the board to please respond to the email regarding the Romeoville packet that was sent.
- c. **Cemetery:** Written report presented
- d. **Capital Improvement:** New door was installed and there is a scheduled walkthrough with the electricians on Thursday. The annual budget meeting will take place in March.
- e. **Emergency:** NONE
- f. **Public Safety:** NONE
- g. **Youth and Senior Services:** College applications are due March 1<sup>st</sup>!

**XII. Authorizations of Bills:**

- a. A motion was made by Trustee Starr and seconded by Trustee Nelson to Approve the Town Fund bills from 1/9/2025-2/12/2025 in the amount of \$402,770.11. Roll Call Vote: Trustee Nelson; Aye, Trustee Knight; Aye, Trustee Starr; Aye. Supervisor Tinsley, Aye. All Ayes, Motion carried.
- b. A motion was made by Trustee Starr and seconded by Trustee Van Buskirk to Approve the Road and Bridge bills from 1/9/2025-2/12/2025 , in the amount of \$203,839.86. Roll Call Vote: Trustee Knight; Aye, Trustee Nelson; Aye, Trustee Starr; Aye, Supervisor Tinsley, Aye. All Ayes, Motion Carried.

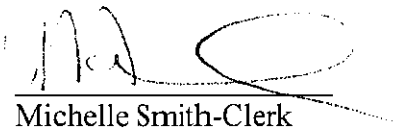
**XIII. Announcements:**

- a. Next Township Monthly Board Meeting-March 12<sup>th</sup>, 2025
- b. Township offices will be closed Wednesday February 12<sup>th</sup>, 2025, for Lincoln's Birthday
- c. Township Offices will be closed Monday February 17<sup>th</sup>, 2025 for Washington's Birthday

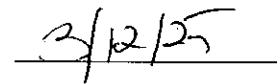
XIV. Closed Session: NONE

XV. **Adjournment:** A motion was made by Trustee Starr and seconded by Trustee Nelson to adjourn the meeting at 6:48pm. The meeting was adjourned.

Submitted By:

  
Michelle Smith-Clerk

Date:

  
2/12/25

