



STATE OF ILLINOIS)
WILL COUNTY) S.S.
TOWN OF PLAINFIELD)

Approved Minutes

THE BOARD OF TRUSTEES met at 6:00 p.m. on May 8th,2024, for a Regular Board Meeting at the Plainfield Township Building

With Al Tinsley acting as Chairman and the following official business was transacted:

- I. The Regular Board Meeting was called to order at 6:00 p.m.**
- II. Supervisor Tinsley led the Pledge and the prayer.**
- III. Roll Call for Quorum** – Present were Trustee Knight, Van Buskirk and Supervisor Tinsley. Also attending was Clerk Michelle Smith, Highway Commissioner Doug Shreve, Assessor Erin Kljaich, Tax Collector Rob Enright, and Administrator Willard.
- IV. Approval of the Agenda** –Motion made to approve the agenda by Trustee Van Buskirk seconded by Trustee Knight to approve the agenda. Voice vote taken. All ayes, Motion carried.
- V. Approval of the Minutes**
 - a.** A motion was made by Trustee Knight and seconded by Trustee Van Buskirk to approve the Regular Township Meeting from April 9th, 2024. Voice vote taken. All ayes, Motion carried.
- VI. Public Comments: NONE**
- VII. Old Business: NONE**
- VIII. Unfinished Business: NONE**
- IX. Committee On Local Government Efficiency**
A motion was made by Trustee Knight and seconded by Trustee Van Buskirk at 6:20pm to recess the Regular Meeting to enter into the committee on local government efficiency. Supervisor Tinley introduced Melanie Carroll as one of the committee members. Clerk Smith accepted the roll call of attendance. The were questions regarding the report. A motion was made by Trustee Van Buskirk

and seconded by Trustee Knight to adjourn the Township meeting on local government efficiencies and immediately open the Road District committee on local government efficiencies at 6:22pm Highway Commissioner Shreve introduced Melanie Carroll as the member of this committee. Clerk Smith accepted the roll of attendance. There were no questions or discussions regarding the final report. A motion was made by Trustee Knight and seconded by Trustee Van Buskirk to adjourn the Road District meeting on local government efficiencies and reconvene the May 8th, 2024 Plainfield Township regular meeting at 6:24pm.

X. New Business:

- a. Trustee Van Buskirk presented 2 out of the 4 scholarships to this year's recipients.
- b. A motion was made by Trustee Van Buskirk and seconded by Trustee Knight to approve funding for a youth service agreement with Spectrum Youth Singers for \$2000. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk, Aye and Supervisor Tinsley; Aye. All Ayes, Motion Carried.
- c. A motion was made by Trustee Knight and seconded by Trustee Van Buskirk to adopt Ordinance #24-01 Tentative Budget and Appropriation Ordinance Town Fund 2024-2025. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk, Aye and Supervisor Tinsley; Aye. All Ayes, Motion Carried.
- d. A motion was made by Trustee Van Buskirk and seconded by Trustee Knight to Adopt Ordinance #24-02 Tentative Budget and Appropriation Ordinance Road and Bridge Fund 2024-2025. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk, Aye and Supervisor Tinsley; Aye. All Ayes, Motion Carried.
- e. A motion was made by Trustee Knight and seconded by Trustee Van Buskirk to Approve TOIRMA renewal-\$65,654.00 total. Break out as R&B \$35,983.11, Town \$25,496.23, CEM \$4063.66. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk, Aye and Supervisor Tinsley; Aye. All Ayes, Motion Carried.
- f. A motion was made by Trustee Knight and seconded by Trustee Van Buskirk to Approve the Advertising expense of \$500 for the Plainfield YMCA Color Run/Walk event on August 16th, 2024. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk, Aye and Supervisor Tinsley; Aye. All Ayes, Motion Carried.
- g. A motion was made by Trustee Knight and seconded by Trustee Van Buskirk to Approve the agreement with Willett Hofmann for engineering and construction management of the Sunnyland ARPA grant for an amount not to exceed \$17,000. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk, Aye and Supervisor Tinsley; Aye. All Ayes, Motion Carried.
- h. A motion was made by Trustee Knight and seconded by Trustee Van Buskirk to Approve Resolution #24-10 application for CDBG Funds. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk, Aye and Supervisor Tinsley; Aye. All Ayes, Motion Carried.

- i. A motion was made by Trustee Knight and seconded by Trustee Van Buskirk to Approve Quote #QN55310 and purchase of 14,8.5-foot crowd fencing for \$2,095.10 Epic Solutions. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk, Aye and Supervisor Tinsley; Aye. All Ayes, Motion Carried.

X. Elected Officials:

- a. Assessor- Written Report: Assessor Kljaich reported that tax bills have been sent out.
- b. Clerk-None
- c. Highway Commissioner: Written Report. Highway Commissioner Shreve reported that repairs on sidewalks have begun, several trees are being cut down and maintenance is being done on the back lot of the building.
- d. Tax Collector: None
- e. Trustees:
Trustee Knight-None
Trustee Van Buskirk-None
Trustee Nelson-Absent
Trustee Starr- Absent
Supervisor: Supervisor Tinsley led a discussion regarding a conversation with the Mayor of Plainfield regarding our lot on Des Plaines St. No action on this discussion.

XI. Reports:

- a. **Abilities Team: None**
- b. **Administrator:** Written Report. Administrator Willard made mention of attending Lobby Days in Springfield and that planning for the Senior Fair is going well which will be held on August 26th.
- c. **Cemetery:** Written report
- d. **Capital Improvement:** None
- e. **Cemetery: None**
- f. **Emergency: None**
- g. **Public Safety:** None
- h. **Youth and Senior Services: Youth:** Written Report. Trustee Van Buskirk congratulated Misty on her cover of the Plainfield Neighbors magazine.

XII. Authorizations of Bills:

- a. A motion was made by Trustee Van Buskirk and seconded by Trustee Knight to Approve the Town Fund bills from April 9th,2024-May 8th, 2024, in the amount of \$305,337.12 Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk, Aye and Supervisor Tinsley; Aye. All Ayes, Motion Carried.
- b. A motion was made by Trustee Van Buskirk and seconded by Trustee Knight to Approve the Road and Bridge bills from April 9th,2024-May 8th,2024 in the amount of \$104,927.06 Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk, Aye and Supervisor Tinsley; Aye. All Ayes, Motion Carried.
- c.

XIII. Announcements:

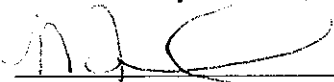
- a. Next Township Monthly Board Meeting is June 12th,2024.

b. Township offices closed Monday, May 27th,2024 for Memorial Day

XIV. Closed Session:

XV. **Adjournment:** A motion was made by Trustee Van Buskirk and seconded by Trustee Knight to adjourn the meeting at 7:04pm Meeting was adjourned.

Submitted By:



Michelle Smith-Clerk

Date:

6/12/24

