



STATE OF ILLINOIS)
WILL COUNTY) S.S.
TOWN OF PLAINFIELD)

Approved Minutes

THE BOARD OF TRUSTEES met at 6:40, for a Regular Board Meeting at the Plainfield Township Building

With Al Tinsley acting as Chairman and the following official business was transacted:

- I. The Regular Board Meeting was called to order at 6:40 p.m.**
- II. Supervisor Tinsley led the Pledge and Trustee Starr led the prayer.**
- III. Roll Call for Quorum** – Present were Trustees Starr, Nelson, and Supervisor Tinsley. Also attending was Clerk Michelle Smith, Highway Commissioner Doug Shreve, Tax Assessor Erin Kljaich, Tax Collector Rob Enright, and Administrator Willard.
- IV. Approval of the Agenda** –Motion made to approve the agenda by Trustee Starr seconded by Trustee Nelson to approve the agenda. Voice vote taken. All ayes, Motion carried.
- V. Approval of the Minutes**
 - a. A motion was made by Trustee Nelson and seconded by Trustee Nelson to approve the Regular Township Meeting from March 13^h, 2024. Voice vote taken. All ayes, Motion carried.
- VI. Public Comments:** Resident asked for a copy of the budget.
- VII. Old Business:** NONE
- VIII. Unfinished Business:** NONE
- IX. New Business:**
 - a. A motion was made by Trustee Starr and seconded by Trustee Nelson to approve the HVAC service agreement for the Community Center with Gene May for \$1830.00. Roll call vote. Trustee Starr; Aye. Trustee Nelson; Aye and Supervisor Tinsley; Aye. All Ayes, motion carried.
 - b. A motion was made by Trustee Nelson and seconded by Trustee Starr to approve the annual HVAC service agreement for the Administration Building with Gene May for \$1380. Roll call vote. Trustee Starr; Aye. Trustee Nelson; Aye and Supervisor Tinsley; Aye. All Ayes, motion carried.

- c. A motion was made by Trustee Starr and seconded by Trustee Nelson and seconded by Trustee Starr to approve expenses of \$700 for abilities team Spring Game Night at the Community center on April 20th, 2024. Roll call vote. Trustee Starr; Aye. Trustee Nelson; Aye and Supervisor Tinsley; Aye. All Ayes, motion carried.
- d. A motion was made by Trustee Starr and seconded by Trustee Nelson to approve an intergovernmental agreement with the Plainfield Library District for the use of our facilities during their construction. Roll call vote. Trustee Starr; Aye. Trustee Nelson; Aye and Supervisor Tinsley; Aye. All Ayes, motion carried.
- e. A motion was made by Trustee Nelson and seconded by Trustee Starr to approve new terms and conditions for Thriveworks for mental health for the residents of Plainfield Township. Voice vote. All ayes, motion carried.
- f. A motion was made by Trustee Starr and seconded by Trustee Nelson to approve the agreement with Thriveworks for employee assistance mental health program for \$3000. Roll call vote. Trustee Starr; Aye. Trustee Nelson; Aye and Supervisor Tinsley; Aye. All Ayes, motion carried.
- g. A motion was made by Trustee Starr and seconded by Trustee Nelson to approve the license agreement with the Plainfield River Front Foundation for the use of township property for the Plainfield Fest in June 2024 with the added \$100,000 bond or security deposit to be purchased in addition to the insurance that is required to use the Township's property. Roll call vote. Trustee Starr; Aye. Trustee Nelson; Aye and Supervisor Tinsley; Aye. All Ayes, motion carried.
- h. A motion was made by Trustee Starr and seconded by Trustee Nelson to approve the funding of four youth scholarships at \$1000. Roll call vote. Trustee Starr; Aye. Trustee Nelson; Aye and Supervisor Tinsley; Aye. All Ayes, motion carried.
- i. A motion was made by Trustee Starr and seconded by Trustee Nelson to approve raises for all Administration staff, Supervisor, and cemetery staff at 3.5% including all part-time and full-time staff. The Administrator will receive a 6% raise, and a stipend of \$1000 for the FOIA officer duties. Roll call vote. Trustee Starr; Aye. Trustee Nelson; Aye and Supervisor Tinsley; Aye. All Ayes, motion carried.

X. Elected Officials:

- a. Assessor- Written Report
- b. Clerk-None
- c. Highway Commissioner: Written Report. Snowplows have been put away.
- d. Tax Collector: None
- e. Trustees:
 - Trustee Knight-Absent
 - Trustee Van Buskirk-Absent
 - Trustee Nelson-None
 - Trustee Starr-None
- f. Supervisor- Congratulations to the Supervisor's son for getting this weekend!

XI. Reports:

- a. **Abilities Team:** Written Report
- b. **Administrator:** Written Report
- c. **Cemetery:** Written Report. Just one burial this month.

- d. **Capital Improvement:** 24-25 budget; great news. We have a balanced budget, and all projects will be funded. Working on paying down debt as well and we are on a great track to pay down debt early.
- e. **Emergency:** None
- f. **Public Safety:** None
- g. **Youth and Senior Services: Youth:** Trustee Starr related that the seniors sent us a very nice thank you letter for the programs that the Township funds. Scholarship applications are being reviewed to choose the winners. Supervisor Tinsley made a comment that he would like to double the number of scholarships that the Township provides, and he would like to make that change for next year. There is money in the budget to increase those next year.

XII. Authorizations of Bills:

- a. A motion was made by Trustee Starr and seconded by Trustee Nelson to Approve the Town Fund bills from March 13th-April 9th,2024 in the amount of \$122,134.83. Roll Call Vote: Trustee Starr; Aye. Trustee Nelson Aye, and Supervisor Tinsley; Aye. All Ayes, Motion Carried.
- b. A motion was made by Trustee Starr and seconded by Trustee Nelson to Approve the Road and Bridge bills from March 13th,2024-April 19th,2024 in the amount of \$84,484.75. Roll Call Vote: Trustee Starr; Aye. Trustee Nelson Aye, and Supervisor Tinsley; Aye. All Ayes, Motion Carried.


XIII. Announcements:

- a. Next Township Monthly Board Meeting is May 8th,2024.
- b. Township offices closed May 27th,2024 for Memorial Day

- XIV.** A motion was made by Trustee Starr and seconded by Trustee Nelson to move into closed session at 7:22pm to discuss Personnel: The appointment, employment, compensation, discipline, performance, or dismissal of specific Township employees, (5 ILCS 5/120/2(c)(1)).
A motion was made by Trustee Nelson and seconded by Trustee Starr to return to open session. All Ayes, motion carried.

- XV. Adjournment:** A motion was made by Trustee Starr and seconded by Trustee Nelson to adjourn the meeting at 8:22 pm All Ayes, Motion carried. The meeting was adjourned.

Submitted By:


Michelle Smith-Clerk

Date:

