



STATE OF ILLINOIS)
WILL COUNTY) S.S.
TOWN OF PLAINFIELD)

Approved Minutes

THE BOARD OF TRUSTEES met at 6:30 p.m. on December 18th, 2023, for a Regular Board Meeting at the Plainfield Township Building

With Al Tinsley acting as Chairman and the following official business was transacted:

- I. The Regular Board Meeting was called to order at 6:30 p.m.**
- II. Supervisor Tinsley led the Pledge and Trustee Starr led the prayer.**
- III. Roll Call for Quorum** – Present were Trustees Knight, Starr, Nelson, Van Buskirk and Supervisor Tinsley. Also attending was Clerk Michelle Smith, Tax Collector Rob Enright, and Administrator Willard.
- IV. Approval of the Agenda** –Motion made to approve the agenda by Trustee Nelson seconded by Trustee Van Buskirk to approve the agenda. Voice vote taken. All ayes, Motion carried.
- V. Approval of the Minutes**
 - a. A motion was made by Trustee Van Buskirk and seconded by Trustee Starr to approve the Regular Township Meeting from November 8th, 2023. Voice vote taken. All ayes, Motion carried.
 - b. A motion was made by Trustee Starr and seconded by Trustee Van Buskirk to approve the Levy Workshop Meeting minutes from November 8th,2023. Voice vote taken. All ayes, Motion carried.
- VI. Public Comments: NONE**
- VII. Old Business: NONE**
- VIII. Unfinished Business: NONE**
- IX. New Business:**
 - a. A motion was made by Trustee Starr and seconded by Trustee Van Buskirk to approve the funding for an after-school music arts program for the youth of Plainfield School District for \$600.00 Roll Call Vote: Trustee Starr; Aye. Trustee Knight; Aye, Trustee Van Buskirk, Aye, Trustee Nelson Aye, and Supervisor Tinsley; Aye. All Ayes, Motion Carried.

- b. A motion was made by Trustee Starr and seconded by Trustee Nelson to approve funding for an after-school music program for the youth of Plainfield School District 202 for \$1000. Roll Call Vote: Trustee Starr; Aye. Trustee Knight; Aye, Trustee Van Buskirk, Aye, Trustee Nelson Aye, and Supervisor Tinsley; Aye. All Ayes, Motion Carried.
- c. A motion was made by Trustee Starr and seconded by Trustee Nelson to approve the audit for the fiscal year 2022-2023. Roll Call Vote: Trustee Starr; Aye. Trustee Knight; Aye, Trustee Van Buskirk, Aye, Trustee Nelson Aye, and Supervisor Tinsley; Aye. All Ayes, Motion Carried.
- d. A motion was made by Trustee Starr and seconded by Trustee Van Buskirk to Adopt Ordinance #23-04 Town Levy for FY April 1st,2024-March 31st,2025. Roll Call Vote: Trustee Starr; Aye. Trustee Knight; Aye, Trustee Van Buskirk, Aye, Trustee Nelson Aye, and Supervisor Tinsley; Aye. All Ayes, Motion Carried.
- e. A motion was made by Trustee Starr and seconded by Trustee Nelson to Adopt Ordinance #23-05 Road and Bridge Levy for FY April 1st,2024-March 31st, 2025. Roll Call Vote: Trustee Starr; Aye. Trustee Knight; Aye, Trustee Van Buskirk, Aye, Trustee Nelson Aye, and Supervisor Tinsley; Aye. All Ayes, Motion Carried.
- f. A motion was made by Trustee Starr and seconded by Trustee Van Buskirk to Approve the revised employee handbook. Voice vote, All Ayes. Motion carried.
- g. A motion was made by Trustee Nelson and seconded by Trustee Starr to Approve the technology improvement proposal. Roll Call Vote: Trustee Starr; Aye. Trustee Knight; Aye, Trustee Van Buskirk, Aye, Trustee Nelson Aye, and Supervisor Tinsley; Aye. All Ayes, Motion Carried.

X. Elected Officials:

- a. Assessor- Written Report Absent.
- b. Clerk-None
- c. Highway Commissioner: Written Report. The brine sprayer system for the Township roads is up and running.
- d. Tax Collector: None
- e. Trustees:
 - Trustee Knight-None
 - Trustee Van Buskirk-None
 - Trustee Nelson-None
 - Trustee Starr- Congratulations to all the award winners at the Illinois Township Awards Banquet
- f. Supervisor: None

XI. Reports:

- a. **Abilities Team:** The Abilities Christmas party was held last Saturday and was well attended.
- b. **Administrator:** Written Report. The food pantry thanked the Township for the \$500 donation. Administrator Willard discussed the upcoming Food to Table conference that the Illinois Farm Bureau is hosting.
- c. **Cemetery:** Written report
- d. **Capital Improvement:** None
- e. **Emergency:** None
- f. **Public Safety:** Trustee Knight gave an update on public safety.
- g. **Youth and Senior Services: Youth:** Written Report. Trustee Starr reminded the Trustees that the Youth Scholarship will be live on our web site Jan 1st. He also noted that the Senior Luncheon was a great event and very well attended.

XII. Authorizations of Bills:

- a. A motion was made by Trustee Starr and seconded by Trustee Van Buskirk to Approve the Town Fund bills from November 8th,2023 to December 18th, 2023 in the amount of \$193,792.51. Roll Call Vote: Trustee Starr; Aye. Trustee Knight; Aye, Trustee Van Buskirk, Aye, Trustee Nelson Aye, and Supervisor Tinsley; Aye. All Ayes, Motion Carried.
- b. A motion was made by Trustee Starr and seconded by Trustee Van Buskirk to Approve the Road and Bridge bills from November 8th, 2023-December 18th,2023 in the amount of \$96,291.23. Roll Call Vote: Trustee Starr; Aye. Trustee Knight; Aye, Trustee Van Buskirk, Aye, Trustee Nelson Aye, and Supervisor Tinsley; Aye. All Ayes, Motion Carried.

XIII. Announcements:

- a. Next Township Monthly Board Meeting is January 10th,2023.
- b. Township offices closed Monday December 25th,2023 for Christmas.
- c. Township offices closed Monday January 1st,2024 for New Years Day

XIV. Closed Session: A motion was made by Trustee Starr and seconded by Trustee Van Buskirk to move into closed session at 7:35 for the purposes of the purchase or lease for real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. (5 ILCS 5/120/2 (c) (5) Voice vote, motion carried.

The motion was made by Trustee Starr and seconded by Trustee Nelson to move back into open session at 8:16pm. Voice vote, motion carried. No action taken from closed session.

XV. Adjournment: A motion was made by Trustee Starr and seconded by Trustee Van Buskirk to adjourn the meeting at 8:17pm. Meeting was adjourned.



Submitted By:

Michelle Smith - Clerk

Date:

1-10-24

DATE