

STATE OF ILLINOIS )  
WILL COUNTY ) S.S.  
TOWN OF PLAINFIELD )

**Approved Minutes**

**THE BOARD OF TRUSTEES** met at 6:00 p.m. on April 11<sup>th</sup>,2023 for a Regular Board Meeting at the Plainfield Township Building

With Al Tinsley acting as Chairman and the following official business was transacted:

- I. The Regular Board Meeting was called to order at 6:30 p.m.**
- II. Supervisor Tinsley led the Pledge.**
- III. Roll Call for Quorum** – Present were Trustee Nelson, Van Buskirk, Knight and Supervisor Tinsley. Also attending was Clerk Smith, Highway Commissioner Doug Shreve, Tax Assessor Klaich, and Administrator Willard.
- IV. Approval of the Agenda** –Motion made to approve the agenda by Trustee Nelson, seconded by Trustee Van Buskirk to approve the agenda. Voice vote taken. All ayes. Motion carried.
- V. Approval of the Minutes**
  - a. A motion was made by Trustee Nelson and seconded by Trustee Van Buskirk to approve the Regular Township Meeting from March 8<sup>th</sup>, 2023. Voice vote taken. All ayes. Motion carried.
- VI. Public Comments: NONE**
- VII. Old Business: NONE**
- VIII. Unfinished Business: NONE**
- IX. New Business:**
  - a. A motion was made by Trustee Nelson and seconded by Trustee Van Buskirk to approve the annual HVAC service agreement for the Community Center with Gene May for \$1830. Roll Call: Trustee Van Buskirk; Aye, Trustee Nelson; Aye; Trustee Knight; Aye, Supervisor Tinsley; Aye. All Ayes. Motion Carried.
  - b. A motion was made by Trustee Nelson and seconded by Trustee Van Buskirk to approve the annual HVAC service agreement for the Administration Building in the amount of \$3090. Roll Call: Trustee Van Buskirk; Aye, Trustee Knight; Aye, Trustee Nelson; Aye; Supervisor Tinsley; Aye. All Ayes. Motion Carried.

- c. A motion was made by Trustee Knight and seconded by Trustee Van Buskirk to approve the expense of \$250.00 for abilities team event at the Prairie Recreation Center on April 16<sup>th</sup>,2023. Roll Call: Trustee Knight; Aye, Trustee Van Buskirk; Aye, Trustee Nelson; Aye, Supervisor Tinsley; Aye. All Ayes. Motion Carried.
- d. A motion was made by Trustee Nelson and seconded by Trustee Van Buskirk to approve the expense of equipment and food for the Seniors submitted by the Senior Coordinator for up to \$1600. Roll Call: Trustee Van Buskirk; Aye, Trustee Knight, Aye, Trustee Nelson; Aye, Supervisor Tinsley; Aye. All Ayes. Motion Carried.
- e. A motion was made by Trustee Van Buskirk and seconded by Trustee Nelson to approve the quote for installation of new optic timers and installation expense at the community center from TCL Electrical for an amount of \$3796.10. Roll Call: Trustee Van Buskirk; Aye, Trustee Nelson; Aye, Trustee Knight; Aye, Supervisor Tinsley; Aye. All Ayes. Motion Carried.
- f. A motion was made by Trustee Van Buskirk and seconded by Trustee Nelson to approve the use of the Administration property for a Ruck March event on May 27<sup>th</sup>,2023 from AllenForce disabled veterans and approve \$500 for food and water for the event. Roll Call: Trustee Van Buskirk; Aye, Trustee Nelson; Aye, Supervisor Tinsley; Aye. Motion Carried.
- g. A motion was made by Trustee and seconded by Trustee Van Buskirk to approve quote from TCL Electric to change the parking lot lights at the community center to LED lights for \$412.20 Roll Call: Trustee Knight; Aye, Trustee Van Buskirk; Aye, Trustee Nelson; Aye, Supervisor Tinsley; Aye. Motion Carried.
- h. No action on Item H.

**XI. Elected Officials:**

- a. Assessor- Written Report. Very thankful for the new copy machine. Thank you to Wendy and Jane for helping with the copy machine.
- b. Clerk-NONE
- c. Highway Commissioner: Written Report. Discussion on old iron bridge, storm update
- d. Tax Collector: Absent
- e. Trustees:
  - 1. Trustee Knight- NONE
  - 2. Trustee Van Buskirk-NONE
  - 3. Trustee Nelson-NONE
  - 4. Trustee Starr- ABSENT
- f. Supervisor: Congratulations to all the winners in this 2023 Election.

**XII. Reports:**

- a. **Abilities Team:**
- b. **Administrator:** Written Report. Insurance check for Torma came in for shuttle service bus. Bid sheets will be available for three upcoming projects.
- c. **Cemetery:** Written report presented.
- d. **Capital Improvement:** NONE
- e. **Emergency:** Chuck gave an update on the storms.
- f. **Public Safety:** NONE
- g. **Youth and Senior Services:** Written Report from Senior Services. Youth Services-Scholarship applications are being reviewed.

**XIII. Authorizations of Bills:**

- a. A motion was made by Trustee Van Buskirk and seconded by Trustee Knight to Approve the Town Fund bills from 3/9/2023-4/11/2023 in the amount of \$173,245.91. Roll Call

Vote: Trustee Nelson; Aye, Trustee Knight; Aye, Trustee Van Buskirk; Aye, Supervisor Tinsley; Aye. All Ayes, All Ayes. Motion Carried.

- b. A motion was made by Trustee Knight and seconded by Trustee Van Buskirk to Approve the Road and Bridge bills from 3/8/2023-4/11/2023 in the amount of \$60,587.12 Roll Call Vote: Trustee Van Buskirk; Aye, Trustee Nelson; Aye, and Trustee Knight; Aye, Supervisor Tinsley; Aye. All Ayes, Motion Carried.

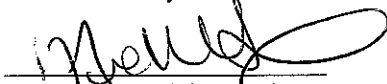
**XIV. Announcements:**

- a. Next Township Monthly Board Meeting is May 10<sup>th</sup>, 2023.

XV. Closed Session: NONE

XVI. **Adjournment:** A motion was made by Trustee Van Buskirk and seconded by Trustee Knight to adjourn the meeting at 7:08. The meeting was adjourned.

Submitted By:

  
Michelle Smith-Clerk

Date:

5/10/23

