



STATE OF ILLINOIS)
WILL COUNTY) S.S.
TOWN OF PLAINFIELD)

Approved Minutes

THE BOARD OF TRUSTEES met at 6:07 p.m. on April 12th,2022 for a Regular Board Meeting at the Plainfield Township Building

With Matt Starr acting as Chairman and Michelle Smith as Clerk, the following official business was transacted:

- I. Regular Board Meeting was called to order at 6:07 p.m.**
- II. Trustee Starr led the pledge.**
- III. Roll Call for Quorum** – Present were Trustee Nelson, Van Buskirk, Knight and Starr. Also attending were Clerk Michelle Smith, Highway Commissioner Doug Shreve, Tax Collector Rob Enright and Administrator Willard.
- IV. Approval of the Agenda** –Motion made to approve agenda by Trustee Nelson seconded by Trustee Van Knight to approve the agenda. Voice vote taken. All ayes. Motion carried.
- V. Approval of the Minutes**
 - a. A motion was made by Trustee Knight and seconded by Trustee Van Buskirk to approve the minutes from the Regular Board Meeting held on March 9th, 2022. All Ayes, Motion Carried
 - b. A motion was made by Trustee Knight and seconded by Trustee Nelson to approve the minutes from the Closed Session Meeting held on March 9th,2022. All Ayes, Motion carried.
- VI. Public Comments: NONE**
- VII. Old Business: NONE**
- VIII. Unfinished Business:** A motion was made by Trustee Nelson and seconded by Trustee Van Buskirk to approve the Township Handbook. Voice vote, All Ayes, motion carried.
- IX. New Business**
 - a. Trustee Starr and Trustee Van Buskirk presented college scholarship to three of the four scholarship recipients.
 - b. A motion was made by Trustee Knight and seconded by Trustee Nelson to Approve the quote in the amount of \$19,000 For annual maintenance of Administration grounds, garden plot prep and closing and weed enforcement for 2022 from Decoration Landscaping. Roll Call vote; Trustee Starr. Aye: Trustee Knight; Aye, Trustee Nelson; Aye; Trustee Van Buskirk; Aye. All Ayes, motion carried.

- c. A motion was made by Trustee Van Buskirk and seconded by Trustee Knight to approve the Resolution #22-01 to apply for CDBG Funds. Voice vote, All Ayes, motion carried.
- d. A motion was made by Trustee Starr and seconded by Trustee Nelson to accept the Annual Audit. Voice vote. All ayes, motion carried.
- e. A motion was made by Trustee Starr and seconded by Trustee Van Buskirk to approve the engagement proposal from Sikich for annual audit for \$19,975.00. Roll Call vote; Trustee Starr. Aye: Trustee Knight; Aye, Trustee Nelson; Aye; Trustee Van Buskirk; Aye. All Ayes, motion carried.

X. Elected Officials:

- a. Assessor- Written report presented.
- b. Clerk-NONE
- c. Highway Commissioner: NONE
- d. Tax Collector: NONE
- e. Trustees: NONE
- f. Supervisor: NONE

XI. Reports:

- a. **Abilities Team:** Written report presented. St Patrick's Day event at the Community Building was well attended.
- b. **Administrator:** Written report presented. Administrator Willard reported that Core Engineers and the County will be meeting with the Township to discuss flooding.
- c. **Cemetery:** Written report presented. Discussion on possible crematory. Update on the new cemetery sign as well.
- d. **Capital Improvement:** A detailed capital improvement plan will be presented in May
- e. **Emergency:** NONE
- f. **Public Safety-** Trustee Knight discussed the CALEA registration and talks with the Police Department.
- g. **Youth and Senior Services:** Scholarships were presented.

XII. Authorizations of Bills:

- a. A motion was made by Trustee Knight and seconded by Trustee Van Nelson to Approve the Town Fund bills from March 9th,2022-April 12th,2022 in the amount of \$213,714.37. Roll Call Vote: Trustee Van Buskirk; Aye, Trustee Starr; Aye, Trustee Knight; Aye, Trustee Nelson; Aye. All Ayes, Motion Carried.
- b. A motion was made by Trustee Nelson and seconded by Trustee Knight to Approve the Road and Bridge bills from March 9th, 2022-April 12th,2022 in the amount of \$61,547.03 Roll Call Vote: Trustee Van Buskirk; Aye, Trustee Starr; Aye, Trustee Knight; Aye, Trustee Nelson; Aye. All Ayes, Motion Carried.

- XIII. **Announcements:** The next scheduled meeting of the Township is scheduled for May 11th,2022. Township offices closed on April 11th for Good Friday.
- XIV. **Closed Session:** None.
- VII. **Adjournment:** A motion was made by Trustee Nelson and seconded by Trustee Starr to adjourn the meeting at 6:32pm. Meeting was adjourned.

Submitted By:


Michelle Smith-Clerk



Date:

5-11-22