



STATE OF ILLINOIS )  
WILL COUNTY ) S.S.  
TOWN OF PLAINFIELD )

**Approved Minutes**

**THE BOARD OF TRUSTEES** met at the Plainfield Community Center at 6:00pm, December 11, 2019 for Regular Monthly Township Board meeting

With Matt Starr acting as Chairman and Michelle Smith as Clerk, the following official business was transacted:

- I. Meeting was called to order at 6:00 p.m.**
- II. Pledge of Allegiance and Prayer** –Trustee Starr led the Pledge and said a prayer.
- III. Roll Call for Quorum** – Present were, Trustee Starr acting as Chairman, Trustee Kraulidis, Knight and Nelson. Also attending were, Assessor Kljaich, Clerk Michelle Smith, Administrator Chuck Willard and Supervisor Fremarek attending electronically.
- IV. Approval of the Agenda** –Motion made to approve agenda by Trustee Knight; seconded by Trustee Kraulidis. Voice vote taken. All ayes. Motion carried.
- V. Approval of Minutes**
  - A. Motion to approve minutes from the November 13th, 2019 Regular Board Meeting, made by Trustee Knight; seconded by Trustee Nelson. Voice vote taken. All ayes. Motion carried.
- VI. Public Comments: NONE**
- VII. Old Business: NONE**
- VIII. Unfinished Business: NONE**
- IX. New Business**
  - A. Trustee Starr asked for a Motion to approve the Revised Handbook. Motion was made by Trustee Knight, seconded by Trustee Nelson. Voice vote taken. All Ayes. Motion carried. Supervisor Fremarek thanked all involved in the Handbook revisions for all their hard work.
  - B. Trustee Starr asked for a motion to approve the quote from AMS Office Solutions for Quickbook’s consulting. Motion by Trustee Starr, seconded by Trustee Knight. Roll call vote: Nelson-Aye; Kraulidis-Aye; Starr-Aye; Knight-Aye; Fremarek-Aye. All ayes.

Motion carried. Comment was made that this was a no bid vote. Not needed for professional services.

- C. Trustee Starr asked for a motion to approve the quote in the amount of \$5032 from Interiors for Business. Motion by Trustee Kraulidis, seconded by Trustee Nelson. Roll Call Vote: Nelson-Aye; Kraulidis-Aye; Knight-Aye; Starr-Aye; Fremarek-Aye. All ayes. Motion carried. Commented was made by Supervisor Fremarek that the work included in this quote will help with noise in the building.
- D. Supervisor Fremarek asked for a motion approve the Medical portion of the annual employee insurance benefits from quotes. Motion made by Supervisor Fremarek, seconded by Trustee Starr. Roll Call Vote: Nelson-Aye; Kraulidis-Aye; Knight-Aye; Starr-Aye; Fremarek-Aye. All ayes. Motion carried. United Health Care was the chosen carrier.
- E. Supervisor Fremarek asked for a motion to approve the Dental portion of the annual employee insurance benefits from quotes. Motion was made Supervisor Fremarek and seconded by Trustee Nelson. Roll Call Vote: Knight-Aye; Kraulidis-Aye; Nelson-Aye; Starr-Aye; Fremarek-Aye. All ayes. Motion carried. 16 carriers had the opportunity to bid but only 10 carries submitted quotes.
- F. Supervisor Fremarek asked for a motion to approve the Vison portion of the employee insurance benefits from quotes. Motion made by Supervisor Fremarek, seconded by Trustee Starr. 16 carries were given the opportunity to bid but only 9 carriers submitted quotes. Roll Call Vote: Kraulidis-Aye; Knight-Aye; Nelson-Aye; Starr-Aye; Fremarek-Aye. All ayes. Motion carried.
- G. Supervisor Fremarek asked for a motion to approve the Annual PACE contract. Motion made by Supervisor Fremarek, seconded by Trustee Starr.. Nelson-Nay; Kraulidis-Nay; Starr-Nay; Knight-Nay; Fremarek-Nay. All Nays. Motion does not carry.

**X. Elected Officials**

- A. Assessor – Written Report: Assessor Kljaich also noted that the assessments were completed and that there were less than 1% tax appeals.
- B. Clerk – None
- C. Highway Commissioner-Written
- D. Tax Collector-
- E. Trustees – None

- XI.** Supervisor Report- Supervisor Fremarek thanked Administrator Willard on all his hard work regarding the remodel of the Township Building.

**XII. Reports**

- A. Abilities Team: Trustee Knight spoke of the Christmas party being held on December 21<sup>st</sup> at 6pm. Noted that 71 had currently signed up to attend.
- B. Administrator-Written Report.
- C. Cemetery-Written.
- D. Senior Coordinator –Newsletter submitted.
- F. Website/Social Media Development
- G. Youth Services – Trustee Starr spoke about updating the scholarship application and noted that it will be published on the Township Website Jan 1<sup>st</sup>, 2020. Interviews will begin in March and winners will be notified in May.

**XIII. Authorization of Bills**

- A. **Town Fund** – Motion to approve Town Fund Expenditures from 11/14/2019-12/11/2019 in the amount of \$279,087.51 made by Trustee Knight ; seconded by Trustee Nelson.

Roll call vote: Nelson-Aye; -Starr- Aye; Knight-Aye; Kraulidis-Aye; Fremarek-Aye.  
All ayes. Motion carried. This includes moving funds in the amount of \$10,748.57 from account #101556 and moving \$5006.07 to account #101559 Shuttle bus maintenance and \$5742.50 to account #101524 accounting.

B. **Road and Bridge** – Motion to approve Road and Bridge Expenditures from 11/14/2019-12/11/2019 in the amount of \$67,984.97 made by Trustee Knight; seconded by Trustee Starr. Roll call vote: Knight-Aye; Nelson-Aye; Kraulidis-Aye; Starr-Aye; Fremarek-Aye.  
All ayes. Motion carried.

XIV. **Announcements-** A Special Board Meeting will take place December 30<sup>th</sup> at 1:00 at the Plainfield Community Center. Next Township Board Meeting will be held on January 8<sup>th</sup>, 2020 Plainfield Community Center.

XV. **Adjourned to Closed Session:** There was no closed session.

XVI. **Adjournment:** There being no further business to come before this board, motion to adjourn at 6:31 p.m. made by Trustee Nelson seconded by Trustee Kraulidis.  
Voice vote taken. All ayes. Motion carried.

Submitted by:



**Michelle Smith Clerk**

12-11-19

