



## PLAINFIELD TOWNSHIP REGULAR MEETING AGENDA

December 11, 2019 - 6:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE/PRAYER
- III. ROLL CALL FOR QUORUM
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES

A. Regular Township Board Meeting from November 13, 2019

- VI. PUBLIC COMMENTS (Limited to three minutes per person)
- VII. OLD BUSINESS
- VIII. UNFINISHED BUSINESS
- IX. NEW BUSINESS

- A. Approve revised employee handbook
- B. Approve quote from AMS Office Solutions for QuickBooks consulting and analysis for calendar year of 2020 for 36 hours total at 3 hours a month at \$85 per hour
- C. Approve quote from Interiors for Business for \$5,032.00, including labor for multiple office panels for Assessor's office. Monies to come from Assessor's budget line items.
- D. Approve annual employee insurance benefit from quotes received from Palabe and Associates. Quotes per month per employee;
  - 1-Medical: United Healthcare; Employee \$57.13, Employee/Spouse \$1,054.26, Employee/Child(ren) \$975.19, Family \$1,502.32
  - 2-Dental: Delta Dental; PPO Employee \$43.83, Employee/Spouse \$87.64, Employee/Child \$87.64, Employee/Children \$120.09, Family \$120.09. HMO Employee \$16.67, Employee/Spouse \$32.51, Employee/Child \$32.51, Employee/Children \$44.52, Family \$44.52
  - 3-Vision: Superior Vision; Employee \$6.47, Employee/Spouse \$12.13, Employee/Child(ren) \$13.77, Employee/Children \$20.06
- E. Approve annual Pace contract

### Elected Officials

#### Supervisor

**Tony Fremarek**  
815.436.8308 P  
815.436.5117 F

#### Trustees

**Ernie Knight**  
**Debbie Kraulidis**  
**Eric Nelson**  
**Matthew C. Starr**

#### Clerk

**Michelle Smith**

#### Tax Collector

**Brandon Bernicky**

#### Assessor

**Erin C. Kljaich**  
815.436.5110 P  
815.436.5117 F

#### Hwy. Commissioner

**Ken Marland**  
815.436.6090 P  
815.436.7050 F

*Board Meetings are held every second Wednesday of the month at 6:00 p.m. Public is invited.*

# PLAINFIELD Township

Value the Past • Embrace the Present • Envision the Future



### Elected Officials

*Supervisor*

**Tony Fremarek**  
815.436.8308 P  
815.436.5117 F

*Trustees*

**Ernie Knight**  
**Debbie Kraulidis**  
**Eric Nelson**  
**Matthew C. Starr**

*Clerk*

**Michelle Smith**

*Tax Collector*

**Brandon Bernicky**

*Assessor*

**Erin C. Kljaich**  
815.436.5110 P  
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*Hwy. Commissioner*

**Ken Marland**  
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### XI. ELECTED OFFICIALS

- A. Assessor
- B. Clerk
- C. Highway Commissioner
- D. Tax Collector
- E. Trustees 1) E. Knight 2) D. Kraulidis 3) E. Nelson 4) M. Starr
- F. Supervisor

### XII. REPORTS

- A. Abilities Team
- B. Administrator
- C. Cemetery
- D. Emergency Coordinator
- E. Senior Coordinator
- F. Website/Social Media Development
- G. Youth Services
- H. Township Day ad hoc Committee
- I. Media messaging ad hoc Committee

### XIII. AUTHORIZATION OF BILLS

- A. Town Fund
- B. Road & Bridge

### XIV. ANNOUNCEMENTS

- A. Monthly Board Meeting – January 8, 2020 at 6pm
- B. Township Office closed December 24 and 25, 2019 for Christmas and December 31, 2019 for New Year’s Eve

### XV. CLOSED SESSION TO DISCUSS THE FOLLOWING SUBJECTS CLOSED SESSION ACTION ITEMS

- A. Personnel: Appointment, employment, compensation, discipline, performance or dismissal of specific Township employees (5 ILCS 5/120/2(c)(1))
- B. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. (5 ILCS 5/120/2(c)(5))
- C. The setting of a price for sale or lease of property owned by the public body. (5 ILCS 5/120/2(c)(6))

### XVI. ADJOURNMENT