



STATE OF ILLINOIS )  
WILL COUNTY ) S.S.  
TOWN OF PLAINFIELD )

**Approved Minutes**

**THE BOARD OF TRUSTEES** met at the Office of the Town Clerk at 6:00 p.m. on December 12, 2018.

With Tony Fremarek acting as Chairman and Matthew Starr acting as Clerk, the following official business was transacted:

- I. Meeting was called to order at 6:00 p.m.**
- II. Pledge of Allegiance and Prayer** – Supervisor Fremarek led the Pledge and said a prayer.
- III. Roll Call for Quorum** – Present were, Supervisor Fremarek, and Trustees Starr and Nelson. Also attending were, Assessor Kljaich, Highway Commissioner Marland, Collector Bernicky and Administrator Willard. Absent were Trustees Kraulidis and Knight, as well as Sexton Carrol.
- IV. Approval of the Agenda** – Motion made to approve agenda by Trustee Nelson; seconded by Trustee Starr. Voice vote taken. All ayes. Motion carried.
- V. Approval of Minutes**
  - A. Motion to approve minutes from the November 14, 2018 levy workshop made by Trustee Starr; seconded by Trustee Nelson. Voice vote taken. All ayes. Motion carried.
  - B. Motion to approve minutes from the November 14, 2018 regular meeting made by Trustee Starr; seconded by Trustee Nelson. Voice vote taken. All ayes. Motion carried.
  - C. Motion to approve minutes from the November 14, 2018 closed session made by Trustee Nelson; seconded by Trustee Starr. Voice vote taken. All ayes. Motion carried.
  - D. Motion to approve minutes from the November 26, 2018 special town meeting made by Trustee Starr; seconded by Trustee Nelson. Voice vote taken. All ayes. Motion carried.
  - E. Motion to approve minutes from the November 26, 2018 closed session made by Trustee Starr; seconded by Trustee Nelson. Voice vote taken. All ayes. Motion carried.
- VI. Public Comments** None
- VII. Donation Requests** None
- VIII. Old Business** None
- IX. Unfinished Business**
  - A. Building Renovation – Supervisor Fremarek stated that the bid opening was December 4, 2018 and that Healy Bender is evaluating the bids to make sure that they meet the set criteria.
- X. New Business**
  - A. A motion was made to adopt ordinance #18-12 Town Levy for FY April 1, 2019 – March 31, 2020 in the amount of \$1,621,048 by Trustee Starr; seconded by Trustee Nelson. Roll call vote: Starr – Aye; Nelson – Aye; Fremarek – Aye. All Ayes. Motion carried
  - B. A motion was made to adopt ordinance #18-13 Road & Bridge Levy for FY April 1, 2019 – March 31, 2020 in the amount of \$2,151,022 by Trustee Starr; seconded by Trustee Nelson. Roll call vote: Starr – Aye; Nelson – Aye; Fremarek – Aye. All ayes. Motion carried.
  - C. A motion was made to approve a cleaning services proposal for the Admin and Community Centers from Kinzler’s Janitorial, Inc. in the amount of \$970 per month was made by Trustee

Nelson; seconded by Trustee Starr. Roll call vote: Starr – Aye; Nelson – Aye; Fremarek – Aye. All ayes. Motion carried.

- D. A motion to approve software update for electronic door security readers at the admin building from Custom Security Electronics, Inc. in the amount of \$710 was made by Trustee Starr; seconded by Trustee Nelson. Roll call vote: Starr – Aye; Nelson – Aye; Fremarek - Aye. All ayes. Motion carried.
- E. A motion was made to approve the annual Pace Bus 2019 contract by Trustee Nelson; seconded by Trustee Starr. Roll call vote: Starr – Aye; Nelson – Aye; Fremarek – Aye. All ayes. Motion carried.
- F. A motion was made to approve the catering bill for the annual senior holiday party from Cutting Edge Catering & Events in the amount of \$1,459 by Trustee Starr; seconded by Trustee Nelson. Roll call vote: Starr – Aye; Nelson – Aye; Fremarek – Aye. All ayes. Motion carried.
- G. A motion was made to approve the SSCWC satellite office annual agreement for 2019 by Trustee Starr; seconded by Trustee Nelson. Roll call vote: Starr – Aye; Nelson – Aye; Fremarek – Aye. All ayes. Motion carried.
- H. A motion was made to approve the Intergovernmental Agreement for the Route 30 TIF by Trustee Nelson; seconded by Trustee Starr. Roll call vote: Starr – Aye; Nelson – Aye; Fremarek – Aye. All ayes. Motion carried.

**XI. Elected Officials**

- A. Assessor – Written Report
- B. Clerk – None
- C. Highway Commissioner – Written Report
- D. Tax Collector – Collector Bernicky stated that the new website is up and running; it is mobile-friendly and adds many links to great resources; it also utilizes Google translate so that our site can be featured in Spanish.
- E. Trustees – None
- F. Supervisor – Supervisor Fremarek thanked Administrator Willard for hitting the ground running and working so hard in his new role.

**XII. Reports**

- A. Abilities Team None
- B. Administrator Written Report
- C. Cemetery Written Report
- D. Emergency Management Coordinator None
- E. Senior Coordinator Written Report
- F. Website/Social Media Development None
- G. Youth Services – Trustee Starr stated that the scholarship program applications will be posted on the website on January 1, 2019. Deadline for high school seniors residing in Plainfield Township to turn in applications is March 1, 2019.

**XIII. Authorization of Bills**

- A. **Town Fund** – Motion to approve Town Fund Expenditures from 11/15/2018 to 12/12/18 in the amount of \$245,699.34 made by Trustee Starr; seconded by Trustee Nelson. Roll call vote: Nelson-Aye; Starr-Aye; Fremarek-Aye. All ayes. Motion carried.
- B. **Road and Bridge** – Motion to approve Road and Bridge Expenditures from 11/15/18 to 12/12/18 in the amount of \$82,897.58 made by Trustee Nelson; seconded by Trustee Starr. Roll call vote: Nelson-Aye; Starr-Aye; Fremarek-Aye. All ayes. Motion carried.

**XIV. Announcements**

- A. Township Office closed in observance Christmas Eve and Christmas Day, as well as New Years Eve and New Years Day.

B. Next Regular Monthly Board Meeting – November 14, 2018 at 6:00 p.m.

C. Township Office closed for Thanksgiving break – November 22 and 23, 2018

XV. **Closed Session** – None

XVI. **Adjournment:** There being no further business to come before this board, motion to adjourn at 6:25 p.m. made by Trustee Starr; seconded by Trustee Nelson. Voice vote taken. All ayes. Motion carried.

Submitted by:



~~Matthew C. Starr, Acting Clerk~~

~~1-9-19~~

Michelle Smith Clerk

1-14-19

