

Plainfield Township Board of Trustees Minutes from March 13, 2013

STATE OF ILLINOIS)
WILL COUNTY) **S.S. Approved Minutes**
TOWN OF PLAINFIELD)

THE BOARD OF TRUSTEES met at the Office of the Town Clerk at 6:00 p.m. on March 13, 2013.

ELECTED OFFICIALS PRESENT:

John Argoudelis	Supervisor
Tony Fremarek	Trustee
Chuck Willard	Trustee
Steve Cammack	Trustee
Ken McCafferty	Trustee

OTHER ELECTED OFFICIALS PRESENT:

Anita Gerardy	Clerk
Erin Kljaich	Assessor
Matthew Starr	Tax Collector
Sam Reichert	Highway Commissioner

Other Elected Officials Absent:

Others Present:

Andi French	Administrator
-------------	---------------

John Argoudelis acting as Chairman and Anita Gerardy acting as Clerk, the following official business was transacted:

- I. Meeting March 13, 2013** was called to order at **6:00 p.m.**
- II. Pledge of Allegiance and Prayer:** Pledge of Allegiance and Prayer were said.
- III. Roll Call for Quorum:** Ken McCafferty–Present, Chuck Willard–Present, Steve Cammack - Present, Tony Fremarek – Present, John Argoudelis – Present.
- IV. Approval of the Agenda:** A motion was made by Tony Fremarek to approve the agenda for March 13, 2013, seconded by Ken McCafferty. Voice vote taken. Motion carries.
- V. Approval of the February 13, 2013 minutes:** A motion to approve the minutes from February 13, 2013 was made by Ken McCafferty, seconded by Steve Cammack. Voice vote taken. Motion carries.
- VI. Supervisor’s Report:**
 - A. Senior Services of Will County-Donation Request:** Ms. Pat Hensley Executive Director and Ms. Karen Gustafson, Director of Development in Programing, presented the board with information regarding Plainfield Township senior residents being served by Will County. Senior Services is a multipurpose senior center. The agency serves persons age 50 and over that reside in Will County. They provide special services, social recreation programs, Joliet Learning Computer classes, grandparents raising grandchildren support groups, and family caregiver programs. Ms. Hensley stated Senior Services of Will County served approximately 2,600 residents of Plainfield Township in 2012. Ms. Hensley stated they had 19 cases of elder abuse and neglect. Ms. Hensley stated elder abuse and neglect was up by 2% in 2012. Mr. Willard inquired about nursing home abuse. Ms. Hensley stated she does not have the statistics on nursing home abuse. If they find nursing home

Plainfield Township Board of Trustees Minutes from March 13, 2013

abuse, they report it to the Department of Public Health. Ms. Hensley stated Senior Services of Will County is contracting with Cedar Lake Village to bring hot meals to residents rather than frozen dinners. Tony Fremarek made a motion to donate \$1,000.00 to **Senior Services of Will County**, seconded by Ken McCafferty. Roll call taken: Mr. McCafferty-Aye, Mr. Cammack-Aye, Mr. Willard-Aye, Mr. Fremarek-Aye, Mr. Argoudelis-Aye. Motion carries.

B. Plainfield Public Library-Donation Request: Theresa Chavez requested a donation for the Plainfield Public Library, Summer Read Program. Ms. Chavez handed out books on Lincoln, as a gift from the Great Read Committee. Mr. Argoudelis stated he was not comfortable taking books from the library that were paid for by the library. Mr. Argoudelis stated we cannot accept the books until he looks into the statutes on receiving gifts. All books were collected. A motion was made by Tony Fremarek to donate \$250.00 to the Plainfield Public Library, Summer Read Program, seconded by Chuck Willard. Roll call taken: Mr. McCafferty-Aye, Mr. Cammack-Aye, Mr. Willard-Aye, Mr. Fremarek-Aye, Mr. Argoudelis-Aye. Motion carries.

C. Landscaping Maintenance Contract Review: Mr. Argoudelis presented two bids for the board's review. **Acres Group and BPM Enterprise, Inc.** After reviewing both contracts and following a discussion, a motion was made by Ken McCafferty to accept the **BPM Enterprise, Inc.** contract, seconded by Chuck Willard. Roll call taken: Mr. McCafferty-Aye, Mr. Cammack-Aye, Mr. Willard-Aye, Mr. Fremarek-Aye, Mr. Argoudelis-Aye. Motion carries.

D. Building Security: (Tabled from February Meeting) Mr. Argoudelis advised the board the **Panic Button** has been installed and is operating. Ms. Kljaich and Mr. Cammack gave an updated report on their recommendations for additional security measures. Ms. Kljaich stated their recommendation is to install locks on several doors, using either key pad or card reader, and have a camera and monitor installed. Mr. Argoudelis inquired as to the cost of the doors and camera. Ms. Kljaich stated the quote for the doors is \$17,060.00, and the camera is \$2,540.00. Mr. Argoudelis inquired about what could be done at the front counter that was constructed for people with disabilities. Mr. Cammack and Ms. Kljaich stated the modification of the counter is separate from the building security issues. Mr. Cammack stated they suggest moving some of the chairs that are along the long table against the wall to accommodate people with disabilities. Mr. Argoudelis inquired if they priced out the south exterior doors to install a button for people with disabilities. Ms. Kljaich stated this is also a separate issue and not part of the building security plan. Mr. Cammack stated the Township has until January 2014 to install accessible doors. All public buildings must be accessible for persons with disabilities. Mr. Cammack stated the existing doors are too heavy for a button, and must be replaced. The board suggested Ms. Kljaich and Mr. Cammack request a breakdown of pricing from the security company. A motion was made by Mr. Fremarek to table the **BUILDING SECURITY** to the April meeting with directions to get a breakdown of pricing, seconded by Steve Cammack. Voice vote taken. Motion carries.

E. Modifications to Existing Building: Mr. Argoudelis stated if Township is not able to build the senior center on the existing building there are a couple of options open for consideration and discussion. Modify the existing building by putting a door from the assessor's office to the medical closet, to eliminate staff having to go outside in inclement weather, and to find additional storage space in the existing building. Mr. Argoudelis stated another option to consider is to find an existing building that could be renovated to fit the needs of the senior programs. He stated if this were to come to fruition, then the medical closet, storage space and the shuttle buses could be housed in the new building. Mr. Argoudelis asked for a motion to remove the **Building Addition** from the agenda for now, and once the board is ready to revisit it, it can be put back on the agenda. A motion was made by Chuck Willard to remove the **BUILDING ADDITION** from the agenda until which time the board is ready to proceed with the discussion, seconded by Steve Cammack. Voice vote taken. Motion carries.

Plainfield Township Board of Trustees Minutes from March 13, 2013

Mr. Argoudelis advised the board a special meeting is necessary to approve the agenda for the Annual Town Meeting scheduled for April 16, 2013 and to update the board on the senior center progress. The board agreed to hold a Special Plainfield Township Board Meeting on Monday, March 25, 2013 at 7:00 p.m.

VII. Public Comments:

None

VIII. Elected Officials Report:

A. Assessor:

Written Report

B. Clerk: The Clerk stated she has included the notice regarding the Annual Town Meeting to be held on April 16th this year due to the consolidated election on April 9th. Notice will be published in two English language newspapers, posted at the Library and the Post Office and on the Township website.

C. Highway Department: Mr. Reichert stated branch pickup will begin on April 1, 2013 and submitted a **written report**.

D. Tax Collector: Mr. Starr stated he received quite a few applications for the Township Scholarship award. He stated he scanned them and sent to Mr. Cammack and Mr. Fremarek. They will meet in the next month or so to review the applications, set up interviews and come to a decision and will report to the board at the May meeting.

E. Trustees:

Mr. Cammack:

No Report

Mr. Fremarek: Mr. Fremarek stated he feels when talking about the senior center and acquisition of an existing building; it should be discussed in an Executive Session. Mr. Argoudelis stated other than negotiations should be discussed in public. When negotiations begin, they should be discussed at an Executive Session. Mr. Fremarek stated he feels when discussing the location of an existing building it should take place in an Executive session. Mr. McCafferty agreed. A suggestion was made by Mr. Fremarek to discuss the issue with Township Officials of Illinois for guidance as to what can be discussed in public and what should be discussed at an Executive Session. Mr. Argoudelis agreed.

Mr. Willard:

No Report

Mr. McCafferty:

No Report

IX. Reports:

A. Building Issues:

Written Report

B. Community Gardens: Mr. Fremarek stated the first garden meeting will be held on Monday March 25, at 6:00 p.m. He stated he and Ms. McMillen discussed several things for improvements this year. He stated they discussed installing a couple of benches for the gardeners. They also discussed the possibility of putting up a public messaging board. He stated the message board is approximately \$1,200.00 and the benches are approximately \$700.00 each. He spoke with a landscaper who will bring a hole digger to anchor the benches and the message board. He stated the landscaper will charge the Township \$100.00 to dig the holes. Mr. Fremarek stated there is money in the garden budget to cover the costs of the improvements. Mr. Fremarek stated the improvements would come to approximately \$2,500.00 to \$3,000.00. Mr. Argoudelis stated he would like to install two benches in the front of the building, around the Flag, for employees to use for lunch breaks or for residents to use. The estimate to install two benches in the front of the building would be approximately \$700.00 per bench. Mr. Argoudelis stated the expense for two benches to be installed in the front of the building would not be charged to the garden budget.

Plainfield Township Board of Trustees Minutes from March 13, 2013

A motion was made by Tony Fremarek to purchase two benches and one messaging board for the garden plot area at approximately \$2,500.00 to \$3,000.00, seconded by Chuck Willard. Roll call taken: Mr. McCafferty-Aye, Mr. Cammack-Aye, Mr. Willard-Aye, Mr. Fremarek-Aye, Mr. Argoudelis-Aye. Motion carries.

A motion was made by Mr. Fremarek to install two benches in the front of the building up to \$1,500.00, seconded by Steve Cammack. Roll call taken: Mr. McCafferty-Aye, Mr. Cammack-Aye, Mr. Fremarek-Aye, Mr. Willard-Aye, Mr. Argoudelis-Aye. Motion carries.

- C. Disabilities Committee:** Mr. Cammack stated March 10th was the annual bowling party. He stated he had over 60 participants, 20 volunteers. He stated the budget was \$700.00; the committee spent less than \$600.00. April 20th is the Expo. He stated he has approximately 56 vendors. They have a speaker booked and he is working with the school district, as they are providing a lot of the amenities including the location. The Park District is helping the Committee with press releases.
- D. Emergency Management Coordinator:** Mr. Willard stated the emergency planning committee met on February 27th, reviewed the history of their plan and where it has led to today. He stated they came away with two things, one is to try to update a new and not only an action plan for disasters, but a building action plan as well. He stated he has some templates he has to look over in order to make suggestions for the new plan. He stated the other part of the action plan is to meet with Harold Demoran from the county to come up with some contacts and some verbiage as to pre-dialogue when calls come in that need to be referred to correct departments, they will be able to give them the correct information. He stated Mr. Demoran called him on March 12th regarding an incident at Taylor and Budler Road. Mr. Willard stated Mr. Demoran called him asking for assistance from the township. There was a tow truck that snagged an electrical wire and took down seven power poles and cut power to the area and schools, during the middle of the heavy snow. He asked the Highway Department for help with road closing signs. Mr. Willard stated he contacted Mr. Reichert and he immediately agreed to help out. Romeoville picked up the signs at the Township. Mr. Willard stated he and Mr. Demoran put together an emergency plan. The plan included opening schools for a warming center for residents affected by the outage and contacted the Red Cross for help. Mr. Willard stated within three hours almost half of the power was restored. Mr. Willard stated there were additional expenses due to the accident. He stated he needs to contact the Sheriff's office to make sure the truck that caused this accident was not only cited but there is also something in Illinois law called a *Spiller Pays Rule*, which states if you cause an accident you can be billed for added expenses. He and Mr. Reichert will follow up. Since the incident occurred Mr. Willard stated he was at a fire chief's meeting and Mr. Demoran approached him and asked for his help with getting other Townships on the same page as Plainfield Township. He would like to use us as an example of how Townships can fill a role in emergency management. Mr. Willard stated on Sunday the 10th of March, he received a text from the supervisor, who was concerned with the possibility of flood. Mr. Willard stated he was monitoring the heavy rain, a heavy snow melt and frozen ground on Sunday, tracking the rise of the river. The Hydrology Prediction Center was accurate with their prediction. The Center predicted 6.2 feet from the Shorewood gage, and we were at 5.82 feet. Mr. Argoudelis stated there is new color coding on our website, linking us up to the weather service website. The past weekend our website showed *YELLOW*, which is near flooding stage, matching the color on the weather service website.
- E. Flooding: Harris Drive /Sunnyland:** Mr. Reichert stated the County is doing some grading on Harris Drive to see what is going on. Mr. Reichert stated Sunnyland has some grant money, and stated the highway department will put some "like kind" in trucks and man power to help them out. He also suggested they use the Gradall Operator out of Bolingbrook

Plainfield Township Board of Trustees Minutes from March 13, 2013

that the highway department uses for all ditching. He stated their biggest concern is how they are going to pay for this service. Mr. Reichert stated he thinks they will make a decision within the next couple of weeks. Mr. Reichert stated he thought they were going to re-ditch the main ditch, but it's going to be a clean out. He stated they are going to remove weeds and overgrown brush. Mr. Reichert stated Sunnyland is going to bid the storm sewer on Kellogg Street. Joliet already has a storm sewer, however, it is not large enough to accept the capacity, so they are going to put a second storm sewer and bid it out to a contractor because Mr. Reichert stated the highway department can't do it. When they put the storm sewer in along Kellogg Street, they will leave openings and inlets at each street, so when the highway department goes in with the gradall to re-due ditches, culverts and drive ways, the water will be directed to the inlets and openings. Mr. Reichert stated he and Erin Kljaich need to get together to send notices to the residents regarding what is going to be done in their subdivision. He suggested the Township hold a meeting for the residents letting them know what will be done and when, before yards are being torn up. Andi French will apply for another CDGB Grant for Sunnyland.

F. Food Pantry: MS. Gerardy stated the Food Pantry has a benefactor who sends a check for \$2,000.00 every month.

G. Senior Coordinator:

Written Report

H. Senior Shuttle Bus:

Written Report

I. Youth Report: Mr. Starr stated he, Ms. Kljaich and Ms. Gerardy met a week ago and discussed ways to improve the College and Financial Expo. We discussed ways of attracting more colleges and universities to attend. Ms. Gerardy suggested having a presentation reaching out to someone not directly dealing with federal financial aid, but a financial planner. Ms. Gerardy will contact Tim Stettenfeld at Edward Jones. Ms. Kljaich will help with expanding the list of colleges and universities invited to the Expo. The Expo will be coordinated with parent teacher night.

X. Approval of Bills:

General Town Fund: A motion to approve the **General Town Fund from 02/14/13 to 03/13/13** in the amount of **\$82,526.62** was made by Tony Fremarek, seconded by Chuck Willard. Roll call taken: Mr. Cammack-Aye, Mr. Fremarek-Aye, Mr. Willard-Aye, Mr. McCafferty-Aye, Mr. Argoudelis-Aye. Motion carries.

Road & Bridge: A motion to approve the **Road & Bridge Fund from 02/14/13 to 03/13/13** in the amount of **\$86,090.97** was made by Tony Fremarek seconded by Ken McCafferty. Roll call taken: Mr. Fremarek-Aye, Mr. Cammack-Aye, Mr. Willard-Aye, Mr. McCafferty-Aye, Mr. Argoudelis-Aye. Motion carries.

XI. Announcements:

None

XII. Executive Session: A motion was made by Tony Fremarek to go into Executive session at 7:25 p.m. seconded by Chuck Willard. Voice vote taken. Motion carries.

A motion to go back into the General Town meeting at 7:55 p.m. was made by Chuck Willard seconded by Tony Fremarek. Voice vote taken. Motion carries.

Present are: Supervisor John Argoudelis, Clerk Anita Gerardy, Trustees: Ken McCafferty, Steve Cammack, Tony Fremarek, and Chuck Willard.

Plainfield Township Board of Trustees Minutes from March 13, 2013

A motion was made by Ken McCafferty to increase the salary for Ms. French by 2%, seconded by Tony Fremarek. Roll call taken: Tony Fremarek-Aye, Steve Cammack-Aye, Chuck Willard-Aye, Ken McCafferty-aye, John Argoudelis-Aye. Motion carries.

A motion was made by Tony Fremarek to increase the salary for Ms. McMillen by .50 an hour seconded by Steve Cammack. Roll call taken: Tony Fremarek-Aye, Steve Cammack-Aye, Chuck Willard-Aye, Ken McCafferty-Aye, John Argoudelis-Aye. Motion carries.

A motion was made by Tony Fremarek to increase the salary for the bus driver's by .50 an hour seconded by Chuck Willard. Roll call taken: Tony Fremarek-Aye, Ken McCafferty-Aye, Steve Cammack-Aye, Chuck Willard-Aye, John Argoudelis-Aye. Motion carries.

XIII. A motion to adjourn the General Town Meeting at 8:00 p.m. was made by Chuck Willard, seconded by Tony Fremarek. Voice vote taken. Motion carries.

Anita Gerardy, Township Clerk

Plainfield Township Board of Trustees Minutes from March 13, 2013

Residents in attendance:

Kevin Clancy 2509 John Bourd Drive, Plainfield IL.

Ernie Knight Plainfield, IL.

Karen Gustafson Joliet, IL.

Pat Hensley Joliet, IL.

Theresa Chaves Plainfield Public Library

Richard Rodriguez Plainfield, IL.