

STATE OF ILLINOIS       )  
 WILL COUNTY               )  
 TOWN OF PLAINFIELD     )

**S.S. Approved Minutes**

**THE BOARD OF TRUSTEES** met at the Office of the Town Clerk at 6:00 p.m. on September 14, 2016.

With Tony Fremarek acting as Chairman and Chuck Willard acting as Clerk, the following official business was transacted:

- I. Meeting was called to order at 6:00 p.m.**
- II. Pledge of Allegiance and Prayer** - Supervisor Fremarek led the Pledge and prayer.
- III. Roll Call for Quorum** - Present were Supervisor Fremarek; Trustee Knight, Trustee Starr, Trustee Kraulidis; Clerk Willard. Also in attendance were Collector Bolton; Highway Commissioner Marland; Assessor Kljaich, and Administrator French.
- IV. Approval of the September 14, 2016 Agenda** - Motion made by Trustee Starr; seconded by Trustee Kraulidis. Voice vote taken. Motion carried.
- V. Approval of Minutes**
  - A. Motion made by Trustee Starr; seconded by Trustee Knight to approve minutes from the August 9, 2015 Rescheduled Regular Township Board Meeting. Voice vote taken. Motion carried.
  - B. Motion made by Trustee Starr; seconded by Trustee Kraulidis to approve Executive Session Minutes from July 13, 2016. Voice vote taken. Motion carried.
  - C. Motion made by Trustee Kraulidis; seconded by Trustee Starr to approve Executive Session Minutes from August 9, 2016. Voice vote taken. Motion carried.
- VI. Public Comments** - Supervisor Fremarek opened the meeting for public comment. Hearing none; Supervisor Fremarek closed the meeting for public comment.
- VII. Donation Requests** - Plainfield Area Community Chorus: After a brief overview from member, Mrs. Pat Herman, motion made by Trustee Starr; seconded by Trustee Knight to approve a \$500 donation. Roll call vote: Kraulidis-Aye; Knight-Aye; Starr-Aye; Fremarek-Aye. All ayes. Motion carried.
- VIII. Old Business**
  - A. Townships of Illinois Day Event on September 21, 2016 – Details continue to be worked out to promote this first-time event as encouraged by ITASCSC (Illinois Township Association of Senior Citizen Services Committees) with the goal to promote townships and the services provided to its residents.
- IX. New Business**
  - A. Warrant of Appointment of the Plainfield Township Board of Trustees Appointing Eric Nelson as Trustee to fill a vacancy. Motion made by Trustee Starr; seconded by Trustee Knight. Roll call vote: Starr-Aye; Knight-Aye; Kraulidis-Aye; Fremarek-Aye. All ayes. Motion carried.
  - B. Administer Official Oath of Office to Newly Appointed Trustee Nelson – Clerk Willard administered the oath.
  - C. Public Hearing – Motion made by Trustee Starr at 6:12 p.m. to recess the regular meeting to enter into the public hearing to review Ordinance #16-07 Amended Town Fund Budget & Appropriation for 2016-2017; seconded by Trustee Nelson. Voice vote taken. Motion carried. With no residents or board comments, motion made by Trustee Knight; seconded by Trustee Starr to close the Public Hearing at 6:15 p.m. and reconvene the previously scheduled September 14, 2016 Regular Township Board Meeting. Voice vote taken. Motion carried.
  - D. Adopt Ordinance #16-07 Amended Town Fund Budget & Appropriation for 2016-2017 - Motion made by Trustee Knight; seconded by Trustee Nelson. Roll call vote: Knight-Aye; Starr-Aye; Kraulidis-Aye; Nelson-Aye; Fremarek-Aye. All ayes. Motion carried.
  - E. Approval to Offer Administrator Full Time Position – Motion made by Trustee Nelson; seconded by Trustee Starr to offer Administrator full time employment with a salary at \$82,500 and benefits as outlined in the Employee Handbook. Roll call vote: Kraulidis-Aye; Nelson-Aye; Knight-Aye; Starr-Aye; Fremarek-Aye. All ayes. Motion carried.
  - F. Approval to Hire a Part Time Employee in the Supervisor’s Office – Motion made by Trustee Kraulidis; seconded by Trustee Starr to hire a part time employee, 16-20 hours weekly and to cover vacations, \$10-\$12 per hour and IMRF if the annual hours exceed 1,000. Roll call vote: Starr-Aye; Kraulidis-Aye; Nelson-Aye; Knight-Aye; Fremarek-Aye. All ayes. Motion carried.

- G. Adopt Resolution #16-02 Setting Compensation of Township Officials for the Four-Year Term beginning May 15, 2017 and January 1, 2018 – Motion made by Trustee Nelson; seconded by Trustee Knight to freeze salaries at current rate. Health, dental, and vision benefits as outlined in the Employee Handbook will be approved for the positions of Highway Commissioner and Assessor if they so choose. Roll call vote: Knight-Aye; Starr-Aye; Kraulidis Aye; Nelson-Aye; Fremarek-Aye. All ayes. Motion carried.
- H. Authorization to Purchase Candy for the 65<sup>th</sup> Annual Homecoming Parade – Motion made by Trustee Starr; seconded by Trustee Kraulidis to authorize the candy purchase up to \$500. Roll call vote: Starr-Aye; Kraulidis-Aye; Nelson-Aye; Knight-Aye; Fremarek-Aye. All ayes. Motion carried.
- I. Authorize Additional Mosquito Spraying for \$6,745.00 – Motion made by Trustee Starr; seconded by Trustee Knight. Roll call vote: Knight-Aye; Kraulidis-Aye; Starr-Aye; Nelson-Aye; Fremarek-Aye. All ayes. Motion carried.
- J. Review and Approve New IT Provider – Motion to table made by Trustee Nelson; seconded by Trustee Starr. Voice vote. Motion carried.
- K. Review and Approve O365 Migration Project – Motion to table made by Trustee Nelson; seconded by Trustee Starr. Voice vote. Motion carried.
- L. Review and Approve Network Upgrade – Motion to table made by Trustee Nelson; seconded by Trustee Starr. Voice vote. Motion carried.

**X. Elected Officials' Comments**

- A. Assessor **Written Report Submitted**
- B. Clerk **None**
- C. Highway Commissioner **Written Report Submitted**
- D. Tax Collector **None**
- E. Trustees
  - 1. Trustee Knight **None**
  - 2. Trustee Kraulidis **None**
  - 3. Trustee Nelson **None**
  - 4. Trustee Starr **None**
- F. Supervisor **None**

**XI. Reports**

- A. Administrator **Written Report Submitted**
- B. Cemetery **Written Report Submitted**
- C. Disabilities Committee – The summer picnic held September 11, 2016 was very well attended. The Committee may hold a Halloween event; decisions/details will be forthcoming.
- D. Emergency Management Coordinator **No Report Submitted**
- E. Senior Coordinator **Written Report Submitted**
- F. Youth Committee – The College & Financial Aid Expo scheduled on November 21, 2016 at Plainfield High School Central Campus has been finalized. A future meeting of the Scholarship Committee will be planned to share any new ideas or implement any changes before the Spring 2017 applications go out.

**XII. Authorization of Bills**

- A. Town Fund (Assessor and Cemetery) – Motion made by Trustee Starr to approve the Town Fund Expenditures from 8/10/16 to 9/14/16 in the amount of \$110,749.15; seconded by Trustee Kraulidis. Roll call vote: Starr-Aye; Knight-Aye; Nelson-Aye; Kraulidis-Aye; Fremarek-Aye. All ayes. Motion carried.
- B. Road and Bridge – Motion made by Trustee Knight to approve the Road and Bridge Fund Expenditures from 8/10/16 to 9/14/16 in the amount of \$109,028.21; seconded by Trustee Starr. Roll call vote: Knight-Aye; Starr-Aye; Kraulidis-Aye; Nelson-Aye; Fremarek-Aye. All ayes. Motion carried.

**XIII. Announcements – NONE**

**XIV. Closed Session – NONE**

**XV. Closed Session Action Items – NONE**

**XVI. Adjournment:** There being no further business to come before this board, a motion to adjourn was made by Trustee Starr at 6:36 p.m.; seconded by Trustee Kraulidis. Voice vote taken. All ayes. Motion carried.

Submitted by:                     *Chuck Willard*                      
Chuck Willard, Plainfield Township Clerk

