

Plainfield Township Board of Trustees Minutes from December 11, 2013

STATE OF ILLINOIS)
WILL COUNTY) **S.S. Approved Minutes**
TOWN OF PLAINFIELD)

THE BOARD OF TRUSTEES met at the Office of the Town Clerk at 6:00 p.m. on December 11, 2013.

ELECTED OFFICIALS PRESENT:

Tony Fremarek	Supervisor
Matt Starr	Trustee
Ernie Knight	Trustee
Chuck Willard	Trustee
Debbie Kraulidis	Trustee

ELECTED OFFICIALS ABSENT:

Erin Kljaich	Assessor
Yvonne Sencial Bolton	Tax Collector

OTHER ELECTED OFFICIALS PRESENT:

Anita Gerardy	Clerk
Sam Reichert	Highway Commissioner

Others Present:

Andi French	Administrator
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With Supervisor Fremarek acting as Chairman and Anita Gerardy acting as Clerk, the following official business was transacted:

- I. Meeting December 11, 2013** was called to order at 6:00 p.m.
- II. Pledge of Allegiance and Prayer:** Pledge of Allegiance and Prayer were said.
- III. Roll Call for Quorum:** Trustee Willard–Present, Trustee Starr- Present, Trustee Knight-Present, Trustee Kraulidis-Present, Supervisor Fremarek-Present.
- IV. Approval of the Agenda:** Supervisor Fremarek entertained a motion to approve the Agenda for December 11, 2013 meeting as presented. A motion was made by Trustee Starr to approve the agenda as presented for December 11, 2013, seconded by Trustee Kraulidis. Voice vote taken. All ayes. Motion carries.
- V. Approval of the November 13, 2013 General Town minutes:** Supervisor Fremarek entertained a motion to approve the minutes from the November 13, 2013 meeting. A motion to approve the minutes from November 13, 2013 meeting as presented was made by Trustee Knight, seconded by Trustee Starr. Voice vote taken. Motion carries.
- VI. Public Comments:** Vernon “Bunk” Findlay, a resident of Plainfield Township, stated he has some complaints with the way the Township Board is operating. He stated he feels the Senior Shuttle Bus should be operational on Saturday and Sunday.
- VII. Donation Requests:** There were no donation requests.
- VIII. Old Business:**
 - A. Des Plaines Street Site-Update:** Supervisor Fremarek stated the bid documents are going out at the end of this week. Bid opening will occur on January 7th, 2014. Supervisor Fremarek stated he hopes to award a contract on January 8th, 2014.

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- B. Employee Health Insurance Coverage Update:** Supervisor Fremarek stated he would like to close this item, as it pertains to the Highway Commissioner and the Assessor and is not a negotiable item. Supervisor Fremarek stated if there were no objections he would suggest closing this issue. There were no objections. The item is closed and is taken off the agenda.
- C. E-mail Policy Up-date:** Trustee Starr and Clerk Gerardy gave a synopsis of the research done on an E-mail policy. The policy should include a disclaimer on signatures for all e-mails sent out. All attachments must be retained as well. Supervisor Fremarek stated he would like the board to review the document and make their recommendations at the January meeting. Supervisor Fremarek entertained a motion to table the E-mail Policy until the January meeting. A motion to table the E-mail Policy to January, 2014 was made by Trustee Starr, seconded by Trustee Knight. Voice vote taken. All ayes. Motion carries.

IX. New Business:

- A. Tax Levy Ordinance #13-03:** Supervisor Fremarek entertained a motion to pass Tax Levy Ordinance #13-03, Township of Plainfield in the amount of \$1,424,858.00. A motion to pass Tax Levy Ordinance #13-03 for the Township of Plainfield in the amount of \$1,424,858.00 was made by Trustee Willard, seconded by Trustee Starr. Roll call taken: Trustee Knight-Aye, Trustee Willard-Aye, Trustee Starr-Aye, Trustee Kraulidis-Aye, Supervisor Fremarek-Aye. All Ayes. Motion carries.
- B. Tax Levy Ordinance #13-04:** Supervisor Fremarek entertained a motion to pass Tax Levy Ordinance #13-04, Township of Plainfield Road and Bridge District in the amount of \$1,927,749.00. A motion to pass Tax Levy Ordinance #13-04 for Township of Plainfield Road and Bridge District in the amount of \$1,927,749.00 was made by Trustee Kraulidis, seconded by Trustee Starr. Roll call taken: Trustee Knight-Aye, Trustee Willard-Aye, Trustee Starr-Aye, Trustee Kraulidis-Aye, Supervisor Fremarek-Aye. All Ayes. Motion carries.
- C. Pace-Annual Contract Renewal Agreement:** A discussion was held regarding the renewal of the Pace Bus contract. Supervisor Fremarek entertained a motion to approve renewing the contract with Pace Bus. A motion was made by Trustee Knight to approve the renewal contract with Pace Bus, seconded by Trustee Kraulidis. Roll call taken: Trustee Starr-Aye, Trustee Willard-Aye, Trustee Kraulidis-Aye, Trustee Knight-Aye, Supervisor Fremarek-Aye. All Ayes, motion carries.
- D. Conservation Plainfield:** Mr. Cameron Bettin stated the reason he is here is to ask the board to consider allowing Conservation Plainfield a section in the community garden area to put in an outdoor class room. Supervisor Fremarek asked Mr. Bettin to put together an outline of what Conservation Plainfield will need, and present it to Ms. French.
- E. Mark Angelus Services-Snow Removal Contract:** A discussion was held regarding Mark Angelus Services- Snow Removal Contract. A motion was made by Trustee Knight to approve the Mark Angelus Services-Snow Removal Contract in the amount of \$1,400.00 a month, seconded by Trustee Willard. Roll call taken: Trustee Starr-Aye, Trustee Knight-Aye, Trustee Willard-Aye, Trustee Kraulidis-Aye, Supervisor Fremarek-Aye. All Ayes. Motion carries.
- F. General Assistance Update Effective 12-11-2013:** Supervisor Fremarek read the changes to the General Assistance Program Re: (1) The General Assistance Handbook; Flat Grant; Revised June 2009. Those revisions have been accepted by the General Assistance Office. (2) General Assistance Adult Case and Family Case Asset Disregard. The Asset Disregard can be found on Page 4 of Section 6 of the General Assistance Handbook. (3) General Assistance Adult Case and Family Case Additional Income Disregard. The Additional Income Disregard for assistance for an Adult Case or for a Family Case shall be zero dollars. The Additional Income Disregard can be found on Page 9 of Section 6 of the General Assistance Handbook. (4) Adoption of General Assistance Adult Case and Family and Child Only Case Monthly Levels. The monthly payment levels for basic maintenance

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needs for a Family Case are on Page 4 of Section 9 of the handbook. The reports are a permanent part of the Plainfield Township Board Meeting, December 11, 2013.

X. COMMITTEE REPORTS:

A. Disability Committee: Trustee Knight stated on Tuesday December 17, there will be a Christmas Pot Luck for the Disabilities Committee from 6:00 p.m. to approximately 8:30 p.m. Trustee Knight stated the next Disability Committee meeting will be in January 2014. He stated the committee is working on setting dates for the Bowling Party which will be in February and Abilities Expo. Supervisor Fremarek stated he is trying to work with the School District to waive the fees they charge for the use of their buildings. Supervisor Fremarek stated he has reached out to School Board Chairman, Roger Bonuchi. Trustee Knight is working with the school board members. Supervisor Fremarek stated he hopes the school board will waive the fee for the Abilities Expo.

B. Emergency Management Committee: Trustee Willard stated nothing at this time, but will have a report at the January 2014 meeting.

C. Youth Committee: No Report

XI. Elected Officials Reports:

A. Assessor: Written Report

B. Clerk: The clerk stated the meeting dates for 2014 are included in the packet. Should additional meeting dates be required for the build out of the Des Plaines Street site, it will be held on the 4th Wednesday of the month. A notice will be posted.

C. Highway Department: Written Report

D. Tax Collector: No Report

E. Trustees:

Trustee Starr: No Report

Trustee Knight: No Report

Trustee Willard: No Report

Trustee Kraulidis: No Report

F. Supervisor Fremarek: Supervisor Fremarek stated the Senior Luncheon was well organized. He praised Kathy Whalen for all the work she put into the Christmas luncheon. He thanked Trustee Kraulidis, Administrator Andi French, Clerk Gerardy, Administrative Assistant Monika McMillen and Lois Maguire for volunteering to help with the luncheon. Supervisor Fremarek stated the updates of the Senior Shuttle Bus report and the Senior Coordinator Report are in the board packets.

XII. Approval of the Bills: General Town Fund: A motion was made by Trustee Kraulidis to approve **General Town Fund** from 11/14/13 to 12/11/13 in the amount of \$123,796.43 seconded by Trustee Starr. Roll call taken: Trustee Knight-Aye, Trustee Starr-Aye, Trustee Kraulidis-Aye, Trustee Willard-Aye, Supervisor Fremarek-Aye. All ayes. Motion carries.

Road & Bridge: A motion was made by Trustee Kraulidis to approve the **Road and Bridge Fund** from 11/13/13 to 12/11/13 in the amount of \$103,609.31 seconded by Trustee Starr. Roll call taken: Trustee Knight-Aye, Trustee Starr -Aye, Trustee Kraulidis-Aye, Trustee Willard-Aye, Supervisor Fremarek-Aye. All ayes. Motion carries.

XIII. Announcements: No Announcements

XIV. Adjournment: There being no further business to come before this Board, Supervisor Fremarek asked for a motion to adjourn the General Town meeting at 6:40 p.m. A Motion was made by Trustee Starr to adjourn the General Town meeting at 6:40 p.m. seconded by Trustee Knight. Voice vote taken. All ayes. Motion carries.

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Anita Gerardy, Clerk

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Residents Present:

Cameron Bettin Conservation Plainfield
Vernon Findlay, Resident Plainfield Township
Susan Wolf Plainfield Township Resident
Nick Wolf Plainfield North High School Student
Michael Lambert Resident Plainfield Township