

Plainfield Township Board of Trustees Minutes from May 14, 2008

STATE OF ILLINOIS)
WILL COUNTY)
TOWN OF PLAINFIELD) **S.S. Approved** Minutes

THE BOARD OF TRUSTEES met at the Office of Town Clerk at 6:03 p.m. on May 14, 2008

PRESENT:

John Argodelis	Supervisor
Ken McCafferty	Town Trustee
Paul Pesavento	Town Trustee
Chuck Willard	Town Trustee
Kim Sandstrom	Absent

OTHER OFFICIALS PRESENT:

Sam Reichert	Highway Commissioner
Richard Martin	Assessor
Anita Gerardy	Clerk
Steve Cammack	Tax Collector

OTHERS PRESENT:

Andi French	Administrator
Monika McMillen	Administrative Assistant
Erin Kljaich	Deputy Assessor

John Argodelis acting as chairman and Anita Gerardy acting as clerk, the following official business was transacted:

- I. Meeting May 14, 2008 was called to order at 6:03 p.m.**
- II. Pledge of Allegiance and Prayer**
Pledge of Allegiance and prayer were said.
- III. Roll Call for Quorum:** John Argodelis – Present, Paul Pesavento –Present, Chuck Willard – Present, Ken McCafferty – Present, Kim Sandstrom, Absent.
- IV. Approval of Agenda**
A motion to approve the agenda was made by Ken McCafferty, seconded by Chuck Willard. Anita Gerardy made a motion to amend the agenda by removing item # three under reports, Fire Protection, which was completed at the April 9th meeting. Motion was withdrawn by Ken McCafferty. Motion to approve the amended agenda was made by Ken McCafferty, seconded by Chuck Willard. Voice vote taken. Motion carries.
- V. Approval of minutes from previous meeting April 9, 2008 was made by** Ken McCafferty, seconded by Paul Pesavento. Voice vote taken. Motion carries.

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VI. SUPERVISOR'S REPORT

- A. Plainfield High School, Cathy Kazak:** Request for donation of \$500.00 for a scholarship intended for students with a financial need. Students must answer questions and explain their financial need. A motion to donate \$500.00 to Plainfield Central High School Scholarship was made by Chuck Willard, seconded by Paul Pesavento. Roll call taken: Ken McCafferty –Aye, Chuck Willard –Aye, Paul Pesavento –Aye, John Argoudelis –Aye. Motion carries.
- B. Senior Services, Patricia Hensley:** Request for donation to offset expenses incurred for meals that are delivered to Plainfield residents. Ms. Hensley also asked if there is any available space in the township office that could be used for food distribution. At the present time, they are distributing frozen dinners, would like to start serving hot meals, but need the space for distribution. Cost of meals for one senior per year is approximately \$1,000. A motion to donate \$1,000.00 to Senior Services Center of Will County was made by Ken McCafferty, seconded by Chuck Willard. Roll call taken: Ken McCafferty –Aye, Chuck Willard –Aye, Paul Pesavento –Aye, John Argoudelis –Aye. Motion carries.
- C. Senior Picnic, Kathy Whalen:** A request was made for a donation to cover the cost of approximately 150 senior citizen participants for the annual Senior picnic scheduled for June 11th. A motion to approve up to \$1,200.00 was made by Paul Pesavento, seconded by Chuck Willard. Roll call taken: Paul Pesavento –Aye, Ken McCafferty –Aye, Chuck Willard –Aye, John Argoudelis –Aye. Motion carries.
- D. Executive Session, Employee Issues:** Mr. Argoudelis asked if the board would like to go into Executive Session as it is stated on the agenda or continue with the agenda and go into Executive Session at the end of the general meeting. It was unanimous to continue with the general meeting.

VII. Reports:

Reports Building Issues:

A. Township Flag: Monika McMillen presented the final quotes for the Township Flag. The best price is from Flag Source but they are very difficult to work with. Heritage Flag & Banner is the company we have used in the past. They are slightly higher than Flag Source, but are much easier to work with. Heritage flags are made in the United States. We need a new flag pole in order to fly the American flag on top and the Illinois flag under it. The township flag will be flown on the building. Ms. McMillen will get quotes for the flag pole and report back to the board. A motion to purchase the Township flag from Heritage in the amount of \$380.00 was made by Paul Pesavento, seconded by Chuck Willard. Roll call taken: Ken McCafferty –Aye, Chuck Willard –Aye, Paul Pesavento –Aye, John Argoudelis –Aye. Motion carries.

Building Maintenance Agreement: Monika McMillen was able to reduce the agreement with Raynor Doors by \$22.00. The new contract is \$1,000.00 a year.

Maintenance of the flower beds: Green Up, a local company has quoted \$200.00 a month for weed control of the flower beds. Motion to approve Green Up for weed control at \$200.00 a month was made by Paul Pesavento, seconded by Chuck Willard. Roll call taken: Ken McCafferty –Aye, Chuck Willard –Aye, Paul Pesavento –Aye, John Argoudelis –Aye. Motion carries. A request was

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made to have mulch raked for a more presentable appearance. Mr. Argoudelis suggested that we get a quote from Green Up and from Mark Angelus for fluffing up the mulch.

Mr. Argoudelis suggested that Monika McMillen contact the painter to have paint touch up done on the building. Monika will get a price and present it to the board at the June meeting.

B. Disabilities: Mr. Pesavento advised the board that the picnic for disabled residents of Plainfield is set for September 7th at Rivers Edge. Mr. Pesavento called Jensen Entertainment and was advised that their price is slightly higher than last year. Price this year is \$1,700.00. They are asking for a deposit of 50%. The park district wants \$400.00 which includes use of Rivers Edge facilities, set up and clean up afterwards. Mr. Pesavento will try to get the fee reduced or waived. Cost is approximately \$2,300.00 to \$2,400.00 this year.

Mr. Pesavento advised the board that he is working on updating the disability manual.

C. Emergency Management Coordinator: Chuck Willard advised the board that he has been added to the Emergency Network (EmNet). This is a computer program that will advise him, via e-mail, of any state of Illinois declared emergencies and he is also added to the EAM program (Emergency Action Messages) which will advise the counties of Will, Grundy and Kendall of any potentially dangerous weather conditions. This will make notification faster and possibly prevent disasters.

D. Food Pantry: Paul Pesavento advised the board that he has spoken with the volunteers for the food pantry. Andi French was asked to invite Mary Pat and Rev. Bates to the next board meeting.

E. Community Garden Plots: Ken McCafferty advised the board that 42 of the 49 15x30 garden plots. Feed back from returning gardeners has been very positive. Consideration to expand the garden plots is being considered for next year.

F. Plainfield Presents: Ken McCafferty stated that he will cancel the program with Edward Hospital regarding Nutrition due to lack of interests.

G. Senior Coordinator: Kathy Whalen submitted a written report. It was suggested that Andi French invite her to attend the July meeting.

H. Senior Shuttle Bus: Monika McMillen submitted a written report for the senior shuttle bus for April.

I. Youth Committee: Supervisor Argoudelis held his first Youth Counsel meeting with students from Plainfield High Schools. He stated that the six students on the committee were excited and energetic about setting up their own web site. The students will come up with a list of programs that they feel will be beneficial to other students. The students will present their programs to Supervisor Argoudelis for approval.

J. Budget Work Shop: Mr. Argoudelis inquired as to whether or not the board needs another budget workshop. It was agreed that an additional meeting is needed. Mr. McCafferty suggested the board meet at 5:30 p.m. before the June 11, 2008 board meeting.

VIII. Elected Officials Report:

A. Assessor: Erin Kljaich will re-design the assessor's web site. A written report was presented.

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B. Clerk: Anita Gerardy presented information she received when attending several meetings of Township clerks. Ms. Gerardy requested permission to join the Will Grundy Township Clerks organization. Cost is \$20.00 a year. Motion to approve expenditure of \$20.00 was made by Chuck Willard, seconded by Paul Pesavento. Roll call taken: Paul Pesavento –Aye, Ken McCafferty –Aye, Chuck Willard –Aye, John Argoudelis –Aye. Motion carries. Ms. Gerardy also stated that she would like to attend the Township Clerks Continuing Education Seminar on June 6th. A voice vote was taken, all approved. Motion carries.

C. Trustee Reports:

A motion was made by Paul Pesavento to approve the deposit payment of \$862.50 for Jensen Entertainment for disabilities picnic, seconded by Chuck Willard. Roll call taken: Chuck Willard – Aye, Paul Pesavento –Aye, Ken McCafferty –Aye, John Argoudelis –Aye. Motion carries.

D. Highway Commissioner: May is a transitional month for the highway department. Snow plows and equipment are stored for the season. Brush and branch pickup begins May 1st. Pick up is scheduled every Monday from May thru October. Mr. Reichert stated that he replaced the last two culverts on Harris Drive. He noted to the board that with all the rain we've had, there hasn't been any flooding.

E. Tax Collector

No report

IX. Approval of Bills:

Total General Town Fund: A motion to approve General Town Fund for \$81,071.43 was made by Chuck Willard, seconded by Paul Pesavento. Roll call taken: Ken McCafferty –Aye, Paul Pesavento –Aye, Chuck Willard –Aye, John Argoudelis – Aye. Motion carries.

Total Town Fund Insurance: A motion to approve the Total Town Fund Insurance in the amount of \$19,933.00 was made by Ken McCafferty, seconded by Chuck Willard. Roll call taken: Ken McCafferty –Aye, Paul Pesavento –Aye, Chuck Willard –Aye, John Argoudelis –Aye. Motion carries.

Total Road Insurance: A motion to approve the Total Road Insurance expenditure in the amount of \$29, 899.00 was made by Ken McCafferty, seconded by Paul Pesavento. Roll call taken Ken McCafferty- Aye, Paul Pesavento –Aye, Chuck Willard –Aye, John Argoudelis – Aye. Motion carries.

X. Public Comments: Mr. Garrett Peck address the board regarding his request for copies of information from the highway department.

XI. Announcements:

None

XII. Adjournment: A motion to adjourn the regular board meeting at 7:40 p.m. was made by Ken McCafferty, seconded by Paul Pesavento. All in favor, Aye. Meeting adjourned at 7:40 p.m. Motion to go into Executive Session at 7:45 p.m. was made by Ken McCafferty, seconded by Paul Pesavento All in favor. Motion carries.

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A motion to come out of the Executive meeting at 8:00 p.m. was made by Paul Pesavento, seconded by Chuck Willard. Supervisor Argudelis asked for a voice vote, all voted Aye. Meeting adjourned.

A motion to go into the General board meeting at 8:15 p.m. was made by John Argoudelis. Voice vote taken. Motion carries. A motion to increase the bus driver's salary by \$1.00 an hour was made by Chuck Willard, seconded by Paul Pesavento. Roll call taken: Ken McCafferty – Aye, Paul Pesavento – Aye, Chuck Willard – Aye John Argoudelis – Aye. Motion carries. A motion to pay the drivers half of the new rate when there are no riders was made by Chuck Willard, seconded by Paul Pesavento. Roll call taken: Ken McCafferty – Aye, Paul Pesavento – Aye, Chuck Willard – Aye, John Argoudelis – Aye.

A motion to increase the Township Administrator's salary by 5% was made by Ken McCafferty, seconded by Paul Pesavento. Roll call taken: Ken McCafferty – Aye, Paul Pesavento – Aye, Chuck Willard – Aye, John Argoudelis – Aye. Motion carries.

A motion to adjourn the general board meeting was made by Supervisor Argoudelis. Voice vote taken. Meeting adjourned at 8:15 p.m.

Anita Gerardy

Town Clerk