

**Plainfield Township Board of Trustees Minutes from April 9, 2008**

**STATE OF ILLINOIS**            )  
**WILL COUNTY**                )       **S.S Approved** Minutes  
**TOWN OF PLAINFIELD**    )

**THE BOARD OF TRUSTEES** met at the Office of Town Clerk at 6:00 p.m. on April 9, 2008

**PRESENT:**

John Argoudelis	Supervisor
Ken McCafferty	Town Trustee
Paul Pesavento	Town Trustee
Chuck Willard	Absent
Kim Sandstrom	Absent

**OTHER OFFICIALS PRESENT:**

Sam Reichert	Highway Commissioner
Richard Martin	Assessor
Anita Gerardy	Clerk
Steve Cammack	Tax Collector

**OTHERS PRESENT:**

Andi French	Administrator
Monika McMillen	Administrative Assistant
Erin Kljaich	Deputy Assessor
Mary Domanus	Highway Admin. Assistant

John Argoudelis acting as chairman and Anita Gerardy acting as clerk, the following official business was transacted:

- I. Meeting April 9, 2008 was called to order at 6:21 p.m.**
- II. Pledge of Allegiance and Prayer**  
Pledge of Allegiance and prayer were said.
- III. Roll Call for Quorum:** John Argoudelis – Present, Paul Pesavento –Present, Chuck Willard –Absent, Ken McCafferty – Present, Kim Sandstrom - Absent.
- IV. Approval of Agenda**  
**A motion to approve the agenda** was made by Ken McCafferty, seconded by Paul Pesavento. Voice vote taken. Motion carries.
- V. Approval of minutes from previous meeting March 13, 2008**  
**A motion to approve the minutes from the regular board meeting** was made by Paul Pesavento, seconded by Ken McCafferty. Voice vote taken. Motion carries.

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### VI. SUPERVISOR'S REPORT

- A. JBRSA:** Jill Mukushina presented a donation request to the board. She gave an overview of the services that JBSRA offers to children with disabilities. JBRSA has an agreement with the Plainfield Township Park District, which offers the program to the residents of Plainfield Township.

Mr. Argoudelis invited the board to review the request for a donation to JBRSA. Ken McCafferty made a motion to donate \$500.00 to JBRSA, seconded by Paul Pesavento. Roll call taken. Ken McCafferty –Aye, Paul Pesavento –Aye, John Argoudelis –Aye. Motion carries. The donation will be taken from line item #101575 (disabilities).

- B. Highway Department Steel Building:** Sam Reichert advised the board that the highway department will purchase a new steel building to house the department vehicles and equipment. The building will be erected on Township land. Supervisor Argoudelis suggested that he confer with the architect, Michael Lambert, regarding the placement and color of the building. The money to purchase this building will come out of the highway budget. Sam gave the board a written report regarding snow plowing. Supervisor Argoudelis stated that he noticed a lot of tree trimming being done in the village as well as the township. Sam advised the board that he set up a program for tree trimming with Arbor Tech. Arbor Tech is working for the Township and the Village and is charging the Township and the Village half of his normal price. Arbor Tech will work for the township for one month, from the middle of March to the middle of April.
- C. Levy Meeting with Tim Reading:** Trustee McCafferty advised the board that he would like a better understanding of the levy process. Andi French puts the levy together and Tim Reading from the county reviews it. Andi set up a meeting with Mr. Reading on June 4<sup>th</sup> at 9:00 a.m. in his office. Anyone interested in attending the meeting should let Andi know as soon as possible.
- D. Executive Session, Employee Issues:** Mr. Argoudelis asked if the board would like to go into Executive Session as it is stated on the agenda or continue with the agenda and go into Executive Session at the end of the general meeting. It was unanimous to continue with the general meeting.

### VII. Reports:

**A. Township Flag:** Supervisor Argoudelis presented a final version of the Township Flag. If approved, Ms. McMillen will get quotes on the cost of the flag. A new flag pole will have to be purchased in order to fly the American flag, the Plainfield flag as well as the Township flag. A motion to approve the design, with a correction involving the dot over the i, was made by Ken McCafferty, seconded by Paul Pesavento. Roll call taken. Ken McCafferty –Aye, Paul Pesavento –Aye, John Argoudelis –Aye. Motion carries.

**Building Maintenance Agreement:** Overhead door agreement. Ms. McMillen presented the board with a written report on bids for the maintenance agreement. A motion to enter into a contract with Raynor Doors of Will County in the amount of \$1,022.00 per year was made by Ken McCafferty, seconded by Paul Pesavento. Roll call taken: Ken McCafferty –Aye, Paul Pesavento –Aye, John Argoudelis –Aye. Motion carries.

**Fire Detection System Agreement:** The board reviewed the bids for the Fire Detection System, and a motion to accept Tri-State for a one year agreement was made by Paul Pesavento in the amount of \$1,349.00, seconded by Ken McCafferty. Roll call taken: Paul Pesavento –Aye, Ken McCafferty –

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Aye, John Argoudelis –Aye. Paul Pesavento made a motion to include in the Tri State agreement the monitoring of Fire Alarms at \$55.00 per month, seconded by Ken McCafferty. Roll call taken: Paul Pesavento –Aye, Ken McCafferty –Aye, John Argoudelis –Aye. Motion carries. Written report on additional building issues was presented to the board. Ms. McMillen stated that the covers on the exterior door locks have been installed. Tri-Tel Communications were out on March 19<sup>th</sup> to do some trouble shooting with regard to the answering system and to set up voice mail for all township employees. We have a 30 day guarantee on all work performed.

**B. Disabilities:** Mr. Pesavento stated that he will be meeting in the next couple of weeks to start planning his fall activities. He stated that he will try to revamp the disabilities program one more time.

**C. Emergency Management Coordinator:** **No Report**

**D. Food Pantry:** **No Report**

**E. Community Garden Plots:** Ken McCafferty received a quote from Doug Shreve for tilling the soil, adding an additional 4 inches of quality soil to the existing area. He uses FDA approved soil (it's approved to grow vegetables, plants, grasses.) His charge for the soil, delivery, and grading is \$5,960.00. He suggested that Monika talk to Mr. Shreve to see if he would reduce the price. A motion to approve the addition of 4 inches of quality soil, tilling and grading in the amount of \$5,960.00 was made by Ken McCafferty, seconded by Paul Pesavento. Roll call taken: Ken McCafferty –Aye, Paul Pesavento –Aye, John Argoudelis-Aye. Motion carries.

**F. Plainfield Presents:** Ken McCafferty has cancelled the Alzheimer's program due to low registration. He is reconsidering programs for next year.

**G. Senior Coordinator:** **No Report**

**H. Senior Shuttle Bus:** Monika McMillen submitted a written report for the senior shuttle bus for March.

**I. Youth Committee:** Monika McMillen contacted three high schools in Plainfield regarding appointment of two students from each school to serve on the Youth Committee. Plainfield South has responded and will have two students available to serve on the committee. Ms. McMillen will contact the other schools for their choices.

### VIII. Elected Officials Report:

**A. Assessor:** Erin Kljaich submitted a written report. Mr. Martin stated the end of the year figures show that we are significantly larger than DuPage and Wheatland. We are currently the second largest township in the county. He attended an assessors meeting regarding foreclosures, and stated that the assessors in Will County are not reducing the real estate tax on foreclosed homes. The taxes are based on the value of the home and to protect neighboring homes, (unless it is inspected by the assessor and found to be trashed) taxes will not be reduced.

**B. Clerk:** **No Report**

**C. Trustee Reports:**

Ken McCafferty requested an update from everyone for the Township web site.

**D. Highway Commissioner:** **Written Report**

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**E. Tax Collector:**

Steve Cammack has offered to help with the gardens and senior programs.

**IX Approval of Bills:** General Town Fund for 3/13/08 to 3/31/08. Motion to approve General Town Fund for \$152,574.75 was made by Paul Pesavento, seconded by Ken McCafferty. Roll call taken: Ken McCafferty –Aye, Paul Pesavento –Aye, John Argoudelis – Aye. Motion carries.

**Total Road and Bridge:** A motion to approve the Road and Bridge expenditure in the amount of \$36,271.45 was made by Paul Pesavento, seconded by Ken McCafferty. Roll call taken.

Ken McCafferty – Aye, Paul Pesavento –Aye, John Argoudelis – Aye. Motion carries.

**County Joint Bridge:** A motion to approve the County Joint Bridge expenditure in the amount of \$46,208.65 was made by Paul Pesavento, seconded by Ken McCafferty. Roll call taken. Ken McCafferty- Aye, Paul Pesavento –Aye, John Argoudelis – Aye. Motion carries.

**General Town Fund 04/01/08 - 04/09/08:** Motion to approve town fund bills in the amount of \$54,195.02 was made by Ken McCafferty, seconded by Paul Pesavento. Roll call taken. Ken McCafferty –Aye, Paul Pesavento-Aye, John Argoudelis-Aye. Motion carries.

A motion to approve Road and Bridge bills in the amount of \$28,669.59 was made by Paul Pesavento, seconded by Ken McCafferty. Roll call taken. Ken McCafferty –Aye, Paul Pesavento –Aye, John Argoudelis –Aye. Motion carries.

A motion to approve County Joint Bridge Fund bills in the amount of \$23,822.91 was made by Ken McCafferty, seconded by Paul Pesavento. Roll call taken. Ken McCafferty –Aye, Paul Pesavento – Aye, John Argoudelis –Aye. Motion carries.

**X. Public Comments:**

**None**

**XI. Announcements:**

**None**

**XII. Adjournment:** Motion to go into Executive Session at 7:55 p.m. was made by Ken McCafferty, seconded by Paul Pesavento. Voice Vote taken. Motion carries.

A motion to come out of the Executive Session at 8:10 p.m. was made by Paul Pesavento, seconded by Ken McCafferty. Voice vote taken. Motion carries.

A motion to go back into the general board meeting at 8:10 p.m. was made by Paul Pesavento, seconded by Ken McCafferty. Voice vote taken. Motion carries. A motion was made by Ken McCafferty to increase Monika McMillen’s pay raise from .80 an hour to \$1.00 an hour, retro active to her anniversary date, seconded by Paul Pesavento. Roll call taken: Ken McCafferty –Aye, Paul Pesavento –Aye, John Argoudelis –Aye. Motion carries.

A motion to adjourn the general board meeting at 8:15 p.m. was made by Paul Pesavento, seconded by Ken McCafferty. Voice vote taken. Motion carries.

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Anita Gerardy

Town Clerk

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