

**Ordinance No. 24-01**

**TENTATIVE BUDGET & APPROPRIATION ORDINANCE  
TOWN FUND 2024-2025**

An ordinance appropriating for all town purposes for Plainfield Township, Will County, Illinois, for the fiscal year beginning April 1, 2024, and ending March 31, 2025.

**BE IT ORDAINED** by the Board of Trustees of Plainfield Township, Will County, Illinois.

**SECTION 1:** That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and so may be needed or deemed necessary to defray all expenses and liabilities of Plainfield Township, be and the same are hereby appropriated for the town purposes of Plainfield Township, Will County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2024, and ending March 31, 2025.

**SECTION 2:** That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

**GENERAL TOWN FUND**

**BEGINNING BALANCE APRIL 1, 2024**

**\$ 1,178,660.01**

**REVENUES:**

100400 Property Tax	\$1,915,406.99
100401 TOIRMA Reimbursement	6,000.00
100402 PPRT (Property Replacement Tax)	80,000.00
100404 Interest Income	100.00
100406 Meeting Room Fees	500.00
100407 Passport/Photo Fees	10,000.00
100408 Garden Plot Fees	500.00
100410 Miscellaneous Income	7,000.00
100411 Shuttle Bus Fees	2,500.00
100422 Cemetery Perpetual Care Trust Interest	100.00
100424 Miscellaneous Cemetery Income	45,000.00
100426 Cemetery Foundations	10,000.00
100428 Cemetery Niche Plaques	3,500.00
<b>TOTAL REVENUES:</b>	<b>\$2,080,606.99</b>

**TOTAL FUNDS AVAILABLE**

**\$3,259,267.00**

**EXPENDITURES:**

Administration	\$2,592,567.00
Assessor	\$ 369,700.00
Cemetery	\$ 297,000.00

**TOTAL EXPENDITURES/APPROPRIATIONS:**

**\$3,259,267.00**

**ENDING BALANCE MARCH 31, 2025**

**\$ 0.00**

## ADMINISTRATION

### PERSONNEL

Salaries-Elected Officials	\$ 225,000.00
Shuttle Bus Drivers	\$ 60,500.00
Clerical/Administration	\$ 275,000.00
State Unemployment Tax	\$ 5,000.00
Social Security	\$ 40,000.00
IMRF	\$ 40,000.00
Health Insurance Reimbursement	\$ 50,000.00

**TOTAL PERSONNEL** \$ **698,500.00**

### CONTRACTUAL SERVICES

Maintenance-Building, Equipment, Grounds	\$ 90,000.00
Public Safety	\$ 7,500.00
Accounting Service	\$ 25,000.00
Legal Service	\$ 8,000.00
Postage/Passport Postage	\$ 4,000.00
Telephone/Cell Phones	\$ 25,000.00
Engineering Services	\$ 500.00
Publishing/Advertising	\$ 1,200.00
Printing	\$ 1,500.00
Dues/Subscriptions	\$ 4,000.00
Mileage	\$ 5,000.00
Training/Meeting Expense	\$ 5,000.00
IT/Website/Copier	\$ 55,000.00
Utilities-Electric, Propane, Water	\$ 25,000.00
TOIRMA Insurance	\$ 35,000.00
Weed Control	\$ 2,500.00
Envision – Super	\$ 15,000.00
Emergency/Stormwater/Environmental Services	\$ 20,000.00
Shuttle Bus Maintenance	\$ 20,000.00
Senior Services	\$ 10,000.00
Senior Coordinator Share	\$ 60,000.00
Community Services	\$ 20,000.00
Mosquito Abatement	\$ 50,000.00
Community Mental Health	\$ 30,000.00
Youth Services	\$ 12,000.00
Abilities	\$ 8,000.00
Handicap Transit	\$ 1,000.00

**TOTAL CONTRACTUAL SERVICES** \$ **540,200.00**

### COMMODITIES

Office Supplies	\$ 20,000.00
Operating Supplies	\$ 10,000.00
Shuttle Bus Fuel/Supplies	\$ 12,000.00

**TOTAL COMMODITIES** \$ **42,000.00**

### CAPITAL OUTLAY

Township Property Repairs	\$ 500,000.00
PTCC Maintenance	\$ 75,000.00

Mortgage	\$ 200,000.00
Equipment/Capital Improvement	\$ 100,000.00
Software Licenses	\$ 8,000.00
Interest Expense Long Term	\$ 35,000.00
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 918,000.00</b>

**OTHER EXPENDITURES**

Miscellaneous Expense	\$ 60,367.00
Property Replacement Tax (PPRT) to Library	\$ 30,000.00
GA/EA Administration	\$ 25,000.00
GA/EA	\$ 26,000.00
GA/EA Medical Insurance	\$ 2,500.00
<b>TOTAL OTHER EXPENDITURES</b>	<b>\$ 143,867.00</b>

**CONTINGENCIES**

Contingency Reserve	\$ 250,000.00
<b>TOTAL CONTINGENCIES</b>	<b>\$ 250,000.00</b>

**TOTAL ADMINISTRATION**

**\$2,592,567.00**

**ASSESSOR**

**PERSONNEL**

Salaries	\$ 205,000.00
Social Security	\$ 15,000.00
State Unemployment	\$ 2,500.00
IMRF	\$ 12,000.00
Health Insurance	\$ 25,000.00
<b>TOTAL PERSONNEL (ASSESSOR)</b>	<b>\$ 259,500.00</b>

**CONTRACTUAL SERVICES**

Maintenance Service Equipment	\$ 5,000.00
Legal Fees	\$ 800.00
Postage	\$ 2,000.00
Publishing	\$ 700.00
Printing	\$ 1,500.00
Dues	\$ 1,000.00
Travel Expenses	\$ 3,000.00
Training	\$ 5,000.00
It Service/Website/Copier	\$ 28,000.00
Envision	\$ 12,000.00
Appraisal Fees	\$ 7,200.00
Software/Licenses	\$ 27,000.00
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$ 93,200.00</b>

**COMMODITIES**

Office Supplies	\$ 2,000.00
<b>TOTAL COMMODITIES</b>	<b>\$ 2,000.00</b>

**CAPITAL OUTLAY**

Equipment- Computer	\$ 14,000.00
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**TOTAL CAPITAL OUTLAY** \$ **14,000.00**

**OTHER EXPENDITURES**

Miscellaneous Expense \$ 1,000.00

**TOTAL OTHER EXPENDITURES** \$ **1,000.00**

**TOTAL ASSESSOR**

**\$369,700.00**

**CEMETERY**

**PERSONNEL**

Salaries \$ 88,000.00

Social Security \$ 6,200.00

State Unemployment \$ 1,400.00

IMRF \$ 6,000.00

Health Insurance \$ 10,000.00

**TOTAL PERSONNEL (CEMETERY)** \$ **111,600.00**

**CONTRACTUAL SERVICES**

Machinery Maintenance \$ 35,000.00

Maintenance Service-Equip./Bldg./Grounds \$ 30,000.00

Legal Fees \$ 1,000.00

Telephone \$ 2,500.00

Travel Mileage \$ 500.00

Training/Meeting \$ 500.00

Envision \$ 6,000.00

Utilities \$ 2,500.00

TOIRMA Insurance \$ 4,400.00

Office Supplies \$ 1,000.00

**TOTAL CONTRACTUAL SERVICES** \$ **83,400.00**

**COMMODITIES**

Operating Supplies \$ 1,000.00

Fuel \$ 5,000.00

**TOTAL COMMODITIES** \$ **6,000.00**

**CAPITAL OUTLAY**

Niche Plaques \$ 5,000.00

Concrete/Foundations \$ 15,000.00

Cemetery Road Improvement \$ 50,000.00

Equipment \$ 25,000.00

**TOTAL CAPITAL OUTLAY** \$ **95,000.00**

**OTHER EXPENDITURES**

Miscellaneous \$ 1,000.00

**Total Other Expenditures** \$ **1,000.00**

**TOTAL CEMETERY**

**\$297,000.00**

**SECTION 3:** That the amount appropriated for town purposes for the fiscal year beginning April 1, 2024, and ending March 31, 2025 by fund shall be as follows:

**General Town Fund Total Appropriations** **\$3,259,267.00**

**SECTION 4:** That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.


**SECTION 5:** That each appropriated fund total shall be divided amount the several objects and purposes specified, and in the particular amounts for each fund respectively in Section 2, constituting the total appropriations in the amount of **Three million, two hundred and fifty-nine thousand, two hundred sixty-seven dollars (\$3,,259,267.00)**, for the fiscal year beginning April 1, 2024, and ending March 31, 2025.

**SECTION 6:** That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

**SECTION 7:** That a certified copy of the Budget and Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

**ADOPTED** this **08th** day of **May 2024**, pursuant to a roll call vote by the Board of Trustees of Plainfield Township, Will County, Illinois.

  
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**Al Tinsley**  
*Plainfield Township Supervisor*

**(ATTEST)**  
  
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**Michelle Smith**  
*Plainfield Township Clerk*

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Al Tinsley	✓	—	—
Ernie Knight	✓	—	—
Eric Nelson	—	—	R
Elaine Van Buskirk	✓	—	—
Matthew C. Starr	—	—	R

