



STATE OF ILLINOIS     )  
WILL COUNTY            ) S.S.  
TOWN OF PLAINFIELD    )

**Approved Minutes**

**THE BOARD OF TRUSTEES** met at 6:00 p.m. on May 12th, 2021 for a Regular Board Meeting at the Plainfield Township Building

With Matt Starr acting as Chairman and Michelle Smith as Clerk, the following official business was transacted:

- I. Regular Board Meeting was called to order at 6:00 p.m.**
- II. Trustee Starr led the Pledge of Allegiance and a prayer**
- III. Roll Call for Quorum** – Present was Trustee Starr, Van Buskirk, and Knight. Also attending were Clerk Michelle Smith, Chuck Willard, Supervisor Highway Commissioner Ken Marland, and Tax Collector Rob Enright. Trustee Nelson was absent
- IV. Approval of the Agenda** –Motion made to approve agenda by Trustee Knight; seconded by Trustee Van Buskirk to approve the agenda as amended.. Voice vote taken. All ayes. Motion carried.
- VI. Public Comments:** Mr. James Ruther spoke the board about the mosquito abatement treatment that is killing the lightning bugs.
- 1X. New Business**
  - A. Motion was made by Trustee Knight and seconded by Trustee Van Buskirk to table *Item A. Repeal Resolution #21-01*. Voice Vote, All Ayes. Motion carried.
  - B. Motion was made by Trustee Knight and seconded by Trustee Van Buskirk to Adopt Ordinance #21-01 Tentative Budget and Appropriation Ordinance Town Fund. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk; Aye: Supervisor Starr: Aye. All Ayes. Motion Carried.
  - C. Motion was made by Trustee Knight and seconded by Trustee Van Buskirk to Adopt Ordinance #21-02 Tentative Budget and Appropriation Ordinance Road and Bridge Fund. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk; Aye: Supervisor Starr: Aye. All Ayes. Motion Carried.
  - D. Motion was made by Trustee Knight and seconded by Trustee Van Buskirk to adopt Resolution #21-04 authorizing appointment of agent to IMRF from the Township. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk; Aye: Supervisor Starr: Aye. All Ayes. Motion Carried.
  - E. Motion was made by Trustee Knight and seconded by Trustee Van Buskirk to approve the Quote from Home Depot for flooring installation at the Cemetery Sextant's residence for \$6115.40. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk; Aye: Supervisor Starr: Aye. All Ayes. Motion Carried.
  - F. Motion was made by Trustee Knight and seconded by Trustee Van Buskirk to approve the service agreement from Illinois Climate Controls fir HVAC maintenance at the Township

- Administrative building for \$2250.00. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk; Aye: Supervisor Starr: Aye. All Ayes. Motion Carried.
- G. Motion was made by Trustee Knight and seconded by Trustee Van Buskirk to Approve the service agreement form Illinois Climate Control for HVAC maintenance at the Plainfield Community Center for \$1,275.00. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk; Aye: Supervisor Starr: Aye. All Ayes. Motion Carried.
- H. Motion was made by Trustee Knight and seconded by Trustee Van Buskirk to approve items #1 for \$9800 and #2 for \$8800 from Rodgers Construction for spray foam insulation and labor at the Township Community Center garage for a total of \$18,600. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk; Aye: Supervisor Starr: Aye. All Ayes. Motion Carried.
- I. Motion was made Trustee Knight and seconded by Trustee Van Buskirk to approve the TOIRMA renewal in the amount of \$62,991.00. Cost breakdown; R & B \$34,582.06, Town \$24,503.50, CEM \$3905.44. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk; Aye: Supervisor Starr: Aye. All Ayes. Motion Carried.
- J. Motion was made by Trustee Knight and seconded by Trustee Van Buskirk to table *Item J Approve Cemetery Ordinance #21-03 Rules and Rates*. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk; Aye: Supervisor Starr: Aye. All Ayes. Motion Carried.
- K. *Item K moved to 2<sup>nd</sup> open session*

#### **X. Elected Officials**

- A. Assessor Report: Written Report. Assessor spoke about property taxes.
- B. Clerk: None
- C. Highway Commissioner: Commissioner Marland thanked everyone for his years at the Township. Meeting was Ken Marland's last meeting.
- D. Tax Collector: None
- E. Trustees: None
- F. Supervisor Starr presented Commissioner Marland with a Proclamation for his years of service to the Township. Supervisor Starr also thanked the board for having been appointed to the Supervisor position for the last two months.

#### **X1 Reports**

- A. Abilities Team: Supervisor Starr met with the team. Picnic planned for this year. More info at the June meeting. Picnic will take place in July.
- B. Administrator: Written Report. Administrator Willard gave a brief update on the insurance claim and check status for the work needed at the Community Center.
- C. Cemetery: Written Report
- D. Emergency Coordinator: Update was given on Covid 19 here in Will County and the Township.
- E. Public Safety: Trustee Knight gave the report. We are looking at working with Will County Sheriff's Office, toward their achieving CALEA Law Enforcement Accreditation. Will County police agencies Plainfield PD, Joliet PD and Naperville PD are already CALEA Accredited. CALEA Accreditation is a way that many police agencies are looking at to improve, including NYPD. Initial accreditation fees to CALEA to achieve accreditation for WCSO have been researched. We'll be reaching out to WCSO.
- F. Senior Coordinator: Written Report
- G. Youth Services: None

**X11 Authorization of Bills**

- A. **Town Fund:** A Motion was made by Trustee Van Buskirk and seconded by Trustee Starr to Authorize the bills from 4/14/2021-5/12/2021 in the amount of \$181,999.78  
Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk; Aye: Supervisor Starr: Aye. All Ayes. Motion Carried.
- B. **Highway Fund:** A motion was made by Trustee Van Buskirk and seconded by Trustee Knight to Authorize the bills from 4/14/2021-5/12/2021 in the amount of \$51,274.87.  
Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk; Aye: Supervisor Starr: Aye. All Ayes. Motion Carried.

**X111: Announcements:**

- A. Special Township Board Meeting will be held on May 17<sup>th</sup>, 2021 to swear in the Newly Elected Township Board.
- B. The Next Regular Township Meeting will be held on June 9<sup>th</sup>, 2021 at 6:00pm, Plainfield Township Building.
- C. The Township Offices will be closed on May 31<sup>st</sup> for Memorial Day
- D. The Board will have a Closed Session following the Announcements.

**X1V. Closed Session:** A Motion was made by Trustee Van Buskirk and Seconded by Trustee Knight to move into closed session for the purposes of Personnel: The Appointment, employment, compensation, discipline, performance or dismissal of specific Township employees (5 ILCS 5/120/2(c)(1) Voice Vote: All Ayes. Board moved into closed session at 6:57pm. The motion was made by Trustee Van Buskirk and seconded by Supervisor Starr to move back into Open Session at 7:18pm. All Ayes. Board is back in Open Session.

**XV: 2<sup>nd</sup> Open Session**

**A. Item K from New Business in 1<sup>st</sup> Open Session**

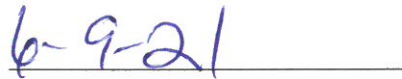
Motion was made by Trustee Knight and seconded by Supervisor Starr to approve the compensation to Administrator Willard in the amount of \$87,500 annually beginning May 12<sup>th</sup>, 2021 until May of 2025. Roll Call Vote: Trustee Knight; Aye, Trustee Van Buskirk; Aye: Supervisor Starr: Aye. All Ayes. Motion Carried.

**X1V. Adjournment:** A motion was made by Trustee Van Buskirk and seconded by Trustee Knight to adjourn the meeting at 7:20pm. Meeting was adjourned.

Submitted by:



Michelle Smith-Township Clerk



Date

