



PLAINFIELD TOWNSHIP REGULAR MEETING AGENDA

**The Plainfield Township Board of Trustees
will hold their Regular April Monthly Board Meeting
beginning at the conclusion of the
Annual Town Meeting scheduled at 6:00 p.m.**

April 9, 2019

Elected Officials

Supervisor

Tony Fremarek
815.436.8308 P
815.436.5117 F

Trustees

Ernie Knight
Debbie Kraulidis
Eric Nelson
Matthew C. Starr

Clerk

Michelle Smith

Tax Collector

Brandon Bernicky

Assessor

Erin C. Kljaich
815.436.5110 P
815.436.5117 F

Hwy. Commissioner

Ken Marland
815.436.6090 P
815.436.7050 F

*Board Meetings are
held every second
Wednesday of the
month at 6:00 p.m.
Public is invited.*

- I. CALL TO ORDER**
- II. PLEDGE/PRAYER**
- III. ROLL CALL FOR QUORUM**
- IV. APPROVAL OF AGENDA**
- V. APPROVAL OF MINUTES**
 - A. Regular Township Board Meeting from March 13, 2019
 - B. Closed Session Board Meeting from March 13, 2019 Session 1
 - C. Closed Session Board Meeting from March 13, 2019 Session 2
- VI. PUBLIC COMMENTS (Limited to three minutes per person)**
- VII. OLD BUSINESS**
- VIII. UNFINISHED BUSINESS**
- IX. NEW BUSINESS**
 - A. Adopt Ordinance #19-03 Tentative Budget & Appropriation Ordinance Town Fund 2019-2020
 - B. Adopt Ordinance #19-04 Tentative Budget & Appropriation Ordinance Road & Bridge Fund 2019-2020
 - C. Approve HVAC Preventative Maintenance Service agreement with Illinois Climate Control for Township Administration Building
 - D. Approve HVAC Preventative Maintenance Service agreement with Illinois Climate control for PTCC
 - E. Approve Resolution #19-01 Declaration of 2nd Amendment Sanctuary Township
 - F. Authorize funds for Community Garden Plot Spring cleaning and maintenance
 - G. Authorize Gift Card Donation to Plainfield IF Food Pantry
 - H. Authorize Town Administrator to negotiate and complete garage demolition on PTCC site.

Established 1850

PLAINFIELD Township

Value the Past • Embrace the Present • Envision the Future



Elected Officials

Supervisor

Tony Fremarek
815.436.8308 P
815.436.5117 F

Trustees

Ernie Knight
Debbie Kraulidis
Eric Nelson
Matthew C. Starr

Clerk

Michelle Smith

Tax Collector

Brandon Bernicky

Assessor

Erin C. Kljaich
815.436.5110 P
815.436.5117 F

Hwy. Commissioner

Ken Marland
815.436.6090 P
815.436.7050 F

*Board Meetings are
held every second
Wednesday of the
month at 6:00 p.m.
Public is invited.*

XI. ELECTED OFFICIALS

- A. Assessor
- B. Clerk
- C. Highway Commissioner
- D. Tax Collector
- E. Trustees 1) E. Knight 2) D. Kraulidis 3) E. Nelson 4) M. Starr
- F. Supervisor

XII. REPORTS

- A. Abilities Team
- B. Administrator
- C. Cemetery
- D. Emergency Coordinator
- E. Senior Coordinator
- F. Website/Social Media Development
- G. Youth Services

XIII. AUTHORIZATION OF BILLS

- A. Town Fund
- B. Road & Bridge

XIV. ANNOUNCEMENTS

- A. Monthly Board Meeting – May 8, 2019

XV. CLOSED SESSION TO DISCUSS THE FOLLOWING SUBJECTS CLOSED SESSION ACTION ITEMS

- A. Personnel: Appointment, employment, compensation, discipline, performance or dismissal of specific Township employees (5 ILCS 5/120/2(c)(1))
- B. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. (5 ILCS 5/120/2(c)(5))
- C. The setting of a price for sale or lease of property owned by the public body. (5 ILCS 5/120/2(c)(6))

XVI. ADJOURNMENT

22525 W. Lockport Street • Plainfield, IL 60544

Plainfield-township.com • Plainfieldassessor.com



Ordinance No. 19-03

**TENTATIVE BUDGET & APPROPRIATION ORDINANCE
TOWN FUND 2019-2020**

An ordinance appropriating for all town purposes for Plainfield Township, Will County, Illinois, for the fiscal year beginning April 1, 2019 and ending March 31, 2020.

BE IT ORDAINED by the Board of Trustees of Plainfield Township, Will County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and so may be needed or deemed necessary to defray all expenses and liabilities of Plainfield Township, be and the same are hereby appropriated for the town purposes of Plainfield Township, Will County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2019 and ending March 31, 2020.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

GENERAL TOWN FUND

BEGINNING BALANCE APRIL 1, 2019 **\$ 937,021.00**

REVENUES:

100400 Property Tax	\$1,588,964.72
100401 TOIRMA Reimbursement	3,500.00
100402 PPRT (Property Replacement Tax)	32,000.00
100404 Interest Income	500.00
100406 Meeting Room Fees	500.00
100407 Passport/Photo Fees	35,000.00
100408 Garden Plot Fees	1,000.00
100410 Miscellaneous Income	10,000.00
100411 Shuttle Bus Fees	6,000.00
100420 Cemetery Trust (Perpetual Care)	48,800.00
100422 Cemetery Perpetual Care Trust Interest	500.00
100424 Miscellaneous Cemetery Income	30,000.00
100426 Cemetery Foundations	10,000.00
100428 Cemetery Niche Plaques	2,000.00
TOTAL REVENUES:	\$1,768,764.72

TOTAL FUNDS AVAILABLE **\$1,768,764.72**

EXPENDITURES:

Administration	\$2,093,385.72
Assessor	\$ 394,900.00
Cemetery	\$ 168,700.00
TOTAL EXPENDITURES/APPROPRIATIONS:	\$2,656,985.72
ENDING BALANCE MARCH 31, 2020	\$ 48,800.00

ADMINISTRATION

PERSONNEL

Salaries-Elected Officials	\$ 210,000.04
Shuttle Bus Drivers	\$ 39,375.00
Clerical/Administration	\$ 205,624.96
State Unemployment Tax	\$ 5,000.00
Social Security	\$ 40,000.00
IMRF	\$ 40,000.00
Health Insurance Reimbursement	\$ 45,000.00

TOTAL PERSONNEL \$ **585,000.00**

CONTRACTUAL SERVICES

Maintenance-Building, Equipment, Grounds	\$ 75,000.00
Building Security Personnel	\$ 1,000.00
Accounting Service	\$ 15,000.00
Legal Service	\$ 8,000.00
Postage/Passport Postage	\$ 4,000.00
Telephone/Cell Phones	\$ 10,000.00
Engineering Services	\$ 500.00
Publishing/Advertising	\$ 1,000.00
Printing	\$ 1,500.00
Rental Fees	\$ 1,000.00
Dues/Subscriptions	\$ 2,500.00
Mileage	\$ 5,000.00
Training/Meeting Expense	\$ 5,000.00
IT/Consulting Services	\$ 35,000.00
Utilities-Electric, Propane, Water	\$ 25,000.00
TOIRMA Insurance	\$ 33,000.00
Weed Control	\$ 4,000.00
Wage Works – Super	\$ 9,000.00
Wage Works – CEM	\$ 6,000.00
Emergency/Stormwater/Environmental Services	\$ 40,000.00
½ Fare Taxi Program	\$ 1,000.00
Shuttle Bus Maintenance	\$ 12,000.00
Senior Services	\$ 5,000.00
Senior Coordinator Share	\$ 60,000.00
Administrative Services	\$ 1,000.00
Community Services	\$ 10,000.00
Mosquito Abatement	\$ 55,000.00
Youth Services	\$ 15,000.00
Abilities	\$ 7,500.00
Handicap Transit	\$ 20,000.00

TOTAL CONTRACTUAL SERVICES \$ **468,000.00**

COMMODITIES

Office Supplies	\$ 8,000.00
Operating Supplies	\$ 8,000.00
Shuttle Bus Fuel/Supplies	\$ 12,000.00

TOTAL COMMODITIES \$ **28,000.00**

CAPITAL OUTLAY

Buildings Renovations/Professional Services	\$ 450,000.00
PTCC Maintenance	\$ 102,385.72
Mortgage	\$ 200,000.00
Equipment	\$ 75,000.00
Software Licenses	\$ 8,000.00

TOTAL CAPITAL OUTLAY \$ **835,385.72**

OTHER EXPENDITURES

Miscellaneous Expense	\$ 10,000.00
Property Replacement Tax (PPRT) to Library	\$ 12,000.00
GA/EA	\$ 20,000.00
GA/EA Medical Insurance	\$ 10,000.00

TOTAL OTHER EXPENDITURES \$ **52,000.00**

CONTINGENCIES

Contingency Reserve	\$ 125,000.00
---------------------	---------------

TOTAL CONTINGENCIES \$ **125,000.00**

TOTAL ADMINISTRATION

\$2,093,385.72

ASSESSOR**PERSONNEL**

Salaries	\$ 220,000.00
Social Security	\$ 16,000.00
IMRF	\$ 25,000.00
Health Insurance	\$ 30,000.00

TOTAL PERSONNEL (ASSESSOR) \$ **291,000.00**

CONTRACTUAL SERVICES

Maintenance Service Equipment	\$ 1,200.00
Legal Fees	\$ 800.00
Postage	\$ 3,500.00
Publishing	\$ 100.00
Printing	\$ 1,500.00
Dues	\$ 300.00
Travel Expenses	\$ 3,000.00
Training	\$ 4,500.00
Computer Consultant /Website	\$ 25,000.00
Wage Works	\$ 20,000.00
Appraisal Fees	\$ 15,000.00

TOTAL CONTRACTUAL SERVICES \$ **74,900.00**

COMMODITIES

Office Supplies	\$ 2,000.00
-----------------	-------------

TOTAL COMMODITIES \$ **2,000.00**

CAPITAL OUTLAY

Software/Licenses	\$ 21,000.00
Equipment- Computer	\$ 4,000.00
TOTAL CAPITAL OUTLAY	\$ 25,000.00

OTHER EXPENDITURES

Miscellaneous Expense	\$ 2,000.00
TOTAL OTHER EXPENDITURES	\$ 2,000.00

TOTAL ASSESSOR**\$ 394,900.00****CEMETERY****PERSONNEL**

Salaries	\$ 59,000.00
Social Security	\$ 5,000.00
IMRF	\$ 3,800.00
Health Insurance	\$ 12,000.00
TOTAL PERSONNEL (CEMETERY)	\$ 79,800.00

CONTRACTUAL SERVICES

Machinery Maintenance	\$ 5,000.00
Maintenance Service-Equip./Bldg./Grounds	\$ 14,000.00
Legal Fees	\$ 1,000.00
Telephone	\$ 1,200.00
Office Supplies	\$ 500.00
Operating Supplies	\$ 500.00
Utilities	\$ 1,500.00
TOIRMA Insurance	\$ 4,200.00
TOTAL CONTRACTUAL SERVICES	\$ 27,900.00

COMMODITIES

Office Supplies	\$ 500.00
Operating Supplies	\$ 500.00
Fuel	\$ 3,000.00
TOTAL COMMODITIES	\$ 4,000.00

CAPITAL OUTLAY

Niche Plaques	\$ 1,500.00
Concrete/Foundations	\$ 10,000.00
Equipment	\$ 45,000.00
Misc.	\$ 500.00
TOTAL CAPITAL OUTLAY	\$ 57,000.00

TOTAL CEMETERY**\$ 168,700.00**

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2019 and ending March 31, 2020 by fund shall be as follows:

General Town Fund Total Appropriations

\$1,588,964.72

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided amount the several objects and purposes specified, and in the particular amounts for each fund respectively in Section 2, constituting the total appropriations in the amount of **One million, five hundred and eighty eight thousand, nine hundred sixty-four dollars and seventy-two cents (\$1,588,964.72)**, for the fiscal year beginning April 1, 2019 and ending March 31, 2020.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget and Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this **9th** day of **April, 2019**, pursuant to a roll call vote by the Board of Trustees of Plainfield Township, Will County, Illinois.

(ATTEST)

Anthony F. Fremarek
Plainfield Township Supervisor

Michelle Smith
Plainfield Township Clerk

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Ernie Knight	_____	_____	_____
Debbie Kraulidis	_____	_____	_____
Eric Nelson	_____	_____	_____
Matthew C. Starr	_____	_____	_____
Anthony Fremarek	_____	_____	_____



Ordinance No. 19-04

**TENTATIVE BUDGET & APPROPRIATION ORDINANCE
ROAD & BRIDGE FUND 2019-2020**

An ordinance appropriating for all road purposes for **PLAINFIELD TOWNSHIP ROAD AND BRIDGE**, Will County, Illinois, for the fiscal year beginning **April 1, 2019** and ending **March 31, 2020**.

BE IT ORDAINED by the Board of Trustees of PLAINFIELD TOWNSHIP, Will County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and so may be needed or deemed necessary to defray all expenses and liabilities of Plainfield Township Road and Bridge, Will County, Illinois, as hereinafter specified for the fiscal year beginning **April 1, 2019** and ending **March 31, 2020**.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

GENERAL ROAD FUND

BEGINNING BALANCE APRIL 1, 2019

\$ 529,888

REVENUES:

Property Tax – Total	\$2,108,285
Less: Municipal Share	\$ -898,130
Property Tax-Net	\$1,210,155
Property Replacement Tax (PPRT)	\$ 71,000
Interest Income	\$ 7,500
Fines	\$ 5,000
Permit Fees	\$ 10,000
Miscellaneous Income	\$ 2,500
TOIRMA Refund	\$ 4,500
TOTAL REVENUES:	\$1,310,655

TOTAL FUNDS AVAILABLE

\$1,840,543

EXPENDITURES:

Administration	\$ 196,750
Maintenance	\$1,347,000
Contingencies	\$ 50,000

TOTAL EXPENDITURES/APPROPRIATIONS

\$1,593,750

ENDING BALANCE MARCH 31, 2019

\$ 246,793

ADMINISTRATION**PERSONNEL**

Salaries \$ 58,000

TOTAL PERSONNEL \$ 58,000

CONTRACTUAL SERVICES

Accounting Service \$ 15,000

Legal Service \$ 2,500

Postage \$ 2,000

Telephone \$ 11,000

Publishing \$ 750

Printing \$ 1,000

Dues \$ 3,000

Travel Expenses \$ 1,000

Training \$ 1,500

Maintenance \$ 25,000

Utilities – Electric/Propane \$ 20,000

TOIRMA Insurance \$ 38,000

Administrative Service \$ 7,500

TOTAL CONTRACTUAL SERVICES \$128,250

COMMODITIES

Office Supplies \$ 1,500

TOTAL COMMODITIES \$ 1,500

CAPITAL OUTLAY

Equipment \$ 2,500

TOTAL CAPITAL OUTLAY \$ 2,500

OTHER EXPENDITURES

Property Replacement Tax (PPRT) \$ 6,500

TOTAL OTHER EXPENDITURES \$ 6,500

TOTAL ADMINISTRATION

\$ 196,750

MAINTENANCE PERSONNEL

Salaries \$340,000

Wage Works \$ 20,000

Health Insurance \$ 60,000

State Unemployment Tax \$ 5,000

Social Security Contribution \$ 32,000

Retirement Contribution \$ 36,000

TOTAL PERSONNEL \$493,000

CONTRACTUAL SERVICES

Maintenance Service-Equipment \$ 45,000

Maintenance Service-Road \$450,000

Maintenance Service-Snow \$ 3,000

Engineering Service \$ 28,000

Utilities \$ 5,000

Rentals \$ 10,000

Street Lights \$ 35,000

TOTAL CONTRACTUAL \$576,000

COMMODITIES

Maintenance Supplies-Equipment	\$ 20,000
Maintenance Supplies-Road	\$ 25,000
Maintenance Supplies-Snow Removal	\$ 75,000
Operating Supplies	\$ 12,000
Small Tools	\$ 3,000
Automotive Fuel/Oil	\$ 33,000
Sign Replacement	\$ 15,000

TOTAL COMMODITIES **\$183,000**

CAPITAL OUTLAY

Vehicles and Equipment	\$ 95,000
------------------------	-----------

TOTAL CAPITAL OUTLAY **\$ 95,000**

TOTAL MAINTENANCE **\$1,347,000**

CONTINGENCIES **\$ 50,000**

TOTAL CONTINGENCIES **\$ 50,000**

SECTION 3: That the amount appropriated for road purposes for the fiscal year beginning April 1, 2019 and ending March 31, 2020 by fund shall be as follows:

General Road Fund Total Appropriations **\$1,397,000**

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2 constituting the total appropriations in the amounts of **one million, five hundred Ninety-Three, Seven hundred Fifty dollars (1,593,750)**, for the fiscal year beginning **April 1, 2019** and ending **March 31, 2020**.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Road District, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget and Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this **9th** day of **April, 2019**, pursuant to a roll call vote by the Board of Trustees of Plainfield Township, Will County, Illinois.

Anthony F. Fremarek, Supervisor

Michelle Smith, Clerk

BOARD OF TRUSTEES

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Eric Nelson	_____	_____	_____
Matthew Starr	_____	_____	_____
Ernest Knight	_____	_____	_____
Debbie Kraulidis	_____	_____	_____
Anthony Fremarek	_____	_____	_____



816 Cassie Dr.
Joliet, IL 60435 US
(815) 557-9797
illinoisclimate@yahoo.com
illinoisclimatecontrols.com

1167

ADDRESS

Plainfield Township
22525 W. Lockport St.
Plainfield, IL
815-436-5110

DATE
03/11/2019

TOTAL
\$2,150.00

EXPIRATION
DATE
05/31/2019

ACTIVITY	QTY	RATE	AMOUNT
Service Agreement (4/31/19 - 4/31/20)	1	2,150.00	2,150.00
10% OFF ALL services performed within the service agreement dates No overtime fees			
A/C Tune-up Spring service Clean condenser coil. Check filter, blower, wires, connections voltage, amp draws, air flow, temp drop, Refrigerant pressures & operations.	5	0.00	0.00
Furnace Tune-up Fall service Clean burners, sensors, burner chambers & motors. Check wires, connections, voltage, amp draws & operations. Check for visual cracks in Heat Exchangers Visual inspection of (10) Hanging systems in Highway Dept. Garage	1	0.00	0.00
Filter Quarterly filter replacement & inspection of all roof mounted exhaust systems (5)	1	0.00	0.00

TOTAL

\$2,150.00

THANK YOU.



816 Cassie Dr.
Joliet, IL 60435 US
(815) 557-9797
illinoisclimate@yahoo.com
illinoisclimatecontrols.com

1168

ADDRESS

Plainfield Township
151014 S. Des Plaines
St.
Plainfield, IL 60544
815-436-5110

DATE
03/11/2019

TOTAL
\$1,250.00

EXPIRATION
DATE
05/31/2019

ACTIVITY

QTY

RATE

AMOUNT

Service Agreement
(4/1/2019 - 4/1/2020)

1

1,250.00

1,250.00

10% OFF all services
No overtime fees

Upgrade to a 2 year Service Agreement = \$2500 or
\$325 a quarter

A/C Tune-up

5

0.00

0.00

Spring service (5) Systems
Clean condenser coil.
Check filter, blower, wires, connections voltage, amp
draws, air flow, temp drop, Refrigerant pressures &
operations.
Replace filters

Furnace Tune-up

6

0.00

0.00

Fall service (6) Systems
Clean burners, sensors, burner chambers & motors.
Check wires, connections, voltage, amp draws &
operations.
Check for visual cracks in Heat Exchanger
Replace filters

Filter

1

0.00

0.00

Quarterly filter replacement

TOTAL

\$1,250.00

THANK YOU.

STATE OF ILLINOIS)
COUNTY OF WILL) S.S.
TOWN OF PLAINFIELD)

RESOLUTION #19-01

Resolution of Declaration of 2nd Amendment/Lawful Gun Owner Sanctuary Township

WHEREAS, the 2nd Amendment to the US Constitution guarantees the Right to Keep and Bear Arms, an individual right affirmed by the US Supreme Court

WHEREAS, the Declaration of Independence refers to all being endowed by their Creator with the unalienable right to Life, self-defense is an "original right" referred to by Alexander Hamilton in Federalist 28, and self-defense is recognized as a national and international right

WHEREAS, Americans lawfully use firearms hundreds of thousands of times each year, protecting themselves and their loved ones from violent criminals

WHEREAS, there are an estimated 12 million Americans who lawfully carry concealed firearms

WHEREAS, lawfully armed civilians have stopped active shooters and saved law enforcement officers who were under attack

WHEREAS, firearms are lawfully used for hunting and sport, on a daily basis, across the country

WHEREAS, unbiased research has shown that concealed carry of firearms reduces violent crime, and those benefiting most from firearms in self-defense are women, the elderly and the disabled

WHEREAS, abridging the rights of lawful gun owners does not reduce the criminal use of firearms by violent offenders

WHEREAS, the Federal and State governments have, for many years, had numerous laws, statutes, and regulations relating to firearms ownership, purchase, transportation, transfer, carry and use

WHEREAS, violations of existing laws, statutes and regulations are already criminal offenses, many being felonies

WHEREAS, gun control laws, including a plethora of current proposed legislation, are not evidence-based

WHEREAS, legislation called "gun safety" legislation, factually has nothing to do with teaching or promoting the safe and lawful use of firearms

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Plainfield Township Board declares Plainfield Township to be a 2nd Amendment/ Lawful Gun Owner Sanctuary Township.
2. The Plainfield Township Board supports the rights of lawful gun owners to lawfully use firearms; to defend themselves, their loved ones and other innocents; to lawfully hunt to provide sustenance for their families; and to lawfully participate in shooting sports up to and including Olympic sports.
3. The Plainfield Township Board opposes further interference with, or abridging of, the rights of lawful gun owners.
4. The Plainfield Township Board opposes gun control or "gun safety" legislation, State, Federal, or local.
5. The Plainfield Township Board espouses holding accountable the violent criminal offenders, rather than irrational and/or disproven attempts to control lawful tools of self-defense, hunting and sport.

THIS RESOLUTION SHALL be effective from and after the date of its adoption.

PASSED THIS 9TH DAY OF APRIL 2019, at the Township Board meeting duly held in the Town of Plainfield, County of Will, Illinois.

Anthony F. Fremarek, Supervisor

Date

Michelle Smith, Clerk

Date

Record of Votes:

Ayes: _____ Nays: _____ Pass: _____ Abstain: _____

Chuck Willard

From: Wendi McKenzie
Sent: Wednesday, April 3, 2019 12:01 PM
To: Chuck Willard
Subject: Garden Plots/ Spring Clean up

Garden Plots and Spring Clean Up

Services to include:

- Till 43 individual garden plots
- Weeding around 3 walkways
- Clearing way leaves and branches
- Pruning and trimming any trees
- Edging around mulch beds

Past Expenses for 2018: \$1836.00
Motion up to \$2,000

Wendi McKenzie
Plainfield Township Office Manager
22525 West Lockport Street
Plainfield, IL 60544
815-436-8308
wmckenzie@plainfield-township.com



Established 1850

PLAINFIELD TOWNSHIP

To: Township Board

Date: April 2019

From: Erin Kljaich, Assessor

RE: Monthly Report

Supervisor
Tony Fremarek
815.436.8308

Assessor
Erin C. Kljaich, CIAO-M
815.436.5110

Highway Commissioner
Kenneth R. Marland
815.436.6090

Clerk
Michelle Smith

Trustees
Ernie Knight
Debbie Kraulidis
Matthew C. Starr
Eric Nelson

Tax Collector
Brandon Bernicky

- Exemption renewal applications for the 2019 year were mailed by the Will County Supervisor of Assessments Office. The Senior Citizen Assessment Freeze, Disability Exemption, and Disabled Veterans Exemption require annual renewal. Approximately 5,000 Plainfield Township residents received the mailer.
- April 25th 10am-2pm the Will County Supervisor of Assessments Office will be onsite helping seniors, disabled veterans, and persons with disabilities reapply for their annual exemptions.
- We are entering exemptions into our assessing software, PAMS. The county is doing the same. The data is being transferred electronically between offices. This streamlines the application process greatly. In previous years, we had to deliver paper copies of applications and documentation to the county.
- There has been a delay in receiving sales information this year. The Illinois Department of Revenue changed software. Their new software was not readily compatible with the county's electronic reporting system. The county has now made changes to their system to send and receive sales with IDOR. We do not yet have a timeframe for receiving those sales electronically from the county. We have entered the sales manually to avoid any delay in the assessment process.
- Being the quadrennial reassessment year, all properties will be reviewed for 2019. All properties will receive notification of their assessment in 2019. We are exploring more digit ways in which we can help serve taxpayers this year. A taxpayer hotline and more informational videos are being considered.



Kenneth R. Marland, Commissioner
22525 W. Lockport Street, Plainfield, IL 60544
815.436.6090 Phone • 815.436.7050 Fax

Plainfield Township Highway Department

April 9, 2019

1. Weather Situation

We have again experienced a great month of weather (lack of snow and ice) this past March. We only had to salt the roads one time in March. That was on March 8. The good weather allowed us to get the main truck fleet in good repair.

2. Street Sign Replacement/Repair

Two road crews traversed all of our roads, replacing and repairing damaged road signs from the winter snow plowing. This project was done over a four day period of time.

3. "Boom" Mower Work

The Highway Department rented a "Boom" Mower to cut back brush and low tree branches. This work was done on Lily Cache Road, 143rd Street, County Line Road, and 135th Street. This is an annual project.

4. Sod Repair

Road crews went throughout the Road District repairing/replacing sod damage that was done during snowplowing. Several areas also received a layer of grass seed to help the recovery cycle.

5. JULIE Training Workshop

On March 20, eight Plainfield Township Highway Department employees attended a JULIE Training Workshop in Joliet. This workshop showed how to dig and work safely while doing ditch work. All field workers must take this training.

6. Catch Basin Repair

The PTHD did work in McKenna Woods Subdivision on Caitlin Court and McKenna Dr. to repair a catch basin.

7. Tree Trimming

Several low hanging tree branches were trimmed throughout the Road District.

8. Street Sign Replacement

Several street signs were replaced in Williamsburg Subdivision.

9. Pothole and Cold Patch

Pothole and cold patch work was done throughout the Road District.

10. Trash Pick-up

All Township Highway Department roads and easements have been traveled, and trash has been picked up.

11. Clean Drains

Crews traveled the Road District to check and clean all drain tops to allow water to flow freely.

PLAINFIELD Township

Value the Past • Embrace the Present • Envision the Future

Town Administrator Monthly Report April 2019

Passport/Marriage License/Shuttle Bus Statistics:

2019 Monthly Reports

2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Passports (New)	68	57	80										
Passports (Renewal)	8	2	4										
Marriage Licenses	8	6	6										
Shuttle Bus Ridership	99	91	115										
Shuttle Bus Rides	197	174	211										
Shuttle Bus Fares	\$366	\$324	\$422										

Medical Loan: 10 clients served

General Assistance: No new cases.

- Notes: Loaner copier received. We will see if this works better.
- Office Manager office furniture delivered, and new customer service area set up.
- Garden plots spots are filling up fast and expected to sell out.
- I did a site visit to the PTCC to see building issues first hand and I will have recommendations next month.
- Administration staff put in a lot of work on the Annual Treasurers report and budget first draft leading up to this report. I would like to thank the entire Administration for their hard work and dedication.

Short Term Goals: Less than a year

Completed:

- End of the year fiscal responsibilities including Levy acknowledgment with Will County.
- Township Website updated.
- New Shuttle Bus Driver Program started March 20, 2019.

- Employee Handbook revised, draft completed and submitted to department heads.
- Review of all programs – program analysis complete.
- Implemented new file system for Township.

In Progress

- Review Shuttle Bus maintenance/replacement plan – projected April 2019
- Improve Ordinance and Resolution history page on website- Projected May
- Implement new Shuttle Bus interactive map on web page and new extended hours program

Midterm Goals: within the current board term

- Enact capital budget plan with start dates
- Launch Shuttle Bus App

Long Term Goals: Plans exceeding the current board's tenure

- Goals and Objectives - Board survey

Visitor log 2019	
Passport	85
Marriage License	10
Assessor	111
Gen Assistance	3
Notary	2
Medical Loan	11
Garden Plots	8
Clerk	1
RWK	2
Highway	2
Other	47
Total	282

Chuck Willard
Town Administrator



PLAINFIELD TOWNSHIP Cemetery

15408 S. Joliet Road • Plainfield, IL 60544 • 815.436.4350 • www.plainfield-township.com

Board Report – April 9, 2019

1. Grave Cleanup
Debris and old flowers were removed from graves.
2. Grave Maintenance
Graves were filled with new pulverized black dirt, leveled and compacted awaiting sod.
3. Cemetery Burials
Two traditional burial and no burial of cremains at this time.
4. Dirt Work
Fill and level dirt in section C.
5. Data Entry
Updated cemetery ledger and state database along with CIM Cloud.
6. Maintenance on Equipment
Visit to John Deere Factory to inspect the new John Deere 310 Backhoe and set delivery date.
7. Foundation work
Repairs in the following sections B-F-G. One new order in section D.

Normal everyday customer service was maintained with phone calls regarding grave locations for stone companies, engravers, and family members, stone and foundation orders, scheduling of cremation and burial arrangements and cemetery tours/ grave sales.

FY 2018-2019

Grave Sales	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	YTD
Traditional Burials	1	2	0	2	5	5	3	3	2	1	2	2	28
Cremains	1	1	9	2	1	0	0	3	3	0	0	0	20
Inurnment of Cremains	2	1	0	0	0	0	0	0	0	0	0	0	3

Total Burials: 51

To: Tony Fremarek, Township Supervisor

Fm: Kathy Whalen , Recreation Manager

Date: January – March 2019

Re: Report

January 2019 –

- Manager Whalen attended and passed the CPR/First Aid certification class on 1/3/19
- Fitness classes that are offered at the PTCC began the week of 1/7/19
- Met with staff from Channahon Park District and Village of Shorewood on 1/9/19 to plan upcoming day trips for the summer park district brochure.
- Manager Whalen met with a representative from Collette Tours on 1/10/19 to discuss extended travel.
- Monthly pot luck luncheon was held on 1/15/19
- Monthly Bunco party was held on 1/17/19 with 22 attending.
- A Trip Presentation was offered on 1/22/19 by Fancy Free Holidays on extended travel.
- Card Fun was held on 1/23/19
- A Heart Health presentation was offered by Senior Services of Will County on 1/31/19.
- Drop In Program numbers for January 8 Wi Bowling / 60 Games / 25 Cards / 27 Mahjong/Euchre

February 2019-

- Manager Whalen participated in the PARC Grand Opening on 1/2/19
- Red Rovers held their monthly meeting at PTCC on 1/7/19
- Learn to Crochet a adult crochet class was held for 4 weeks beginning 2/11/19
- Cooking with Karel a adult cooking class was held on 2/11/19
- Digital Photography class was held for 3 weeks beginning 2/12/19
- Valentine Breakfast Bingo a new event was held on 2/13/19 with 40 attending
- Monthly pot luck luncheon was held on 2/19/19
- Monthly Bunco party was held on 2/21/19 with 24 attending.
- A adult self -defense class was offered but did not run due to low enrollment on 2/25/19
- No-Sew fleece blanket was offered 2/25/19 but did not run due to low enrollment.
- A Living with Low Vision Presentation was offered by Senior Services of Will County on 2/28/19.
- Drop In Program numbers for February 6 Wi Bowling / 77 Games / 15 Cards / 29 Mahjong/Euchre

March 2019 –

- No-Sew fleece blanket was offered on Saturday, 3/2/19 but did not run due to low enrollment.
- Manager Whalen met with Rob Epley on 3/6/19 to discuss PTCC building use for the upcoming Plainfield Fest in July.
- Manager Whalen met with Amy Daniels from Vitas Home Health Care to discuss offering a Veterans pinning ceremony in May.
- Yoga Wine and Cheese night was offered on 3/7/19 with 13 participants attending.
- Total Fire & Safety tested fire alarms on 3/8/19
- Manager Whalen attended all staff in-service on 3/11/19
- Total Fire & Safety tested backflow devices on 3/12/19
- St. Patrick's Day Luncheon was held on 3/15/19 with 46 people attending. Entertainment for the event was sponsored by Heritage Woods of Plainfield.
- Cooking with Karel an adult cooking class was held on 3/18/19.
- Monthly pot luck luncheon was held on 3/19/19
- Chicago Pedway trip was held on 3/20/19 with 31 participants.
- Monthly Bunco party was held on 3/21/19 with 21 attending
- Manager Whalen covered the evening rental on 3/21/19 since no building supervisors were available.
- Attending time-keeping training on 3/25/19
- Plainfield Fire completed the inspection on the building – no violations
- Card fun was held on 3/27/19
- Healthy Living presentation was offered on 3/28/19 by Senior Services of Will County
- Drop In program numbers for March 5 Wii Bowling / 76 Games / 31 Cards / 25 Mahjong/Euchre.

PLAINFIELD TOWNSHIP
BOARD AUDIT REPORT
FROM: 3/14/19 TO: 4/09/2019

TOTAL PAYROLL TOWN FUND.....	\$ 67,770.37
TOTAL BOARD AUDIT REPORT TOWN FUND.....	<u>\$ 35,421.24</u>
TOTAL GENERAL TOWN FUND.....	\$ 103,191.61

TOTAL PAYROLL HIGHWAY.....	\$ 34,748.88
TOTAL BOARD AUDIT REPORT HIGHWAY.....	<u>\$ 18,222.86</u>
TOTAL ROAD AND BRIDGE FUND.....	\$ 52,971.74

*****TOTAL ALL FUNDS*****	<u>\$ 156,163.35</u>
---------------------------	----------------------

THE ABOVE HAS BEEN AUDITED AND APPROVED FOR PAYMENT THIS 9th
DAY OF April, 2019.

I, _____, Clerk of the Township of Plainfield in Will County, Illinois, do hereby
certify that the attached General Ledger dated April 09, 2019 for the period of
March 14, 2019 through April 9, 2019 is true and correct and authorized by
Plainfield Township as provided by law (Illinois Public Act 100-0983).

Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Highway Commissioner

9:35 AM

04/05/19

Cash Basis

Plainfield Township
Gross TOWNSHIP Payroll by Employee by Class
March 14 through April 9, 2019

	ASSESSOR (TOWNSHIP)	CEMETERY (TOWNSHIP)	SUPERVISOR (TOWNSHIP)	Total TOWNSHIP	TOTAL
Bernicky, Brandon J.	0.00	0.00	53.82	53.82	53.82
Carroll, Kenneth	0.00	4,175.20	0.00	4,175.20	4,175.20
Donofrio, Lori L	0.00	0.00	3,730.11	3,730.11	3,730.11
Edenburn, JoAnn	0.00	0.00	2,818.68	2,818.68	2,818.68
Fremarek, Anthony F.	0.00	0.00	2,603.78	2,603.78	2,603.78
Gardner, Lori A	0.00	0.00	3,654.33	3,654.33	3,654.33
Kljaich, Erin	0.00	0.00	6,923.25	6,923.25	6,923.25
Knight, Ernest C.	0.00	0.00	731.12	731.12	731.12
Kraulidis, Debbie L.	0.00	0.00	731.12	731.12	731.12
Kujath, Vernon E.	2,222.08	0.00	0.00	2,222.08	2,222.08
Lee, Rose C.	993.39	0.00	0.00	993.39	993.39
Marland, Kenneth R.	0.00	0.00	7,754.11	7,754.11	7,754.11
McKenzie, Wendi	0.00	0.00	4,698.32	4,698.32	4,698.32
Nelson, Eric D.	0.00	0.00	731.12	731.12	731.12
Palmer, Courtney R.	2,799.98	0.00	0.00	2,799.98	2,799.98
Potocki, Lisa L	0.00	0.00	1,599.58	1,599.58	1,599.58
Pubentz, James R.	0.00	742.87	0.00	742.87	742.87
Reinhart, Jr., Charles E.	0.00	0.00	1,171.22	1,171.22	1,171.22
Schuerman, David M.	6,053.57	0.00	0.00	6,053.57	6,053.57
Smith, Michelle L	0.00	0.00	1,184.15	1,184.15	1,184.15
Starr, Matthew C.	0.00	0.00	731.12	731.12	731.12
Surges, Nicholas R.	5,348.07	0.00	0.00	5,348.07	5,348.07
Willard, Charles	0.00	0.00	6,319.38	6,319.38	6,319.38
TOTAL	17,417.09	4,918.07	45,435.21	67,770.37	67,770.37

9:33 AM

04/05/19

Cash Basis

Plainfield Township Board Audit Report- TOWNSHIP

March 14 through April 9, 2019

Date	Num	Memo	Account	Class	Paid Amount
Advantica					
03/22/2019	35515	1601-2701	100268 - Health- Pop 125	TOWNSHIP:ASSESSOR	-19.41
03/22/2019	35515	1601-2701	100268 - Health- Pop 125	TOWNSHIP:CEMETERY	-20.06
03/22/2019	35515	1601-2701	100268 - Health- Pop 125	TOWNSHIP:SUPERVIS...	-58.07
Total Advantica					-97.54
Amerigas					
03/15/2019	3089628927	Propane - Supervisor Share	101544 - Utilities - SUPER	TOWNSHIP:SUPERVIS...	-830.80
Total Amerigas					-830.80
Aqua Service Company					
03/22/2019	292442	Installed New Water Softener System	101520 - Maintenance - SUPER	TOWNSHIP:SUPERVIS...	-5,391.00
03/22/2019	292439	Retrieved Water Samples and Submitted to Lab for Analysis.	101520 - Maintenance - SUPER	TOWNSHIP:SUPERVIS...	-967.50
03/22/2019	292440	Delivered (12) 40lb Bags of Salt Pellets for Water Softener.	101520 - Maintenance - SUPER	TOWNSHIP:SUPERVIS...	-128.28
Total Aqua Service Company					-6,486.78
AT & T- Township					
03/15/2019	0301-03/31/2019	Office Phones and Internet for Cemetery	103532 - Telephone/Internet - CEM	TOWNSHIP:CEMETERY	-93.75
03/15/2019	03/01-03/28/2019	Internet	101532 - Telephones/Internet - SUPER	TOWNSHIP:SUPERVIS...	-56.40
Total AT & T- Township					-150.15
Charles Reinhart					
03/22/2019	March 2019	Reimbursement for Bus Driver Physical	101590 - Miscellaneous Expense - SUPER	TOWNSHIP:SUPERVIS...	-170.00
Total Charles Reinhart					-170.00
Comcast Cable					
03/15/2019	03/05-04/04/2019	Internet	101532 - Telephones/Internet - SUPER	TOWNSHIP:SUPERVIS...	-151.85
Total Comcast Cable					-151.85
Delta Dental					
03/21/2019	35532	35423	100268 - Health- Pop 125	TOWNSHIP:ASSESSOR	-104.31
03/21/2019	35532	35423	100268 - Health- Pop 125	TOWNSHIP:CEMETERY	-120.09
03/21/2019	35532	35423	100268 - Health- Pop 125	TOWNSHIP:SUPERVIS...	-252.35
Total Delta Dental					-476.75
First Midwest Bank Processing - Town					
03/15/2019	03/08/2019	Postage Refill	101530 - Postage-SUPER	TOWNSHIP:SUPERVIS...	-100.00
03/15/2019	03/08/2019	American Assoc. Notary - Notary Bond for Michelle Smith	101538 - Dues/Subscriptions-SUPER	TOWNSHIP:SUPERVIS...	-30.00
03/15/2019	03/08/2019	Chili's Grill - Meals for Educational Meeting with Wendi McK...	101542 - Training/Meeting-SUPER	TOWNSHIP:SUPERVIS...	-36.73
03/15/2019	03/08/2019	Cloud9 Real Time for December 2018 & January 2019 (\$88....	101543 - IT Service/Website/Copier - SUP	TOWNSHIP:SUPERVIS...	-805.69
03/15/2019	03/08/2019	Zazzle - I.D. Badges for Supervisor Staff	101579 - Operating Supplies - SUPER	TOWNSHIP:SUPERVIS...	-35.63
Total First Midwest Bank Processing - Town					-1,008.05
First Midwest Bk Card - Cemetery					
03/15/2019	03/08/2019	Adobe Software Subscription	301543 - IT/Website/Copier - HWY1	TOWNSHIP:CEMETERY	-14.99
Total First Midwest Bk Card - Cemetery					-14.99
Healy, Bender & Associates, Inc.					
03/15/2019	Giving Tree Refu...	Refund for Giving Tree Program	101599 - Contingencies - SUPER	TOWNSHIP:SUPERVIS...	-200.00
03/22/2019	7134	Architectural Services from February 3 - March 2, 2019	101520 - Maintenance - SUPER	TOWNSHIP:SUPERVIS...	-2,435.00
Total Healy, Bender & Associates, Inc.					-2,635.00
IMRF					
03/20/2019	35513	6303	100264 - IMRF Payable	TOWNSHIP:CEMETERY	-129.78
03/20/2019	35513	6303	100264 - IMRF Payable	TOWNSHIP:SUPERVIS...	-2,611.86
03/20/2019	35513	6303	100264 - IMRF Payable	TOWNSHIP:CEMETERY	-280.06
03/20/2019	35513	6303	100264 - IMRF Payable	TOWNSHIP:ASSESSOR	-820.80
03/20/2019	35513	6303	100264 - IMRF Payable	TOWNSHIP:ASSESSOR	-380.39
03/20/2019	35513	6303	100264 - IMRF Payable	TOWNSHIP:SUPERVIS...	-1,210.44
Total IMRF					-5,433.33
IMRF VAC					
03/20/2019	35514	6303	100264 - IMRF Payable	TOWNSHIP:ASSESSOR	-408.00
Total IMRF VAC					-408.00
IPAI					
03/15/2019	2019 Meetings	2019 Spring conference for Courtney Haywood	102542 - Training/Meeting - ASSR	TOWNSHIP:ASSESSOR	-320.00
03/15/2019	2019 Meetings	CIAO Chicago Qualifying Series	102542 - Training/Meeting - ASSR	TOWNSHIP:ASSESSOR	-320.00
03/15/2019	2019 Meetings	2019 Home Study	102542 - Training/Meeting - ASSR	TOWNSHIP:ASSESSOR	-360.00
Total IPAI					-1,000.00
Kenny Shaw					
03/15/2019	Giving Tree Refu...	Refund for Giving Tree Program	101599 - Contingencies - SUPER	TOWNSHIP:SUPERVIS...	-150.00
Total Kenny Shaw					-150.00
Kinzler Janitorial Services LLC					
03/22/2019	11819	January 2019 Monthly Janitorial Services	101520 - Maintenance - SUPER	TOWNSHIP:SUPERVIS...	-970.00
03/22/2019	11819	December 2018 Partial Monthly Janitorial Services	101520 - Maintenance - SUPER	TOWNSHIP:SUPERVIS...	-223.62
Total Kinzler Janitorial Services LLC					-1,193.62
Menards					



BL ACCT 00000028-00000000

PLAINFIELD TOWNSHIP

Account Number: #####-####-5218

Page 1 of 3

Line Item #



VISA

101543-893.96
 101530-100.00
 101538-30.00
 101579-35.63

Account Summary

Billing Cycle 03/08/2019
 Days In Billing Cycle 31
 Previous Balance \$(88.27)
 Purchases + \$1,096.32
 Cash + \$0.00
 Balance Transfers + \$0.00
 Special + \$0.00
 Credits - \$0.00
 Payments - \$0.00
 Other Charges + \$0.00
 Finance Charges + \$0.00

NEW BALANCE \$1,008.05

Credit Summary

Total Credit Line \$5,000.00
 Available Credit Line \$3,991.95
 Available Cash \$0.00
 Amount Over Credit Line \$0.00
 Amount Past Due \$0.00
 Disputed Amount \$0.00

Account Inquiries



Call us at: (800) 221-5920
 Lost or Stolen Card: (866) 839-3485



Write us at PO BOX 31535, TAMPA, FL 33631-3535

Payment Summary

NEW BALANCE \$1,008.05
 MINIMUM PAYMENT \$1,008.05
 PAYMENT DUE DATE 04/02/2019

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

WENDI MCKENZIE #####-####-3678	Payments & Other Credits \$0.00	Purchases & Other Charges \$1,096.32	Cash Advances \$0.00	Total Activity \$1,096.32
-----------------------------------	---------------------------------------	--	-------------------------	------------------------------

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/07	02/08	PPLN01	24692169038100092633023	Intuit *PayrollEE usag 800-446-8848 CA	\$61.63
02/16	02/17	PPLN01	24430999047069755473249	PITNEY BOWES PBP 844-256-6444 CT	\$100.00
02/19	02/21	PPLN01	24310339051002294704516	VTG*Abacus Data Systems 800-7263339 CA	\$302.73
02/22	02/22	PPLN01	24692169053100393611017	AMER ASSOC NOTARIESWE 713-644-2299 TX	\$30.00
02/26	02/27	PPLN01	24493989058026418815316	ZAZZLE USD 888-892-9953 CA	\$26.40
02/27	03/01	PPLN01	24445009059500540420778	CHILI S GRILL & BAR 444 ROMEOVILLE IL	\$36.73
03/04	03/05	PPLN01	24493989063200198300020	CLOUD9 REAL TIME 858-529-0023 CA	\$264.80
03/07	03/08	PPLN01	24493989066200198500022	CLOUD9 REAL TIME 858-529-0023 CA	\$264.80

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

FIRST MIDWEST BANK
 PO BOX 565
 JOLIET IL 60434-0565



Account Number

#####-####-5218

Check box to indicate
 name/address change
 on back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date 03/08/19
 New Balance \$1,008.05
 Total Minimum Payment Due \$1,008.05
 Payment Due Date 04/02/19

\$ 1,008.05

BL ACCT 00000028-00000000
 PLAINFIELD TOWNSHIP
 22525 W LOCKPORT RD
 PLAINFIELD IL 60544-1647

MAKE CHECK PAYABLE TO:

BANKCARD PROCESSING CENTER
 PO BOX 6818
 CAROL STREAM IL 60197-6818

18 4865 2259 4512 5218 00100805 00100805 9

BL ACCT 00000028-00000000

PLAINFIELD TOWNSHIP

Account Number: ###-###-### 5211

Page 3 of 3

Cardholder Account Detail Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/07	03/08	PPLN01	24493989067026472207359	ZAZZLE USD 888-892-9953 CA	\$9.23

101579

Additional Information About Your Account

THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR WAS \$18.36.

Finance Charge Summary / Plan Level Information

Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
PPLN01 001	PURCHASE	G	\$0.00	0.81250%(M)	9.7500%(V)	\$0.00	\$0.00	0.0000%	\$1,008.05

Purchases

* Periodic Rate (M)=Monthly (D)=Daily

** includes cash advance and foreign currency fees

¹ FCM = Finance Charge Method

Days In Billing Cycle: 31

APR = Annual Percentage Rate

(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

PAYMENT NUMBER

P1-46397756

TOTAL AMOUNT PAID

\$61.63

Billed to

PLAINFIELD TOWNSHIP
22525 W. Lockport
Plainfield, IL 60544

Payment Date

2/07/2019

Paid By

Visa ending in 3678

Customer Account Number

709-625-298

Charges

DATE	DESCRIPTION	AMOUNT
2/07/2019	Intuit QB Payroll Monthly Per Employee Fee Billed Usage	\$61.63
2/07/2019	Price	\$58.00
2/07/2019	Sales Tax	\$3.63
2/07/2019	Item Charge	\$61.63
Total Charges		\$61.63

Payment

DATE	DESCRIPTION	AMOUNT
2/07/2019	Automatic payment using Visa ending in 3678 Payment reference # P1-46397756	\$61.63
Total Amount Paid		\$61.63

Privacy

[< Your Account](#)

Purchase Power[®] Line of Credit Transactions

Account: 8000909003264400

Current Balance: \$420.94

Previous Month 

Website Feedback

02/12/2019

TRANSACTION FEE

\$-8.99

02/11/2019

METER RENTAL

\$-59.85

02/11/2019

Refill

\$-100.00

\$207.90

02/07/2019

TRANSACTION FEE

\$-8.99

02/06/2019

Refill

\$-200.00

\$24.25

Plainfield Township
Lori Gardner

[LOGOUT](#)[MENU](#)

[Account](#) > [Invoices](#) > Invoice Details

Invoice Details



Invoice Number	3450662200
Total	\$ 302.73
Balance	\$ 0.00
Due	02/15/2019
Status	paidInFull

SL-900-TSPRNT	1	\$ 15.30	USD
	1	\$ 7.92	USD
SL-900-MSOS	3	\$ 47.61	USD
	3	\$ 15.00	USD
C9 User 3-5	4	\$ 191.32	USD
VM-306-WS12	1	\$ 25.58	USD

[MAKE PAYMENT](#)[CANCEL](#)

About AbacusNext

[About](#)[Testimonials](#)[Blog](#)[Beta Program](#)[Events](#)[Product Webinars](#)

Chili's Grill and Bar
General MGR: Jill Stockman
259 S Weber Road
Romeoville, IL 60446

Server: Rich
Here2/1
Guests: 3
Reprint #: 1

02/27/2019
12:16 PM
30024

Bacon Avocado Sandwich (2 @10.99) 21.98
Chipotle Fresh Mex Bowl 11.49

TELL US HOW WE'RE DOING!

*
YOU COULD WIN \$1,000

*
Visit www.tell-chilis.com to
complete our 3-MINUTE SURVEY
within the next 4 days

*
Your Survey Code:
9314

*
No Purchase Necessary.
Purchase does not improve
chance of winning.
Must be 18 years old to enter.
Please visit www.tell-chilis.com for
official rules and how to enter
without making a purchase or
completing a survey.
VOID WHERE PROHIBITED.

Subtotal 33.47
S. Tax 3.26
Total 36.73
Balance Due 36.73

815-886-4429

PLAINFIELD Township

ORDINANCE NO. 16-10

g the Reimbursement Expenses of Officers and Employees Illinois (Offices of Supervisor, Assessor, and Highway Department)

Will County, Illinois is a non-home rule unit of local
e 1970 Illinois Constitution;

Expense Control Act, PA 99-0604, requires all non-home rule local public
by ordinance or resolution, the reimbursement of all travel/entertainment
e effective date of January 1, 2017; and

ined that it must comply with the Act by passage of this ordinance.

y the Board of Trustees of Plainfield Township, Will County, Illinois, that
sement of all travel/entertainment expenses of their officers and employees

have the meanings ascribed to them in this section, except where the

ident to official travel by employees and officers of the Township or by
volving reimbursement to travelers or direct payment to private agencies
vices as indicated below:

ng, but not limited to, shows, amusements, theaters, circuses, sporting
rivate entertainment or amusement.

es May Be Reimbursed.

tled to reimbursement for all travel/entertainment expenses, related to

minars/meetings related to the duties of the officer of the Township;
pose of the program or event (Reference Section 1 B);
d vendors of the Township, other municipalities, other Township-
her facilities/properties within or outside Township boundaries.
titled to reimbursement for all travel/entertainment expenses related

- Official business:
- 1) Education conferences/classes/seminars/meetings related to the duties of the employee;
 - 2) Entertainment ancillary to the purpose of the program or event (Reference Section 1 B);
 - 3) Site visits to: current or potential vendors of the Township, other municipalities, other Township-owned facilities/properties, and other facilities/properties within or outside Township boundaries.



*pay when c.g.
won't decline ...*

INVOICE

Cloudnine Realtime
An Abacus Next Company
9171 Towne Center Drive, Suite 200
San Diego, California 92122

Invoice Date: 01/15/2019
Invoice #: INV00070101
Payment Terms: Due Upon Receipt
Due Date: 01/15/2019

Account Number: A00000520
Account Information: Plainfield Township
22525 West Lockport Street
Plainfield, Illinois 60544
United States
815-436-8308
correspondence@plainfieldtownship.com
CreditCard

Item	Description	Service Period	Quantity		TOTAL
C9 User 3-5	User Licenses 4 GB RAM, 4 CPU, 75GB C: BOOT DRIVE, & 25GB D: DATA DRIVE	01/15/2019-02/14/2019	4	\$43.00	\$172.00
SL-900-TSPRNT	TS Print Software - Monthly \$15.30 per month.	01/15/2019-02/14/2019	1	\$15.30	\$15.30
VM-306-WS12	Windows 2012 Server \$13.50 per month Monthly billing	01/15/2019-02/14/2019	1	\$13.50	\$13.50
QB-10-USH	Intuit US Commercial Hosting QuickBooks Surcharge \$5 per user per month	01/15/2019-02/14/2019	3	\$5.00	\$15.00
SL-900-MSEXL	Microsoft Excel, \$7.00 per user/per month.	01/15/2019-02/14/2019	1	\$7.00	\$7.00
SL-900-MSOS	Microsoft Office Standard \$14.00 per user/per month.	01/15/2019-02/14/2019	3	\$14.00	\$42.00
					\$264.80



INVOICE

Total:	\$264.80
Invoice Balance:	\$264.80

TRANSACTIONS				
Transaction Date	Transaction Number	Transaction Type	Description	Invoice Total
				\$264.80
				Applied Amount
				Invoice Balance
				\$264.80



pd 3/4/19

INVOICE

Cloudnine Realtime
An Abacus Next Company
9171 Towne Center Drive, Suite 200
San Diego, California 92122

Invoice Date: 12/15/2018
Invoice #: ~~INV00057906~~
Payment Terms: Due Upon Receipt
Due Date: 12/15/2018

Account Number: ~~100000520~~
Account Information: Plainfield Township
22525 West Lockport Street
Plainfield, Illinois 60544
United States
815-436-8308

~~correspondence@plainfield-township.com~~
~~CreditCard~~

Item	Description	Service Period	Quantity		TOTAL
C9 User 3-5	User Licenses 4 GB RAM, 4 CPU, 75GB C: BOOT DRIVE, & 25GB D: DATA DRIVE	12/15/2018-01/14/2019	4	\$43.00	\$172.00
SL-900-TSPRNT	TS Print Software - Monthly \$15.30 per month.	12/15/2018-01/14/2019	1	\$15.30	\$15.30
VM-306-WS12	Windows 2012 Server \$13.50 per month Monthly billing	12/15/2018-01/14/2019	1	\$13.50	\$13.50
QB-10-USH	Intuit US Commercial Hosting QuickBooks Surcharge \$5 per user per month	12/15/2018-01/14/2019	3	\$5.00	\$15.00
SL-900-MSEXL	Microsoft Excel, \$7.00 per user/per month.	12/15/2018-01/14/2019	1	\$7.00	\$7.00
SL-900-MSOS	Microsoft Office Standard \$14.00 per user/per month.	12/15/2018-01/14/2019	3	\$14.00	\$42.00
					\$264.80



INVOICE

Total:	\$264.80
Invoice Balance:	\$0.00

TRANSACTIONS				
Invoice Total				\$264.80
Transaction Date	Transaction Number	Transaction Type	Description	Applied Amount
12/15/2018	P-00068732	Payment		\$0.00
12/16/2018	P-00068802	Payment		\$0.00
12/17/2018	P-00068851	Payment		\$0.00
03/04/2019	P-00072141	Payment		\$0.00
03/04/2019	P-00072142	Payment		\$0.00
				(\$264.80)
Invoice Balance				\$0.00

Office Employee Picture Badge - Green

Vertical, None

1

~~\$3.35~~

Artwork by: DesignsbyDonnaSiggy

\$3.02

Subtotal: \$24.16

Shipping: \$4.69

Tax: \$1.80

Order Total: \$30.65

Paid with Gift certificate: \$21.42

Paid with Visa (3678) \$9.23

Questions about your order? [Contact Us](#).



Wendi, you could have saved \$4.69!

Join the thousands of Zazzle customers who receive:



Unlimited FREE standard shipping



Access to exciting new Zazzle features, product launches and more



Exclusive promotions and discounts

Join free for 30 days. [START TRIAL >](#)

Love it. Snap it. Share it. #Zazzle





PLAINFIELD TWP CEMETERY
Account Number: [REDACTED]
Page 1 of 3



Account Summary

Billing Cycle 03/08/2019
Days In Billing Cycle 31
Previous Balance \$64.99
Purchases + \$14.99
Cash + \$0.00
Balance Transfers + \$0.00
Special + \$0.00
Credits - \$0.00
Payments - \$64.99
Other Charges + \$0.00
Finance Charges + \$0.00
NEW BALANCE \$14.99

Credit Summary

Total Credit Line \$3,000.00
Available Credit Line \$2,985.01
Available Cash \$0.00
Amount Over Credit Line \$0.00
Amount Past Due \$0.00
Disputed Amount \$0.00

Account Inquiries



Call us at: (800) 221-5920
Lost or Stolen Card: (866) 839-3485



Write us at PO BOX 31535, TAMPA, FL 33631-3535

Payment Summary

NEW BALANCE	\$14.99
MINIMUM PAYMENT	\$14.99
PAYMENT DUE DATE	04/02/2019

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Corporate Activity

TOTAL CORPORATE ACTIVITY				\$64.99-
Trans Date	Post Date	Reference Number	Transaction Description	Amount
02/18	02/18	74865229049001214302551	PAYMENT - THANK YOU	\$64.99-

Cardholder Account Summary

KEN CARROLL	Payments & Other Credits	Purchases & Other Charges	Cash Advances	Total Activity
	\$0.00	\$14.99	\$0.00	\$14.99

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/15	02/17	PPLN01	24431069046026668836500	ADOBE *ACROPRO SUBS 800-833-6687 CA	\$14.99

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

Adobe <storemanager@adobe.com>
Tuesday, November 6, 2018 8:08 PM
cemetery
Subject: Thanks for your trial order



Hi, Ken! Welcome to your trial.

Click below to confirm your new Adobe ID account, **cemetery@plainfield-township.com**. You'll be asked to create a password if you haven't done so already. **You will be billed US\$15.93 / mo after your 7 day free trial ends on November 13, 2018.**

Confirm your account

Already confirmed? **Get started**
Not ready to commit? **You can cancel at any time.**

Your trial details

Billing does not start until your trial ends on November 13, 2018.

Order Number: **ADE045064571**

Ordered: November 6, 2018



Acrobat Pro DC subscription (one-year)
(Annual plan, paid monthly)

US\$14.99 / mo

Subtotal: US\$14.99 / mo

Tax/VAT 6.25%: US\$0.94 / mo

Total: US\$15.93 / mo

Manage Your Account | Customer Support | Forums | Terms of Use

9:33 AM

04/05/19

Cash Basis

Plainfield Township Board Audit Report- TOWNSHIP

March 14 through April 9, 2019

Date	Num	Memo	Account	Class	Paid Amount
03/15/2019	49546	12 Sheets of Plywood	101590 · Miscellaneous Expense - SUPER	TOWNSHIP:CEMETERY	-280.56
03/15/2019	49605	Charcoal for Cemetery to Thaw Ground for Digging	101520 · Maintenance - SUPER	TOWNSHIP:CEMETERY	-41.34
03/22/2019	50112	Seafoam and WD40	103520 · Maintenance - CEM	TOWNSHIP:CEMETERY	-27.40
Total Menards					-349.30
Nationwide 457					
03/20/2019	35517	0025632	100266 · Def. Comp 457 Payable	TOWNSHIP:SUPERVIS...	-125.00
Total Nationwide 457					-125.00
NCPERS Group Life Insurance					
03/20/2019	35516	6303	100265 · NCPERS Life Ins Payable	TOWNSHIP:CEMETERY	-16.00
03/20/2019	35516	6303	100265 · NCPERS Life Ins Payable	TOWNSHIP:SUPERVIS...	-16.00
03/20/2019	35516	6303	100265 · NCPERS Life Ins Payable	TOWNSHIP:ASSESSOR	-16.00
Total NCPERS Group Life Insurance					-48.00
Off The Press					
03/15/2019	21913	2 Part - Color Cemetery Contracts	101536 · Printing-SUPER	TOWNSHIP:SUPERVIS...	-368.00
Total Off The Press					-368.00
Plainfield Lock Techs					
03/15/2019	19242	Service Call and New Cylinders	101579 · Operating Supplies - SUPER	TOWNSHIP:SUPERVIS...	-382.85
Total Plainfield Lock Techs					-382.85
Plainfield Public Library					
03/22/2019	PPRT 2018-19	PPRT April 2018 - March 2019 Library Share	101592 · PPRT-SUPER	TOWNSHIP:SUPERVIS...	-10,476.30
Total Plainfield Public Library					-10,476.30
Ready Refresh-Town					
03/15/2019	19B8103644145	Drinking Water & Rental Fee	101579 · Operating Supplies - SUPER	TOWNSHIP:SUPERVIS...	-42.41
Total Ready Refresh-Town					-42.41
RWK Design					
03/15/2019	5593	IT Services for Security I.D. Cards	101543 · IT Service/Website/Copier - SUP	TOWNSHIP:SUPERVIS...	-1,225.00
Total RWK Design					-1,225.00
Schuerman,David					
03/15/2019	February 2019	Reimbursement for Mileage	102540 · Travel/Mileage - ASSR	TOWNSHIP:ASSESSOR	-2.90
Total Schuerman,David					-2.90
Senesac & Lennon, LTD					
03/15/2019	Giving Tree Refu...	Refund for Giving Tree Program	101599 · Contingencies - SUPER	TOWNSHIP:SUPERVIS...	-750.00
Total Senesac & Lennon, LTD					-750.00
The Baker Family					
03/15/2019	Giving Tree - Ref...	Refund for Giving Tree Program	101599 · Contingencies - SUPER	TOWNSHIP:SUPERVIS...	-400.00
Total The Baker Family					-400.00
TOIRMA					
03/22/2019		TOIRMA Refund Check	100401 · TOIRMA Refund-TOWN	TOWNSHIP:SUPERVIS...	7,929.00
Total TOIRMA					7,929.00
Total Fire and Safety Inc.					
03/22/2019	136173	Annual Fire Alarm Testing @ PTCC	101589 · Des Plaines St. (PTCC) - SUPER	TOWNSHIP:SUPERVIS...	-410.00
03/22/2019	136174	Sprinkler System Inspection for PTCC	101589 · Des Plaines St. (PTCC) - SUPER	TOWNSHIP:SUPERVIS...	-267.33
Total Total Fire and Safety Inc.					-677.33
United Healthcare					
03/21/2019	35531	02Y2147	100268 · Health- Pop 125	TOWNSHIP:ASSESSOR	-2,098.94
03/21/2019	35531	02Y2147	100268 · Health- Pop 125	TOWNSHIP:CEMETERY	-1,008.58
03/21/2019	35531	02Y2147	100268 · Health- Pop 125	TOWNSHIP:SUPERVIS...	-4,824.84
Total United Healthcare					-7,932.36
Verizon- Township					
03/15/2019	9825312470	Shuttle Bus Phones	101532 · Telephones/Internet - SUPER	TOWNSHIP:SUPERVIS...	-103.17
Total Verizon- Township					-103.17
WEX Bank					
03/15/2019	58081221	Shuttle Bus Fuel	101580 · Shuttle Bus Fuel - SUPER	TOWNSHIP:SUPERVIS...	-217.67
03/15/2019	58081221	Cemetery Fuel	103580 · Fuel - CEM	TOWNSHIP:CEMETERY	-43.09
Total WEX Bank					-260.76
TOTAL					-35,421.24

9:31 AM

04/05/19

Cash Basis

Plainfield Township
Gross HIGHWAY Payroll by Employee by Class
March 14 through April 9, 2019

	Highway-HW1 (HIGHWAY)	Highway-HW3 (HIGHWAY)	Total HIGHWAY	TOTAL
Anderson, Richard L.	991.59	0.00	991.59	991.59
Carroll, Melanie J.	4,398.22	0.00	4,398.22	4,398.22
Cobb, Jimmie R.	0.00	2,523.26	2,523.26	2,523.26
Conroy, Christian	0.00	555.22	555.22	555.22
Countryman, Dale W.	0.00	5,143.93	5,143.93	5,143.93
Illg, Kenneth W.	0.00	4,870.75	4,870.75	4,870.75
Marland, Benjamin J.	0.00	5,622.44	5,622.44	5,622.44
Schwab, Ralph L.	0.00	5,872.33	5,872.33	5,872.33
Smith, Brett D	0.00	4,771.14	4,771.14	4,771.14
TOTAL	5,389.81	29,359.07	34,748.88	34,748.88

9:33 AM

04/05/19

Cash Basis

Plainfield Township Board Audit Report- ROAD AND BRIDGE

March 14 through April 9, 2019

Date	Num	Memo	Account	Class	Paid Amount
A Beep					
03/21/2019	83567	Truck Radios	301532 · Telephone/Internet - HWY1	HIGHWAY:Highway-HW1	-366.91
Total A Beep					-366.91
Advance Auto Parts					
03/21/2019	February St...	SHop Supplies and Floor Mats for Trucks (Invoice #'s 6535905041162 & 6535905053910)	303543 · Supplies Equipment - HWY3	HIGHWAY:Highway-HW3	-239.88
Total Advance Auto Parts					-239.88
Advantica					
03/22/2019	35515	1601-2701	100268 · Health- Pop 125	HIGHWAY:Highway-HW3	-58.07
Total Advantica					-58.07
Amerigas					
03/15/2019	3089628927	Propane - Highway Share	301544 · Utilities - HWY1	HIGHWAY:Highway-HW1	-553.86
Total Amerigas					-553.86
City of Crest Hill					
03/21/2019	March 2019	PPRT for April, May, July, August, October, December 2018 and January, March 2019.	301592 · PPRT - HWY1	HIGHWAY:Highway-HW1	-12.14
Total City of Crest Hill					-12.14
City of Joliet					
03/21/2019	March 2019	PPRT for April, May, July, August, October and December 2018, and January, March 2019.	301592 · PPRT - HWY1	HIGHWAY:Highway-HW1	-153.11
Total City of Joliet					-153.11
ComEd0395					
03/21/2019	02/04-03/05/...	Howard Street Lights Through 03/05/2019	303539 · Street Lights - HWY3	HIGHWAY:Highway-HW3	-1,915.78
Total ComEd0395					-1,915.78
ComEd2883					
03/21/2019	02/13-03/14/...	McKenna Drive Lights	303539 · Street Lights - HWY3	HIGHWAY:Highway-HW3	-62.61
Total ComEd2883					-62.61
Delta Dental					
03/21/2019	35532	35423	100268 · Health- Pop 125	HIGHWAY:Highway-HW3	-253.16
Total Delta Dental					-253.16
Home Depot Credit Services					
03/21/2019	Feb. 2019 S...	Shop Supplies/First Aid Kits for Trucks (Invoice #'s 1478861, 8033789 & 6034624)	303579 · Operating Supplies - HWY3	HIGHWAY:Highway-HW3	-173.51
Total Home Depot Credit Services					-173.51
IMRF					
03/20/2019	35513	6303	100264 · IMRF Payable	HIGHWAY:Highway-HW3	-2,372.21
03/20/2019	35513	6303	100264 · IMRF Payable	HIGHWAY:Highway-HW3	-1,099.39
Total IMRF					-3,471.60
Kankakee Truck Equipment Inc.					
03/21/2019	170823	Truck Parts	303543 · Supplies Equipment - HWY3	HIGHWAY:Highway-HW3	-36.08
Total Kankakee Truck Equipment Inc.					-36.08
Napa Auto Parts					
03/21/2019	Feb. 2019 S...	Truck 414 - Exhaust Parts	303543 · Supplies Equipment - HWY3	HIGHWAY:Highway-HW3	-551.84
Total Napa Auto Parts					-551.84
NCPERS Group Life Insurance					
03/20/2019	35516	6303	100265 · NCPERS Life Ins Payable	HIGHWAY:Highway-HW3	-32.00
Total NCPERS Group Life Insurance					-32.00
Sandeno, Inc/ Rockdale Asphalt					
03/21/2019	804	Cold Patch	303545 · Supplies Roads - HWY3	HIGHWAY:Highway-HW3	-270.60
Total Sandeno, Inc/ Rockdale Asphalt					-270.60
Smith, Robert					
03/21/2019	April 2019	April 2019 Storage Rental	303537 · Rentals - Equipment - HWY3	HIGHWAY:Highway-HW3	-500.00
Total Smith, Robert					-500.00
United Healthcare					
03/21/2019	35531	02Y2147	100268 · Health- Pop 125	HIGHWAY:Highway-HW3	-4,824.84
Total United Healthcare					-4,824.84
Verizon Wireless					
03/21/2019	9825238042	Highway Cell Phones & Ipad	301532 · Telephone/Internet - HWY1	HIGHWAY:Highway-HW1	-87.06
Total Verizon Wireless					-87.06
Village of Plainfield					
03/21/2019	March 2019	PPRT for April, May, July, August, October and December 2018 and January, March 2019	301592 · PPRT - HWY1	HIGHWAY:Highway-HW1	-4,659.81
Total Village of Plainfield					-4,659.81
TOTAL					-18,222.86