

Plainfield Township Board of Trustees Minutes from November 10, 2010

STATE OF ILLINOIS)
WILL COUNTY) **S.S. Approved Minutes**
TOWN OF PLAINFIELD)

THE BOARD OF TRUSTEES met at the Office of the Town Clerk at 6:00 p.m. on November 10, 2010.

PRESENT:

John Argoudelis	Supervisor
Ken McCafferty	Trustee
Tony Fremarek	Trustee
Steve Cammack	Trustee
Chuck Willard	Trustee

OTHER ELECTED OFFICIALS PRESENT:

Matthew Starr	Tax Collector
---------------	---------------

ELECTED OFFICIALS ABSENT:

Erin Kljaich	Assessor
Sam Reichert	Highway Commissioner
Anita Gerardy	Town Clerk

OTHERS PRESENT:

Andi French	Administrator
Mary Domanus	Highway Administrator

John Argoudelis acting as chairman and Andi French acting as Deputy Clerk, the following official business was transacted:

- I. Meeting November 10, 2010** was called to order at **6:02 p.m.**
- II. Pledge of Allegiance and Prayer**
Pledge of Allegiance and prayer were said.
- III. Roll Call for Quorum:** Ken McCafferty –Present, Chuck Willard –Present, Steve Cammack – Present, Tony Fremarek-Present, John Argoudelis –Present.
- IV. Approval of Agenda:** A motion to approve the agenda was made by Ken McCafferty seconded by Chuck Willard. Voice vote taken. Motion carries.
- V. Approval of Minutes:** A motion to approve the minutes as amended was made by Tony Fremarek, seconded by Steve Cammack. Voice vote taken. Motion carries.
- VI. Supervisor’s Report:**
A. Operation Support Our Troops, Joyce Roberts and Bernie Slawinski-Donation Request
Discussion: The operation requested \$1,000 for assistance with postage for packages that are being sent to the troops in harms way. Postage per box is approximately \$25.00. Programs are also in place to help families that have lost a loved one in the war. Mr. Argoudelis asked if they wanted us to put a notice on the Plainfield Township website to promote the program which they welcomed. A motion to donate \$500.00 was made by Tony Fremarek seconded by Steve Cammack. Roll call taken: Tony Fremarek-Aye, Chuck Willard-Aye, Steve Cammack-Aye, Ken McCafferty-Aye, John Argoudelis-Aye. Motion carries.

Plainfield Township Board of Trustees Minutes from November 10, 2010

B. Mr. Argoudelis called a temporary adjournment of the General Town meeting at 6:25 p.m. so the Plainfield Township Board could attend a joint meeting with the Plainfield Park District Board at their facility to discuss plans for the new Senior Center. The joint meeting took place from approximately 6:50 to 7:25 pm. Township officials and guests were introduced: John Argoudelis, Supervisor; Chuck Willard, Trustee; Ken McCafferty, Trustee; Tony Fremarek, Trustee; and Steve Cammack, Trustee; Matthew Starr, Tax Collector. Others attending the meeting: Andi French, Administrator; Robyn Monaghan, Plainfield Patch; Michelle Manchir, Triblocal Reporter; Judy Medveskas and Colleen Stueckard Township residents.

Mr. Argoudelis addressed the list of concerns listed from the Park District.

1. Hours of usage: 8:00 am-5:00 pm Monday through Friday Senior programs.
5:00 pm to 9:00 pm for Programming/Public Use
Weekend Programming /Public Use
The office is open from 8:00 to 4:00, and for activities after the office is closed, currently we use retired police officers to monitor the building.
2. Township building scheduler: The Township Executive Assistant works with Kathy Whalen to schedule Senior activities.
3. Prioritization: The design gives the Township Board a new meeting room and would allow the current meeting room to be turned into a lounge for senior activities. There are also other rooms that would become available for public usage and active adult programs.
4. The 50 Plus (Senior) groups would like to hold educational programs, and special events. The Park District would get approval of the Township Board before scheduling.
5. The building would be available for public use during the evenings and weekends when not allocated to Township and /or Park District activities. The building was designed so that the executive offices are secured from the existing meeting room. The expansion will have the same security program.
6. The building will be the responsibility of the Park District during the hours of usage from 8:00 am to 5:00 pm when their programs are occurring. The Township may schedule use during daytime hours with sufficient notice so as not to conflict with Senior Programs.
7. The building will be the responsibility of the Township from 8:00 am to 5:00 pm Monday through Friday and weekends.
8. Both agencies will provide adequate supervision of all activities that take place in the facility and will be responsible for clean up during those designated times including the set-up and tear-down of equipment. Custodial and building maintenance could be determined within the intergovernmental agreement.
9. Park District will offer the use of RecTrac Facility Scheduling module on a networked computer.
10. Second level office spaces will be utilized by the Senior Coordinator and designated staff when supervising the area. All access to the Township offices shall be secured during rental hours. Renters would not have access to any office space.
11. Park District will commit to \$100,000-\$150,000 toward the construction of the facility.
12. Any other items that arise will be included in the final agreement.

Mr. Argoudelis stated he would like to begin finalizing plans and hopefully put bids out in the spring of 2011. Mr. Argoudelis, together with Greg Bott, will draft an agreement to work out details. The Park District plans to donate \$100,000.00 now and \$50,000.00 after July 2011. The outline in the agreement should include but not limited to:

Plainfield Township Board of Trustees Minutes from November 10, 2010

- a. Maintenance
- b. Supplies
- c. Cleaning
- d. Repair/replacement
- e. Utilities (can these be broken down per hour) because the Food Pantry's space is smaller and should pay less in utilities.
- f. All fees added for advertisement
- g. Bid openings
- h. Who will oversee building process
- i. Have a caveat for unforeseen expenses
- j. Preliminary paper work deadline December 8, 2010.
- k. How long will it take to get permits and bid packets from Michael Lambert
- l. Must have regular meetings during construction phase
- m. Loose estimate \$500,000.00, was furniture, engineering fees and permits included in cost
- n. If possible put a cap on the building costs

C. Township General Meeting reconvened at the Township office at 7:38 p.m. Elected officials present are: John Argoudelis, Ken McCafferty, Chuck Willard, Steve Cammack, and Tony Fremarek and Matthew Starr. Others present: Andi French, Administrator; Robyn Monaghan, Plainfield Patch; Michelle Manchir, Triblocal Reporter; Judy Medveskas and Colleen Stueckard Township residents.

D. Food Pantry: The Food Pantry board has not given the Township Board any alternatives to the food distribution plan currently in place as previously requested. With safety being the primary concern, a motion to pass Resolution 10-02, which requests the Food Pantry Board present the Township Board with alternative distribution solutions was made by Tony Fremarek, seconded by Chuck Willard. Voice vote taken. Motion carries. One or more Food Pantry Board member is requested to attend the January 12, 2011 regular Township monthly board meeting to present their changes.

VII. Public Comments: Judy Medveskas and Colleen Stueckard had several requests and questions regarding the new bridge:

- a. Judy requested a letter regarding her fence.
- b. Was the NE ranch bought?
- c. Is the river gauge being installed? The river gauge should be installed before the end of the year. Mr. Argoudelis stated he has received many complaints regarding residents using self help with the flooding issue. Residents are putting boulders etc. in the river to change the flow. He has advised the Army Corp. of Engineers of these issues.
Mr. Argoudelis stated he contacted Judy Biggert's office and has not yet received a response. He will try to get funding to do the DuPage River Study.

VIII. Elected Officials Report:

A. Assessor's Office:

B. Clerk:

C. Highway Commissioner:

D. Senior Coordinator:

Written Report

No Report

Written Report

No Report

Plainfield Township Board of Trustees Minutes from November 10, 2010

E. Senior Shuttle Bus:

Written Report

F. Tax Collector:

Written Report

G. Trustee Reports:

No Report

H. Youth: Mr. Starr thanked Trustee Fremarek and Clerk Gerardy for their help with the College/Financial Expo. The Plainfield Patch posted an article about the College/Financial Expo.

IX. Reports

A. Building Issues:

Written Report

B. Community Garden Plots: Ms. Rachael Rayas, 4H representative asked if it would be possible to raise the beds. Mr. Fremarek stated if the beds are raised, there would be guidelines to be followed. Mr. Fremarek had the soil amended and turned over. He will send a letter to current garden plot renters stating the work has been done to get the soil ready for planting in the spring. Mr. Argoudelis asked if the garden plots should be sectioned off for raised beds, organic gardens. This would keep the organic beds free from pesticides. Mr. Fremarek stated it would be easy to section off raised beds, but would be almost impossible to create an organic spot with wind blowing and car exhaust fumes from I55. Mr. Fremarek will look into both matters.

C. Disabilities Committee: Mr. Cammack advised the board of the upcoming bowling party scheduled for Sunday, February 13, 2011 from Noon to 3 pm at Pioneer Lanes.

D. Emergency Management: Mr. Willard stated he will hold a *CPR/HEART SAVER* class for Township employees. The day and time will be announced at a later date. It will be a four hour class.

E. Flooding:

No Further Report

F. Food Pantry:

No Further Report

X. Approval of Bills:

General Town Fund: A motion to approve the *General Town Fund* in the amount of **\$ 77,000.01** made by Ken McCafferty, seconded by Tony Fremarek. Roll call taken: Tony Fremarek– Aye, Steve Cammack- Aye, Ken McCafferty- Aye, Chuck Willard-Aye, John Argoudelis-Aye. Motion carries.

Road and Bridge: A motion to approve the *Road and Bridge Fund* in the amount of **\$ 104,994.33** was made by Chuck Willard, seconded by Ken McCafferty. Roll call taken: Tony Fremarek-Aye, Steve Cammack-Aye, Ken McCafferty-Aye, Chuck Willard-Aye, John Argoudelis-Aye. Motion carries.

XI. Announcements:

None

XII. Adjournment: A motion to adjourn the General Board Meeting at 8:34 p.m. Voice vote taken. Motion carries.

Andi French, Deputy Clerk

Plainfield Township Board of Trustees Minutes from November 10, 2010

Residents in attendance:

Judi Medveskas 15912 S. River Road, Plainfield, IL
Colleen Stueckrad 15820 S. River Road, Plainfield, IL
Michelle Manchir (Triblocal) Bolingbrook, IL
Robyn Monaghan Plainfield Patch
Vern Kujath 14303 Naperville Road, Plainfield, IL