



STATE OF ILLINOIS)
WILL COUNTY) S.S. **Approved Minutes**
TOWN OF PLAINFIELD)

THE BOARD OF TRUSTEES met at the Office of the Town Clerk at 6:00 p.m. on December 14, 2016.

With Tony Fremarek acting as Chairman and Chuck Willard acting as Clerk, the following official business was transacted:

- I. Meeting was called to order at 6:00 p.m.**
- II. Pledge of Allegiance and Prayer** - Supervisor Fremarek led the Pledge and prayer.
- III. Roll Call for Quorum** - Present were Supervisor Fremarek, Trustees Starr, Kraulidis, and Nelson. Trustee Knight was absent. Also in attendance were Clerk Willard, Highway Commissioner Marland; Assessor Kljaich, and Administrator French. Tax Collector Bolton arrived at 6:10 p.m.
- IV. Approval of the Agenda** - Motion made by Trustee Nelson; seconded by Trustee Starr. Voice vote taken. All ayes. Motion carried.
- V. Approval of Minutes**
 - A. Motion to approve minutes from the November 9, 2016 Regular Township Board Meeting was made by Trustee Starr; seconded by Trustee Kraulidis. Voice vote taken. All ayes. Motion carried.
 - B. Motion to approve minutes from the November 9, 2016 Levy Workshop was made by Trustee Nelson; seconded by Trustee Starr. Voice vote taken. All ayes. Motion carried.
- VI. Public Comments** - Meeting was open for public comment. Hearing none; Supervisor Fremarek closed the meeting for public comment.
- VII. Donation Requests**
 - A. Ready Set Ride – Sue Majchrzak explained the purpose of this organization is to help individuals who have physical, emotional and developmental challenges by offering therapeutic-assisted activities with the horses all year long. The requested donation will be used for horse blankets and tools. Motion to approve a \$500 donation was made by Trustee Nelson; seconded by Trustee Starr. Roll call vote: Kraulidis-Aye; Nelson-Aye; Starr-Aye; Fremarek-Aye. All ayes. Motion carried.
- VIII. Old Business** **None**
- IX. Unfinished Business** **None**
- X. New Business**
 - A. PACE Contract for 2017 - Motion to approve the 2017 annual contract was made by Trustee Starr; seconded by Trustee Nelson. Roll call vote: Kraulidis-Aye; Nelson-Aye; Starr-Aye; Fremarek-Aye. All ayes. Motion carried.
 - B. Motto and Mission Statement - Administrator French presented the Motto and Mission Statement draft along with a few wording variations submitted from board members. Motion to approve Motto: “Value the Past ● Embrace the Present ● Envision the Future” and Mission Statement: “With a people-focused approach through efforts from the elected officials and dedicated employees, our mission is to utilize tax dollars in an efficient, effective, and fiscally sound manner to fulfill state mandates, maintain infrastructure, and provide services, information and resources in order to serve the residents and businesses of our community” was made by Trustee Kraulidis; seconded by Trustee Nelson. Voice vote taken. All ayes. Motion carried.
 - C. Levy Presentation - Administrator French discussed important details in the Town Fund Levy Presentation she compiled focusing on key figures used in the worksheet formula that won’t be finalized by Will County until March or April 2017. New construction and exemptions, when finalized, typically have an impact on the EAV resulting in a 5-10% + or – variance in the levy amount. Options to account for the variance include levying a percent up to 4.99% now; then in the spring after final figures are available, the board can review and determine the figure that will be confirmed with the county.

- D. Additional Township Revenue – Trustee Kraulidis recommended researching additional revenue sources in lieu of requesting a levy amount more than the previous year.
- E. Ad-hoc Committee – Supervisor Fremarek appointed Trustees Kraulidis and Nelson to research additional revenue streams for future board consideration. He asked them to inform Clerk Willard and Administrator French if they want this topic added to future agendas.
- F. Ordinance #16-08 Town Levy for Fiscal Year beginning April 1, 2017 and ending March 31, 2018 - Motion to adopt Ordinance #16-08 was made by Trustee Starr; seconded by Trustee Kraulidis. Roll call vote: Starr-Aye; Nelson-Aye; Kraulidis-Aye; Fremarek-Aye. All ayes. Motion carried.
- G. Ordinance #16-09 Road and Bridge Levy for Fiscal Year beginning April 1, 2017 and ending March 31, 2018 – Motion to adopt Ordinance #16-09 was made by Trustee Starr; seconded by Trustee Nelson. Roll call vote: Starr-Aye; Kraulidis-Aye; Nelson-Aye; Fremarek-Aye. All ayes. Motion carried.
- H. Ordinance #16-10 An Ordinance Establishing the Reimbursement of all Travel, Meals, and Lodging Expenses of Officers and Employees in the Township of Plainfield, Illinois – Motion to adopt Ordinance #16-10 was made by Trustee Starr; seconded by Trustee Kraulidis. Roll call vote: Nelson-Aye; Starr-Aye; Kraulidis-Aye; Fremarek-Aye. All ayes. Motion carried.
- I. Health Insurance Renewal – Due to the 26% increase in premiums, Supervisor Fremarek, Highway Commissioner Marland and Assessor Kljaich have agreed to restructure the plan as follows: Township will cover employees for health, vision, and HMO dental premiums at 100%. If an employee adds a spouse or child(ren), Township will pay 60% of premium; employee will pay 40% of the premium. Should an employee choose the PPO dental option, they will pay 100% of the difference between the HMO and PPO premiums. A POP Plan will be established to allow for premiums to be deducted pre-tax. Employees will be given a statement of their compensation package annually.
- J. RWK Quote 316 – Motion to approve the purchase of hardware and installation services for replacement computers for the Assessor’s office at a cost not to exceed \$7,332.00 was made by Trustee Nelson; seconded by Trustee Starr. Roll call vote: Kraulidis-Aye; Nelson-Aye; Starr-Aye; Fremarek-Aye. All ayes. Motion carried.
- K. RWK Quote 365 – Motion to approve the purchase of hardware and services for network server upgrades at a cost not to exceed \$19,366.88 and shared proportionately between Supervisor, Assessor, and Road and Bridge offices was made by Trustee Starr; seconded by Trustee Nelson. Roll call vote: Nelson-Aye; Kraulidis-Aye; Starr-Aye; Fremarek-Aye. All ayes. Motion carried.
- L. RWK Quote 366 – Motion to approve services for migration of email service to O365 at at cost not to exceed \$6,842.83 with recurring expenses of \$476.16 and shared proportionately between Supervisor, Assessor, and Road and Bridge offices was made by Trustee Nelson; seconded by Trustee Kraulidis. Roll call vote: Nelson-Aye; Starr-Aye; Kraulidis-Aye; Fremarek-Aye. All ayes. Motion carried.
- M. RWK Quote 367 – Motion to approve services to upgrade workstations to MS Office 2016 at a cost not to exceed \$2,622 and shared proportionately between Supervisor, Assessor, and Road and Bridge offices was made by Trustee Kraulidis; seconded by Trustee Starr. Roll call vote: Starr-Aye; Kraulidis-Aye; Nelson-Aye; Fremarek-Aye. All ayes. Motion carried.
- N. RWK Quote 368 – Motion to approve the purchase of hardware and installation services for network infrastructure upgrades at a cost not to exceed \$7,630.61 with recurring expenses of \$5.00 and shared proportionately between Supervisor, Assessor, and Road and Bridge offices was made by Trustee Nelson; seconded by Trustee Kraulidis. Roll call vote: Kraulidis-Aye; Nelson-Aye; Starr-Aye; Fremarek-Aye. All ayes. Motion carried.
- O. RWK Quote 369 – Motion to approve the purchase of hardware and installation services for server room upgrades at a cost not to exceed \$1,200 and shared proportionately between Supervisor, Assessor, and Road and Bridge offices was made by Trustee Starr; seconded by Trustee Kraulidis. Roll call vote: Nelson-Aye; Starr-Aye; Kraulidis-Aye; Fremarek-Aye. All ayes. Motion carried.

