

Plainfield Township Board of Trustees Minutes from June 08, 2011

STATE OF ILLINOIS)
WILL COUNTY) **S.S. Approved Minutes**
TOWN OF PLAINFIELD)

THE BOARD OF TRUSTEES met at the Office of the Town Clerk at 6:00 p.m. on June 8, 2011.

PRESENT:

John Argoudelis	Supervisor
Ken McCafferty	Trustee
Chuck Willard	Trustee
Tony Fremarek	Trustee
Steve Cammack	Trustee

OTHER ELECTED OFFICIALS PRESENT:

Anita Gerardy	Town Clerk
Matthew Starr	Tax Collector

ELECTED OFFICIALS ABSENT:

Erin Kljaich	Assessor
Sam Reichert	Highway Commissioner

OTHERS PRESENT:

Andi French	Administrator
Mary Domanus	Highway Administrator

John Argoudelis acting as chairman and Anita Gerardy acting as Town Clerk, the following official business was transacted:

- I. Meeting June 8, 2011** was called to order at **6:00 p.m.**
- II. Pledge of Allegiance and Prayer**
Pledge of Allegiance and prayer were said.
- III. Roll Call for Quorum:** Ken McCafferty –Present, Chuck Willard- Present, Steve Cammack – Present, Tony Fremarek-Present, John Argoudelis –Present.
- IV. Approval of Agenda:** A motion to approve the agenda was made by Tony Fremarek, seconded by Steve Cammack. Voice vote taken. Motion carries.
- V. Approval of Minutes:** A motion to approve the minutes from the May 11, 2011 meeting was made by Tony Fremarek, seconded by Steve Cammack. Voice vote taken. Motion carries.
- VI. Supervisor's Report:**
 - A. Plainfield Area Community Chorus:** Pat Herman explained the purpose of the chorus is to provide a venue for area singers to entertain residents and add culture to our area. The chorus performs at festivals and nursing homes. The board voted to donate \$500.00 to the ***Plainfield Area Community Chorus***. A motion to donate \$500.00 dollars to The Plainfield Community Chorus was made by Chuck Willard, seconded by Ken McCafferty. Roll call taken: Ken McCafferty-Aye, Chuck Willard-Aye, Steve Cammack-Aye, Tony Fremared-Aye, John Argoudelis-Aye. Motion carries.

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- B. Relay for Life:** Mary Domanus requested a donation for *Relay for Life*. A motion was made by Ken McCafferty to donate \$500.00 for *Relay for Life*, seconded by Chuck Willard. Roll call taken: Ken McCafferty-Aye, Chuck Willard-Aye, Tony Fremarek-Aye, Steve Cammack-Aye, John Argoudelis-Aye. Motion carries.
- C. Plainfield Township Budget Ordinance No. 11-01:** A motion was made by Chuck Willard to approve the Plainfield Township Budget Ordinance No. 11-01, seconded by Tony Fremarek. Roll call taken: Ken McCafferty-Aye, Chuck Willard-Aye, Tony Fremarek-Aye, Steve Cammack-Aye, John Argoudelis-Aye. Motion carries.
- D. Plainfield Township Road and Bridge Budget Ordinance No. 11-02:** A motion was made by Tony Fremarek to approve the Plainfield Township Road and Bridge Budget Ordinance No. 11-02, seconded by Steve Cammack. Roll call taken: Ken McCafferty-Aye, Chuck Willard-Aye, Tony Fremarek-Aye, Steve Cammack-Aye, John Argoudelis-Aye. Motion carries.
- E. Plainfield Township Prevailing Wage Ordinance No. 11-03:** A motion was made by Tony Fremarek to approve the Plainfield Township Prevailing Wage Ordinance No. 11-03, seconded by Chuck Willard. Roll call taken: Ken McCafferty-Aye, Chuck Willard-Aye, Tony Fremarek-Aye, Steve Cammack-Aye, John Argoudelis-Aye. Motion carries.
- F. Plainfield Township Road and Bridge Prevailing Wage Ordinance No. 11-04:** A motion was made by Ken McCafferty to approve the Plainfield Township Road and Bridge Prevailing Wage Ordinance No. 11-04, seconded by Steve Cammack. Roll call taken: Ken McCafferty-Aye, Chuck Willard-Aye, Tony Fremarek-Aye, Steve Cammack-Aye, John Argoudelis-Aye. Motion carries.
- G. Shuttle Bus Update:** Ms. French stated she is in the final stages of preparing the bid package for the new shuttle bus. She stated she has all the paperwork to proceed with putting an ad in the Enterprise. If the ad goes in the Enterprise next Thursday, June 17th and the Board gives ten working days for bids to be submitted, opening bids could begin by Wednesday, July 6th at 10:00 A.M. giving everyone ample time to submit their bids appropriately. Ms. French stated if the bids are opened on the 6th that would give enough time to submit the bids to the board at the July meeting. Mr. McCafferty stated that the board had originally discussed the possibility of going nationally with the bidding process. Mr. McCafferty stated he would prefer advertising in the Herald News rather than the Enterprise. Mr. Argoudelis suggested in addition to our local bidding process, do some internet research, and if there are companies nationally that are interested in bidding on the shuttle bus, we can send them a copy of our bid and give them a chance to submit their bid. Ms. French will report back to the board at the July meeting.
- H. Copy Machine:** Mr. Argoudelis advised the board we have purchased a new Konica Minolta copier. He and Ms. French were authorized to spend up to \$7,500.00. The original quote was approximately \$8,100.00. We were able to purchase the copier for \$7,040.85 which included delivery and setup fees and installation. The cost of the new copier will be divided between the Highway Department contributing 20% of the cost, the Assessor's office will contribute 50% and the Supervisors office will contribute 30%.
- I. Senior Addition Update:** Mr. Argoudelis advised the board the Park District has the agreement with the changes. The only change the Township Board made was to use all reasonable efforts to agree on which architectural professionals to utilize. In the case that we do not agree, since it is the Township's building, we would make the decision. Once the Park District signs the agreement, the next step is to

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design the addition. Mr. Argoudelis stated we do not have to put our professional services out to bid. He spoke with Marcie DeMauro, the Executive Director of the Forest Preserve, stated they have several professionals submit their plans, the board then analyzes all the plans submitted and rate each one. They have a rating guide to measure each plan and decide which plan best suits their needs. They look at experience and competency before making a decision. They do not necessarily go with the lowest bid.

- VII. Public Comments:** Judy Medveskas arrived late; however, she was given time to address the board. She stated she has several bags of bio hazard material. Mr. Willard will advise her where she can dispose of this material. She also stated she has found carcasses of animals near the bridge. She was advised to call animal control. Her concern is the progress on the Renwick Road Bridge. Mr. Argoudelis advised her of the article in the Enterprise outlining the progress. To date all properties have been acquired. The next step is to put it out to bid. Any questions should be directed to the Highway Department.

VIII. Elected Officials Report:

A. Assessor's Office:

Written Report

B. Clerk: Ms. Gerardy reported on the progress she has made in resolving the issues with the Food Pantry Board. All issues have been resolved and a good working relationship has been established. The Township Board and the Food Pantry Board have an open dialogue. She will continue to attend their meetings as the liaison between the Township Board and the Food Pantry Board. Ms. Gerardy advised the board a joint press release will be released soon stating all issues regarding the Food Pantry and the Township have been resolved.

C. Highway Commissioner:

Written Report

D. Tax Collector:

Written Report

E. Trustees:

- Ken McCafferty **No Report**
- Chuck Willard: **No Further Report**
- Steve Cammack: Trustee Cammack advised the board of a trip the Disabilities Board took to Joplin Missouri. He stated they took two trucks loaded with tools and food to assist the victims of the flood.
- Tony Fremarek: **No Report**

IX. Reports

A. Building Issues:

Written Report

Ms. French advised the group the only door that is working at this time, is the keypad on the kitchen door. She will work on the problems and will get both doors working properly. A motion was made by Tony Fremarek authorizing Ms. French to spend up to \$2,000.00 for installation of one new keypad on the Northeast door, seconded by Ken McCafferty. Roll call taken: Tony Fremarek-Aye, Ken McCafferty-Aye, Steve Cammack-Aye, Tony Fremarek-Aye, John Argoudelis-Aye. Motion carries. Mr. Argoudelis advised the board both the American and the Township flags have been replaced. Mr. Argoudelis stated Monika planted bulbs etc. last year, which beautified the Township property.

B. Community Garden Plots: The gardens are really looking good this year. Ms. Gerardy submitted a written report on the progress being made on the "**SEED TO TABLE**" 4 H project.

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C. Disabilities Committee: Mr. Cammack stated the Disabilities Committee will hold their annual picnic on Sunday, September 11th from 1:00 P.M. to 4:00 P.M. at the Village Green. Registration is required and is open to all disabled residents of Plainfield Township and their families.

D. Emergency Management: **No Further Report.**

E. Flooding: **No Further Report**

F. Food Pantry: **No Further Report**

G. Senior Coordinator: Kathy Whalen submitted a written report advising the board the upcoming senior picnic will once again be held at Eaton Preserve on June 29th. Board members John Argoudelis, Chuck Willard, Tony Fremarek, and Anita Gerardy as well as Andi French stated they will be available to help Kathy with serving food.

H. Senior Shuttle Bus: **Written Report**

Just a reminder for everyone and the press, the purchase of a new Shuttle bus is to replace the existing bus and to use the existing bus to accommodate the overflow of residents needing transportation.

I. Youth Committee: **Written Report**

X. Approval of Bills:

Mr. Fremarek questioned an entry regarding the payment for a HOA fees to a GA recipient. He asked who and what qualifies a person for General Assistance. Ms. French will provide guidelines to the board regarding this entry. **General Town Fund:** A motion to approve the **General Town Fund** in the amount of \$ **91,778.14** made by Ken McCafferty, seconded by Chuck Willard. Roll call taken: Tony Fremarek–Nay, Steve Cammack- Aye, Ken McCafferty- Aye, Chuck Willard-Aye, John Argoudelis-Aye. Motion carries. **Road and Bridge:** A motion to approve the **Road and Bridge Fund** in the amount of **\$106,299.15** was made by Ken McCafferty, seconded by Steve Cammack. Roll call taken: Tony Fremarek-Aye, Steve Cammack-Aye, Chuck Willard-Aye, Ken McCafferty-Aye, John Argoudelis-Aye. Motion carries.

XI. Announcements: **None**

XII. Adjournment: A motion to go into Executive Session at 7:14 p.m. was made by Ken McCafferty, seconded by Steve Cammack. Voice vote taken. Motion carries.

Present at the Executive session: Trustee McCafferty, Trustee Fremarek, Trustee Willard, Trustee Cammack, Supervisor Argoudelis, Clerk Anita Gerardy.

XIV. A motion to come out of Executive Session at 7:45 p.m. and go into General Town Meeting was made by Ken McCafferty, seconded by Tony Fremarek. Voice vote taken. Motion carries. A motion to increase the salary for Andi French 2.6% was made by Ken McCafferty, seconded by Chuck Willard. Roll call taken: Ken McCafferty-Aye, Chuck Willard-Aye, Tony Fremarek-Aye, Steve Cammack-Aye, John Argoudelis-Aye. Motion carries.

XV. Adjournment: A motion to adjourn the General Town meeting at 7:50 p.m. was made by Tony Fremarek, seconded by Chuck Willard. Voice vote taken. Motion carries.

Anita Gerardy

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Residents in attendance:

Pat Herman, 15335 Michael Drive, Plainfield, IL 60544

Judy Medveskas, 15912 S. River Road, Plainfield, IL 60544

Robyn Monahan, Plainfield Patch