



STATE OF ILLINOIS)
WILL COUNTY) S.S.
TOWN OF PLAINFIELD)

Approved Minutes

THE BOARD OF TRUSTEES met at the Office of the Town Clerk at 6:00 p.m. on February 8, 2017.

With Tony Fremarek acting as Chairman and Chuck Willard acting as Clerk, the following official business was transacted:

- I. Meeting was called to order at 6:00 p.m.
- II. Pledge of Allegiance and Prayer - Supervisor Fremarek led the Pledge and prayer.
- III. Roll Call for Quorum - Present were Supervisor Fremarek, Trustees Starr, Kraulidis, Nelson, and Knight. Also in attendance were Clerk Willard, Highway Commissioner Marland, Assessor Kljaich, and Administrator French. Absent-Collector Bernicky.
- IV. Approval of the Agenda - Motion made by Trustee Starr; seconded by Trustee Kraulidis. Voice vote taken. All ayes. Motion carried.
- V. Approval of Minutes
 - A. Motion to approve minutes from the January 11, 2017 Regular Township Board Meeting was made by Trustee Nelson; seconded by Trustee Knight. Voice vote taken. All ayes. Motion carried.
- VI. Public Comments - Meeting was open for public comment. Hearing none; Supervisor Fremarek closed the meeting for public comment.
- VII. Donation Requests
 - A. The Great Read, Tom Hernandez – Mr. Hernandez explained that The Great Read is a cooperative effort between Plainfield School District 202, Public libraries, and other partners to promote reading and literacy in the Plainfield School District. The 2017 theme is “Celebrating 20 Years of Harry Potter Magic.” Motion to approve a \$500 donation was made by Trustee Knight; seconded by Trustee Starr. Roll call vote: Knight-Aye; Kraulidis-Aye; Nelson-Aye; Starr-Aye; Fremarek-Aye. All Ayes. Motion carried.
 - B. Plainfield Junior Woman’s Club, Cyndi Fulco – Ms. Fulco and Ms. Rossi-Nichols gave a brief overview of the numerous services available through PJWC. Motion to approve a \$500 donation for the Spring Fling fundraiser was made by Trustee Kraulidis; seconded by Trustee Starr. Roll call vote: Starr-Aye; Knight-Aye; Nelson-Aye; Kraulidis-Aye; Fremarek-Aye. All Ayes. Motion carried.
 - C. Plainfield Park District Patriotic Picnic, Corrine Vargas – Ms. Vargas discussed the Annual Patriotic Picnic and fireworks display held on July 3rd. She explained the cost of the event and the benefit to the Township to advertise our services. The request was for \$2,000. Motion to approve a \$1,000 donation was made by Trustee Nelson; seconded by Trustee Kraulidis. Roll call vote: Starr-Aye; Knight-Aye; Nelson-Aye; Kraulidis-Aye; Fremarek-Aye. All Ayes. Motion carried.
 - D. March of Dimes, Greg Carrell – Mr. Carrell explained the mission of March of Dimes organization and how local residents have been helped as a result of their research and programs. The \$250 request will help sponsor their 5K fundraiser being held on May 7, 2017 in Plainfield. Motion to approve a \$250 donation was made by Trustee Knight; seconded by Trustee Nelson. Roll call vote: Knight-Aye; Kraulidis-Aye; Nelson-Aye; Starr-Aye; Fremarek-Aye. All Ayes. Motion carried.
- VIII. Old Business None
- IX. Unfinished Business None
- X. New Business
 - A. Review and Approve the Cemetery Residential Use Agreement – Supervisor Fremarek explained both he and the attorney have reviewed the RUA approved by the Cemetery Board at their January meeting. The basic agreement requires the Sexton to live in the home on Cemetery property during his length of employment while he conducts Cemetery business. Motion to approve the RUA made by Trustee Starr; seconded by Trustee Nelson. Voice vote taken. All ayes. Motion carried.

XI. Elected Officials

- A. **Assessor - Written Report.** Trustee Nelson asked about an email report he received on the Assessor's office. Supervisor Fremarek explained it was a report done by a private citizen who compiled a cost and expense report from local area Assessors as part of a FOIA request. This report concluded the Plainfield Township Assessor's office was exceptional in the management of their budget and duties when compared to other Assessor's offices. The board extended their congratulations to Assessor Kljaich.
- B. **Clerk** – Clerk Willard reminded all elected officials to complete the required Open Meetings Act training and file their certificates with his office.
- C. **Highway Commissioner** **Written Report**
- D. **Tax Collector** **Written Report**
- E. **Trustees** **None**
- F. **Supervisor** **None**

XII. Reports

- A. **Administrator - Written Report Submitted.** Administrator French also stated weekly updates from RWK regarding the status of ongoing projects will be shared each Tuesday. She will keep the Board informed of any changes.
- B. **Alternative Revenue Streams**
 - 1. Review and Approve Passport Expansion (Camera, Printer, Cutter, Supplies) – After meeting with Administrator French and staff, Trustee Kraulidis recommends expanding the passport service currently in place to include photo processing and staying open until 6:00 p.m. every Tuesday to accommodate residents who need after hour appointments. Motion was made by Trustee Nelson to purchase the camera, photo cutter, printer and miscellaneous supplies not to exceed \$700; second by Trustee Knight. Roll call vote: Starr-Aye; Knight-Aye; Nelson-Aye; Kraulidis-Aye; Fremarek-Aye. All Ayes. Motion carried.
- C. **Cemetery** **Written Report Submitted**
- D. **Disabilities Committee** – Trustee Knight mentioned the upcoming events: Valentine's Party on February 17, 2017 from 6-8 p.m. at the PTCC; Bowling Party at Plainfield Lanes March 12, 2017 from 11 a.m. to 1 p.m. and the Abilities Expo at Plainfield High School Central Campus April 22, 2017 from 10 a.m. to 2:00 p.m.
- E. **Emergency Management Coordinator** – On January 21, 2017, Clerk Willard met with residents of Bentley and Winston Drives to discuss their flooding concerns. A follow up meeting was scheduled on February 21, 2017 at 6:00 p.m. at the township office.
- F. **Senior Coordinator** **Written Report Submitted**
- G. **Youth Committee** – Trustee Starr reported the college scholarship applications are available on the website through March 1, 2017.

XIII. Authorization of Bills

- A. **Town Fund (Assessor and Cemetery)** – Motion to approve Town Fund Expenditures from 2/9/17 to 3/8/17 in the amount of \$101,988.41 was made by Trustee Starr; seconded by Trustee Nelson. Roll call vote: Kraulidis-Aye; Starr-Aye; Nelson-Aye; Fremarek-Aye. All ayes. Motion carried.
- B. **Road and Bridge** – Motion to approve Road and Bridge Fund Expenditures from 2/9/17 to 3/8/17 in the amount of \$86,975.21 was made by Trustee Knight; seconded by Trustee Starr. Roll call vote: Starr-Aye; Kraulidis-Aye; Nelson-Aye; Fremarek-Aye. All ayes. Motion carried.

XIV. **Announcements** – The next regular meeting will be March 8, 2017.

XV. **Closed Session** **None**

XVI. **Closed Session Action Items** **None**

XVII. **Adjournment:** There being no further business to come before this board, motion to adjourn at 6:50 p.m. was made by Trustee Starr; seconded by Trustee Kraulidis. Voice vote taken. All ayes. Motion carried.

Submitted by:

Charles H. Willard 3-8-17
 Charles H. Willard, Clerk Date

